

MINUTES OF PROCEEDINGS

NORTH EAST LOCAL HEALTH INTEGRATION NETWORK BOARD OF DIRECTORS MEETING

**Thursday, March 30, 2017
NE LHIN Sudbury Office
2:00 pm**

PARTICIPANTS:

BOARD OF DIRECTORS:

- Rick Cooper (Acting Chair)
- Santina Marasco
- Denis Bérubé
- Dawn Madahbee Leach
- John Febbraro
- Toni Nanne-Little
- Ron Farrell

NE LHIN STAFF:

- Louise Paquette
- Kate Fyfe
- Terry Tilleczeck
- Micheline Beaudry

REGRETS:

- None

SCRIBE:

- Carole Berthiaume

PUBLIC:

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
ITEM 1.0 Call to order	Acting Chair, Rick Cooper, called the meeting to order at 2:02 pm.		
ITEM 2.0 Declaration of Conflict of Interest	No conflicts of interest were declared.		
ITEM 3.0 Approval of Agenda	<p>Members reviewed and approved the agenda as presented.</p> <p><i>{MOTION 2017-BD0023}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The agenda for the Board of Directors meeting of Thursday, March 31, 2017 be approved as presented.</i></p> <p><i>MOVED BY: Dawn Madahbee Leach</i> <i>SECONDED BY: Santina Marasco</i></p> <p><i>{CARRIED}</i></p>		

<p>ITEM 4.0 Approval of Consent Agenda</p>	<p>Members reviewed and approved the consent agenda which included the following items:</p> <p>5.0 Board Attendance 6.0 Chair and Board Members' Community Engagements 7.0 Approval of Minutes of Board Meeting held on March 22, 2017</p> <p><i>{MOTION 2017-BD0024}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The consent agenda for the Board of Directors meeting of Thursday, March 30, 2017 be approved as presented.</i></p> <p><i>MOVED BY: Santina Marasco</i> <i>SECONDED BY: Toni Nanne-Little</i></p> <p><i>{CARRIED}</i></p>		
<p>ITEM 8.0 Report from the Acting Chair</p>	<p>Acting Chair, Rick Cooper provided his Chair's report. He noted that he has been very busy over the last few weeks attending meetings with the Ministry. He thanked the CEO, Board of Directors and LHIN staff members for their work.</p>		
<p>ITEM 9.0 Report from the Governance Committee Meeting</p>	<p>As Chair of the Governance Committee, Rick Cooper provided an overview of the committee meeting held on March 30th.</p> <p>Rick noted the motions that were passed during the meeting. The committee reviewed and approved the work plan to support Patient First transition planning, along with the following policies: Board Meetings; French Language Services; Board Recruitment; Board Remuneration; Code of Conduct; Conflict of Interest; Consent Agenda; Board Open Meeting; and Delegation of Authority.</p> <p>Rick also noted that the committee discussed the draft terms of reference for five committees of the Board. Members agreed to review the content and bring forward for discussion and approval at the next board meeting.</p>	<p>Draft Terms of Reference for five committees will be brought back to the next board meeting for approval</p>	
<p>ITEM 10.0 Report from the CEO</p>	<p>Louise Paquette provided her CEO report which included the following:</p>		

<p>Louise Paquette</p>	<ul style="list-style-type: none"> • Hospice expansion funding has been approved by the Ministry. To announce the news, the NE LHIN will work with the Ministry on a communication strategy that will include a tour of the region in May or June. • A status update was provided on the James Bay Coast File. The relationship created between Health Canada, the Ministry of Health and Long-Term Care (MOHLTC), the North East LHIN and Weeneebayko Area Health Authority (WAHA) is pivotal to WAHA’s financial success. The tri-party finance committee will work with WAHA to ensure accuracy of their quarterly report, identify business line realignments within their budget, and support funding proposal development. Health Canada, Capital Branch, NE LHIN and WAHA agreed to meet to discuss the need to establish a tri-party committee to oversee the capital process. The group will also discuss the need to hire a joint project manager to work with all parties to finalize the approval for Stage 1 and Stage 2. A meeting will be held in the next two weeks with Health Canada, NE LHIN, North East Specialized Geriatric Services (NESGS) and WAHA to discuss the resource requirements to support the assessment of all elders in Attawapiskat, the roll out of clinic and the after care plan. NE LHIN continues to work closely with MOHLTC staff to identify funding sources to support the transitional plan. Health Canada, NE LHIN and MCYS senior leads are meeting with the Chief and council on April 11 to review the work plan, develop a scorecard outlining the key successes since the crisis was announced last April, and identify priorities for 2017/18. The funders will provide support to the committee with the development and submission of funding proposals to the various funders. • Denis Berubé and Christine Leclair, Hub Officer will be holding their first meeting with the “Comité de collaboration sur les soins primaires destinés aux francophones de Timmins” on March 31, 2017. This newly formed committee 		
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	<p>will be looking at primary care for Francophones in the Timmins area.</p> <ul style="list-style-type: none"> • A new online French Language Services (FLS) Toolkit was launched recently in collaboration with the North West LHIN and the Réseau to further support health service organizations in offering Francophone Northerners access to care in their language of choice. Access to quality French health care services remains a priority for our LHIN. • Louise will continue to share with the Board the publication called <i>LHIN Renewal Recap</i> sent out by the Ministry to keep people apprised of high level developments as LHINs, CCACs and the Ministry work toward Transition Day. • LHIN and CCAC staff are now receiving a new weekly email blast called <i>Transition Matters</i> to keep everyone informed as we countdown to transition. • The NE LHIN hosted a Care Transformation conference at Finlandia on March 23rd. The event went extremely well and produced some compelling health care stories, which will change the way some of our Northeastern Ontario health care leaders approach their work. • The NE LHIN has been working very closely with the Ministry and North Bay Regional Health Centre (NBRHC) on solutions to help mitigate the hospital's current pressures. Details on some of the solutions will be forthcoming. . 		
<p>ITEM 11.0 New FLS Designation</p>	<p>Louise reported that Maison de soins palliatifs de Sudbury received their French Language Services (FLS) designation effective April 1, 2017.</p>		
<p>ITEM 12.0 Financial / Performance Update</p>	<p>Kate Fyfe provided an update on the third quarter financials.</p>		
<p>12.1 Stocktake</p>	<p>Kate reviewed the Stocktake Report that was provided with the meeting package. She noted that a new resource will be joining the NE LHIN to work on ALC avoidance strategies.</p>		

