

## MINUTES OF PROCEEDINGS

### NORTH EAST LOCAL HEALTH INTEGRATION NETWORK BOARD OF DIRECTORS MEETING

**TUESDAY, MAY 9, 2017  
NE LHIN SUDBURY OFFICE  
10:00 AM**

**PARTICIPANTS:**

**BOARD OF DIRECTORS:**

- Ron Farrell, Chair
- Rick Cooper
- Santina Marasco
- Denis Bérubé
- Dawn Madahbee Leach
- John Febbraro
- Toni Nanne-Little
- Mark Palumbo
- Betty Stone

**NE LHIN STAFF:**

- Louise Paquette, CEO
- Kate Fyfe, VP Performance and Accountability
- Terry Tilleczek, Sr. Director Policy and Health System Planning
- Richard Joly, VP Home and Community Care
- Cathy Bailey, Senior Director Corporate Services
- Cynthia Stables, Director, Communications and Patient Experience
- Paul Preston, VP Clinical
- Marc Demers, Director of HSRF
- Tamara Shewciw, Chief Information Officer
- Cathy Barnhart, Director of Quality & Risk – *left at 11 am*

**REGRETS:**

- None

**SCRIBE:**

- Carole Berthiaume


**PUBLIC:**

- Sabrina Deschenes

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
<b>ITEM 1.0 Call to order</b>	Chair Ron Farrell called the meeting to order at 10:04 am.		
<b>ITEM 2.0 Declaration of Conflict of Interest</b>	No conflicts of interest were declared.		
<b>ITEM 3.0 Approval of Agenda</b>	Members reviewed and approved the agenda as presented.  <i>{MOTION 2017-BD0030}</i>		

	<p><i>BE IT RESOLVED THAT:</i></p> <p><i>The agenda for the Board of Directors meeting of Tuesday, May 9, 2017 be approved as presented.</i></p> <p><i>MOVED BY: Dawn Madahbee Leach</i> <i>SECONDED BY: Mark Palumbo</i></p> <p><i>{CARRIED}</i></p>		
<p><b>ITEM 4.0</b> <b>Approval of</b> <b>Consent Agenda</b></p>	<p>Members reviewed and approved the consent agenda which included the following items:</p> <ul style="list-style-type: none"> <li>• Board Attendance</li> <li>• Attestation of Compliance</li> <li>• 2016-17 Complaint Summary</li> <li>• 2016-17 Community Engagements Summary</li> <li>• Media Tracker and Analysis</li> <li>• Approval of minutes of board meetings held on March 30 and April 6, 2017.</li> </ul> <p><i>{MOTION 2017-BD0031}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p>The consent agenda for the Board of Directors meeting of Tuesday, May 9, 2017 be approved as presented including:</p> <ul style="list-style-type: none"> <li>• Board Attendance</li> <li>• Attestation of Compliance</li> <li>• 2016-17 Complaint Summary</li> <li>• 2016-17 Community Engagements Summary</li> <li>• Media Tracker and Analysis</li> <li>• Approval of minutes of board meetings held on March 30 and April 6, 2017.</li> </ul> <p><i>MOVED BY: Denis Bérubé</i> <i>SECONDED BY: John Febbraro:</i></p> <p><i>{CARRIED}</i></p>		
<p><b>ITEM 11.0</b> <b>Education Session</b> <b>Presentation</b></p>	<p>Cathy Barnhart, Director of Quality &amp; Risk at the North East Community Care Access Centre (NE CCAC) provided a detailed overview of the Quality, Risk and Patient Safety Report prepared for the NE CCAC Board of Director's March 3, 2017 meeting.</p>		
<p><b>ITEM 12.0</b> <b>Proceed to</b> <b>Closed Session</b></p>	<p>Board Members held a closed session meeting to discuss matters related to labour relations.</p> <p><i>{MOTION 2017-BD0032}</i></p>		

