

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

MINUTES OF PROCEEDINGS

**Wednesday, October 11, 2017
8:30 am**

**Holiday Inn North Bay – Garland Room
and by Teleconference**

Chair: Ron Farrell

Recording Secretary: Carole Berthiaume

Board of Directors:

- Anne Stewart
- Betty Stone
- Denis Bérubé
- John Febbraro (by teleconference, until 11:04 am)
- Kim Morris (until 2:30 pm)
- Mark Palumbo
- Petra Wall
- Toni Nanne-Little

NE LHIN Staff Members:

- Cathy Bailey
- Cindy Cacciotti
- Cynthia Stables
- Jennifer Michaud
- Kate Fyfe
- Micheline Beaudry
- Paul Preston
- Richard Joly
- Tamara Shewciw
- Terry Tilleczek
- Marc Demers

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
1.0 Call to Order	<p>The North East LHIN Board of Directors meeting was called to order at 8:37 am.</p> <p>The Board welcomed two new members Anne Stewart and Petra Wall. Chair Ron Farrell explained that Board meetings will rotate across North East region communities with the next meeting being held November 8 in Sault Ste. Marie. This rotation of meetings is an important part of engaging with Northerners, providers and governance leaders across our LHIN.</p>		
2.0 Declaration of Conflict of Interest	There were no conflicts of interest declared.		
3.0 Approval of Agenda	<p>The agenda was approved as amended. Item 6 was presented before items 4 and 5.</p> <p><i>{Motion 2017-BD0079}</i></p>		

	<p><i>BE IT RESOLVED THAT: The agenda for the Board of Directors meeting of October 11, 2017 be approved as presented.</i></p> <p><i>MOVED BY: <u>Mark Palumbo</u></i> <i>SECONDED BY: <u>Toni Nanne-Little</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>4.0 Patient Story</p>	<p>Each meeting features a patient story.</p> <p>Rebecca Geauvreau spoke to the Board about her family’s journey through the health care system following a tragic vehicle accident. Her profound words provided a compelling reason for all providers to work together to make the system easier to navigate, help make care more coordinated, and always keep patients as the centre.</p> <p><i>“The system has many caring people who provide excellent care. But it also has gaps between transitions of care, and when you or your loved one is in a life-threatening situation, you need to know who is in charge to feel comfortable – where your care plan is and who is on first,”</i> Rebecca said.</p> <p>Rebecca is a member of the NE LHIN’s Patient and Family Advisory Committee – a group of 16 Northerners who will meet for the first time in Sudbury on October 30.</p>		
<p>5.0 People for Equal Partnership Presentation</p>	<p>The Board heard from John Bowcott, Executive Director of People for Equal Partnership (PEP), a not for profit organization that offers peer support, self-help groups, social, educational and recreational activities to individuals with mental health and addiction in Nipissing. PEP is a strong community provider who has worked hard to create partnerships with other organizations in community to help clients. Twenty years ago, PEP opened their doors with 5 people employed. Today they have close to 50 and reach out to all aspects of the community of North Bay helping people get back to a more sure-footing in life. PEP’s range of partnerships to meet the needs of individuals needing care at vulnerable times in their lives is commendable.</p>		
<p>6.0</p>	<p>The Board of Directors moved to a closed session meeting at 8:37 am.</p>		

<p>Proceed to Closed Session</p>	<p><i>{Motion 2017-BD0080}</i></p> <p><i>BE IT RESOLVED THAT: “The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><i>☒ Labour relations</i></p> <p><i>☒ Matters subject to solicitor client privilege</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <ul style="list-style-type: none"> • <i>Carole Berthiaume</i> <p><i>MOVED BY: <u>Kim Morris</u></i> <i>SECONDED BY: <u>Toni Nanne-Little</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>10.0 Report from Closed Session</p>	<p>The NE LHIN Board received the report of its closed session meeting at 11:21 am.</p> <p><i>{Motion 2017-BD0081}</i></p> <p><i>BE IT RESOLVED THAT: The Board of Directors of the North East LHIN received the report of its closed session meeting of October 11.</i></p> <p><i>MOVED BY: <u>Toni Nanne-Little</u></i> <i>SECONDED BY: <u>Denis Bérubé</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>11.0 Approval of Consent Agenda</p>	<p>The Consent agenda was approved with the exception of the approval of the Minutes for the September 6th Board of Directors meeting. They will be revised to include Kim Morris as a participant and brought back to the next meeting for approval.</p> <p>The following items from the Consent Agenda were approved:</p> <ul style="list-style-type: none"> • Board Attendance • Board Community Engagements • Attestation of Compliance • Media Tracker • Approval of Minutes of Board Meetings Held On September 15th and 28th, 2017 		