	<p>With regards to performance indicators, the focus is to minimize changes this fiscal. There is work underway to identify which indicators will be included on the dashboard moving further. Kate noted that the indicator targets are set provincially, with a three -year plan that started in 2016.</p>		
<p>12.2 2017-18 Cash Advances</p>	<p>Kate noted that significant work has been done with hospitals in regards to cash advances. Kate will continue to provide updates on the status of cash advances. The Ministry has been meeting with hospitals to further determine the need for any cash advances.</p> <p>Recently, Melissa Farrell, Assistant Deputy Minister with the Health System Quality and Funding Division from the Ministry met with the NE LHIN's HSMR Hospital Lead Marc Demers to discuss hospital cash advances. Kate noted that the hospitals have come a long way since Marc has been working closely with all of them.</p>		
<p>12.3 Funding Investment Adjustment</p>	<p>Kate provided an update of the funding investment adjustments.</p> <p>Since the last report was presented in February, Richard Joly and Terry Tilleczeck have been looking at sub-regions and accountability agreements to introduce a strategy to reduce wait times Northerners may be experiencing to access health care services. They are putting together a business case and reviewing capacity at a sub-region level.</p>		
<p>ITEM 13.0 Sub-Region Development</p>	<p>Terry Tilleczeck provided an update on the Sub-Region Developments.</p> <p>Terry noted that his team has started to develop key milestones to move forward and strengthen the patient experience across all five sub regions. He noted that the group has identified twenty-eight primary care groups and are planning meetings to discuss needs in a coordinated fashion. They have begun communicating with targeted stakeholders in this regard. They have demonstrated what care coordination looks like embedded in primary care through those already in place within teams.</p> <p>A primary care service accountability framework is being developed to help identify primary care's greatest needs. They are bringing all information to</p>	<p>Bring Sub-Region Development Plan to next board meeting.</p>	<p>Terry Tilleczeck</p>

	<p>the primary care table. He noted that the Patients First Legislation is the structural change to better integration into primary care and better access to patient care.</p> <p>A presentation was made at the hub meeting by the regional information technology planning group. Tamara Shewciw, Chief Information Officer, will provide an update at a future board meeting in next few months.</p>		
<p>ITEM 14.0 Proceed to Closed Session</p>	<p>Board Members held a closed session meeting to discuss matters related to labour relations.</p> <p><i>{MOTION 2017-BD0025}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><input checked="" type="checkbox"/> <i>Labour relations</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend: For the discussion regarding Matters prescribed by regulations:</i></p> <p><i>Louise Paquette, CEO</i></p> <p><i>MOVED BY: Denis Bérubé</i> <i>SECONDED BY: John Febbraro</i></p> <p><i>{CARRIED}</i></p>		
<p>ITEM 20.0 Report from the Closed session</p>	<p>The Board received the report from the closed session meeting held on March 30th, 2017.</p> <p><i>{MOTION 2017-BD0026}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The Board of Directors of the NE LHIN received the report of its Closed Session meeting of March 30, 2017.</i></p> <p><i>MOVED BY: John Febbraro</i> <i>SECONDED BY: Toni Nanne-Little</i></p>		

	{CARRIED}		
ITEM 21.0 Next Meetings	<p>Schedule of upcoming meetings are as follows:</p> <ul style="list-style-type: none"> • April 25, 2017 (Board of Directors) - in person • May 9, 2017 (Board of Directors) in person • May 16, 2017 (Audit & Governance) by teleconference • June 13, 2017 (Board of Directors) – in person 		
ITEM 22.0 Adjournment of Board Meeting	<p>With no further business to discuss, the Board of Directors meeting was adjourned at 3:30 pm.</p> <p><i>{MOTION 2017-BD0027}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The North East LHIN Board of Directors meeting of March 30, 2017 be adjourned at 3:30 pm.</i></p> <p><i>MOVED BY: Santina Marasco</i> <i>SECONDED BY: Dawn Madahbee Leach</i></p> <p><i>{CARRIED}</i></p>		

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Rick Cooper
Acting Chair