	<p><i>BE IT RESOLVED THAT:</i></p> <p><i>“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><i>☒ Labour relations</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend: For the discussion regarding Matters prescribed by regulations:</i></p> <p><i>Louise Paquette, CEO Carole Berthiaume, Secretary of the Board</i></p> <p><i>MOVED BY: Mark Palumbo SECONDED BY: Santina Marasco</i></p> <p><i>{CARRIED}</i></p>		
<p><b>ITEM 18.0 Report from the Closed session</b></p>	<p>The Board received the report from the closed session meeting held on May 9<sup>th</sup>, 2017.</p> <p><i>{MOTION 2017-BD0033}</i></p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The Board of Directors of the NE LHIN received the report of its Closed Session meeting of May 9, 2017.</i></p> <p><i>MOVED BY: Mark Palumbo SECONDED BY: Toni Nanne-Little</i></p> <p><i>{CARRIED}</i></p>		
<p><b>ITEM 19.0 Report from the Chair</b></p> <p><b>R.M. (Ron) Farrell</b></p>	<p>Ron Farrell provided his first report to the board as Chair following his appointment on March 22, 2017. He is pleased to accept responsibility for governance oversight of the organization and its new, expanded role in delivering home and community service to patients in North Eastern Ontario. His first month was primarily focused on learning the legislative, financial, policy, past practice and cultural framework of the NE LHIN. Ron participated in the Chairs Council meeting. Transitions have taken place with a few LHINs and have be uneventful. The merging of two cultures will</p>		

	take some time. The Board is in the process of recruitment to bring its complement of members to 12.		
<p><b>ITEM 20.0</b> <b>Report from the CEO</b></p> <p><b>Louise Paquette</b></p>	<p>Louise Paquette provided an update on activities since the last meeting. Peter Kaftarian visited area health service providers (HSPs) on May 3<sup>rd</sup> and 4th. The visit to area HSPs allowed him to see the need for funding. Rehab capacity planning sessions will be held in May looking at sub regions. Tamara Shewciw, Chief Operating Officer, recently hosted a One System – One Record meeting with 24 local hospitals. We are currently 22 days away from transition day. The LHIN CEOs will be meeting with the Ministry to review checklist.</p> <p>The Board discussed the mandate letter (included below) received on May 1st, 2017 by the Honorable Minister, Dr. Eric Hoskins. Motions 2017-BD0034 and 2017-BD0035 were moved, seconded and carried.</p> <p></p> <p>NE LHIN 2017-18 Mandate letter.pdf</p> <p>{MOTION 2017-BD0034}</p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The NE LHIN Board of Directors acknowledge receipt from the Chair of the mandate letter from the Honorable Minister, Dr. Eric Hoskins dated May 1<sup>st</sup>, 2017 addressing expectations for the 2017-18 fiscal year and directs that for purposes of transparency and accountability that this correspondence be posted on the NE LHIN website.</i></p> <p><i>MOVED BY: Betty Stone</i> <i>SECONDED BY: Santana Marasco</i></p> <p>{CARRIED}</p> <p>{MOTION 2017-BD0035}</p> <p><i>BE IT RESOLVED THAT:</i></p> <p><i>The Board of Directors by resolution requests that the Chair correspond with the Honorable Dr. Eric Hoskins, Minister of Health and Long Term Care expressing appreciation for the mandate letter, and</i></p>	<p>Arrange for posting of mandate letter on website</p>	<p>Carole Berthiaume</p>
	<p><i>The Board of Directors by resolution requests that the Chair correspond with the Honorable Dr. Eric Hoskins, Minister of Health and Long Term Care expressing appreciation for the mandate letter, and</i></p>	<p>Arrange for the preparation and send off of letter to Minister.</p>	<p>Carole Berthiaume</p>

	<p><i>further acknowledge the congruency between this document and the strategic vision as articulated in the NE LHIN Integrated Service Plan 2016-19 specifically the areas of primary care, mental health and addictions, and issues that require addressing through the reconciliation action plan.</i></p> <p><i>MOVED BY: Betty Stone</i> <i>SECONDED BY: Rick Cooper</i></p> <p><i>{CARRIED}</i></p>		
<p><b>ITEM 21.0</b> <b>Financial</b> <b>Performance</b> <b>Update</b></p>	<p>A report was provided which included an overview of the NE LHIN investment adjustments by sector for the period ending on May 1, 2017. The 2017 fiscal year began with an opening annualized allocation for investments of \$1,471,905,849. Since April 1, 2017, the NELHIN received \$28,106,047 in funding changes for the period May 1<sup>st</sup>, 2017. Of this allocation, \$27,334,847 (97%) is targeted and \$717,200 (3%) is discretionary. The report details the decision making framework and performance priorities utilized to evaluate and advance investments.</p> <p>The NE LHIN utilizes a decision making framework when evaluating proposals for new programs and initiatives, changes to existing programs, or integration proposals. The framework criteria considers health system attributes such as accessible, effective, safe, patient-centred, equitable, efficient, appropriately resourced, integrated, population health, and in alignment with LHIN priorities and performance.</p>		
<p><b>ITEM 22.1</b> <b>Accountability</b> <b>Agreements Update</b></p> <p>1. Long-Term Care Home Service Accountability Agreement (LSAA)</p> <p>2. Multi-Sector Service Accountability Agreement (MSAA)</p>	<p>The NE LHIN has Long-Term Care Home Service Accountability Agreements (LSAA) in place with 34 different Health Service Providers (HSP) representing 41 long term care homes (LTCH). Annual funding of approximately \$223 million is provided under the terms of the LSAA's. Although the 2016-2019 LSAA is in effect until March 31, 2019 an amendment was required, effective April 1, 2017, to correct section 6.2(c) which deals with reporting requirements. HSP-signed agreements will be brought forward for signature by the LHIN Board Chair and CEO.</p> <p>The NE LHIN has Multi-Sector Service Accountability Agreements (MSAA) in place with 109 community providers. The previous MSAA was to have expired at March 31, 2017, and has been extended for a one-year period covering 2017-2018. Annual funding of</p>		

<p>3. Hospital Service Accountability Agreement (HSAA)</p>	<p>approximately \$314 million is provided under the terms of the MSAA agreements. HSP-signed agreements will be brought forward for signature by the LHIN Board Chair and CEO.</p> <p>The NE LHIN has 25 Hospital Service Accountability Agreements (HSAA) for the hospital sector. Annual funding of approximately \$957 million is provided under the terms of the HSAA agreements. LHIN staff ensure agreements are received and brought forward for completion. The previous HSAA expired March 31, 2017, and has been extended for a one-year period covering 2017-2018. HSP-signed agreements will be brought forward for signature by the LHIN Board Chair and CEO.</p>		
<p>ITEM 22.1 Capital Submission Update</p>	<p>The NE LHIN works with the Ministry of Health Capital Branch (HCB) and Health Service Providers (HSPs) to endorse, facilitate, and planning of capital projects.</p> <p>There are several higher priority projects relating to transitional care, as well as hospital construction where the cost of maintaining infrastructure is escalating, and where capital investment is required for access to specialized services such as percutaneous coronary intervention (PCI).</p> <p>Capital funding flows directly from the Ministry of Health to HSPs. The NE LHIN is included on all correspondence and capital funding provided to HSPs.</p> <p>The NE LHIN had a meeting with HCB Ministry of Health staff on April 28, 2017 to review status of all capital projects.</p> <p>The Assistant Deputy Minister, Health Capital Division with Manager, Policy Program Development HCB was in Sudbury on May 3<sup>rd</sup> and 4<sup>th</sup> to meet with NE LHIN and HSPs to advance capital projects. The NE LHIN will continue to follow-up with HSPs and HCB throughout each stage of the capital process to facilitate the advancement of projects.</p>		
<p>ITEM 23.0 Sub Region Development  Patients First Update Presentation</p>	<p>Terry Tilleczek provided a Patients First update presentation which included an overview of the Patients First journey and key components for the LHIN. Sub region development updates will continue to be provided on a regular basis at Board meetings.</p>		

	Board members discussed a recent funding announcement made by a local Health Link. A member of the NE LHIN communications team contacted the Health Link after the announcement appeared on the front page of the local paper to clarify that only lead agencies make announcements. The Board concurred to send a letter to the Chair of the Health Link detailing protocol for funding announcements.	Arrange for the creation and send off of the letter.	Carole Berthiaume
<b>ITEM 24.0 Next Meetings</b>	Schedule of upcoming meetings are as follows: <ul style="list-style-type: none"> <li>• May 16, 2017 (Audit &amp; Governance) by teleconference</li> <li>• May 30, 2017 (Board of Directors) – in person</li> <li>• June 13, 2017 (Board of Directors) – in person</li> </ul>		
<b>ITEM 25.0 Adjournment of Board Meeting</b>	With no further business to discuss, the Board of Directors meeting was adjourned at 2:00 pm.  <i>{MOTION 2017-BD0036}</i>  <i>BE IT RESOLVED THAT:</i>  <i>The North East LHIN Board of Directors meeting of May 9, 2017 be adjourned at 3:30 pm.</i>  <i>MOVED BY: Denis Bérubé</i> <i>SECONDED BY: John Febbraro</i>  <i>{CARRIED}</i>		




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R.M. (Ron) Farrell  
Board Chair