	<p><i>{Motion 2017-BD0082}</i></p> <p><i>BE IT RESOLVED THAT: The consent agenda for the Board of Directors meeting of Wednesday, October 11, 2017 be approved as amended.</i></p> <ul style="list-style-type: none"> • <i>Board Attendance</i> • <i>Board Community Engagements</i> • <i>Attestation of Compliance</i> • <i>Media Tracker</i> • <i>Approval of Minutes of Board Meetings Held On September 15th and 28th, 2017</i> <p><i>MOVED BY: <u>Denis Bérubé</u></i> <i>SECONDED BY: <u>Mark Palumbo</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
17.0 Head Office	<p>A motion was proposed and unanimously carried approving to rescind Motion 2017-CS0024 as well as approve the amendment of By-Law No. 1 to reflect the head office location of the corporation be North Bay, Ontario</p> <p><i>{Motion 2017 – BD0083}</i></p> <p><i>BE IT RESOLVED THAT: the Board rescinds the Motion 2017-CS0024 approved May 9th, 2017.</i></p> <p><i>BE IT FURTHER RESOLVED THAT: the Board approves the amendment to By-Law No. 1 section 3.01 to reflect the head office location of the corporation to be North Bay, Ontario.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>Mark Palumbo</u></i></p> <p><i>UNANIMOUSLY CARRIED</i></p>	Amend By-Law No.1 to revise section 3.01 to reflect the head office location of North Bay, ON.	Carole Berthiaume
18.0 Nipissing Serenity Hospice Update	<p>Interim CEO Kate Fyfe provided an update on the Nipissing Serenity Hospice (NSH). The NE LHIN has been working closely with NSH and will be meeting with them this week to review the material they have provided. A further update will be brought to the November 8 Board meeting.</p>		
19.0 Medical Assistance in Dying (MAiD)	<p>VP of Clinical Dr. Paul Preston spoke about the success of the Medical Assistance in Dying (MAiD) advance training that drew some 40</p>		

	<p>physicians and nurse practitioners from across the region to the Northern Ontario School of Medicine on September 29th. Funding for the training was provided by the Ministry of Health and Long Term Care. The North East LHIN is the first LHIN to host training for clinicians.</p>		
<p>20.0 Report from the Chair</p>	<p>The Chair's report was included with the meeting package. NE LHIN and HSN Leadership have established a collaborative governance approach to advance strategies focused on improving patient flow in our Sudbury Sub Region, specifically within Health Sciences North. The first meeting is scheduled for October 10th, 2017 and will be co-chaired by the LHIN and HSN Board Chairs. The Committee is co-chaired by both Board Chairs, and also includes Kate Fyfe, Terry Tilleczek, Richard Joly, Elaine Burr, Dominic Giroux, Joe Pilon, David McNeil and Dr. De Blacam.</p>		
<p>21.0 Report from the Interim Chair</p>	<p>The Interim Chairs report was included with the Board package. Kate Fyfe provided an overview of the report.</p> <p>Highlights from the report include:</p> <p><u>Building our Values & Setting Strategic Priorities</u></p> <ul style="list-style-type: none"> • A Senior Management Team Retreat was held on September 7, 8 and 27th to establish organizational draft values, strategic priorities and a team charter. This work is foundational and will guide our NE LHIN to advance transformation of our health system. Further staff engagements will be held in advance of the Board's retreat in October, at which time draft values and strategic directions will be presented to the Board for their endorsement in principal. • An Operational Leadership meeting was held on September 12, 2017 to discuss role clarity and other items that support a positive organizational culture. The session was held with directors, managers and senior leadership from across all portfolios to better understand the work we each do and establish how we can work together better and support one another in our daily responsibilities. 		

	<ul style="list-style-type: none"> • An additional Operational Leadership Session was held on October 2, 2017 along with the organization’s Culture Council. About 100 employees gathered together to validate work to date on organizational values and strategic directions which are supporting system transformation. <p><u>LHIN Renewal and Transformation Narrative</u></p> <ul style="list-style-type: none"> • Work continues to establish the next phase to support transformation and a partnership model that will be used to help us work collaboratively and achieve health system transformation strategic objectives. A Project Steering has been put in place to provide oversight to the work of 30 initiatives. We are aligning our local teams to participate and implement at a local level. <p><u>Public Health Engagement and Building Strategic Alignment</u></p> <ul style="list-style-type: none"> • CEO and VP System Strategy and Planning met on September 26, 2017 with the five Medical Officers of Health and Associate Medical Officers from the Public Health Units across the North East. The session focused on establishing opportunities for strategic alignment and areas for collaboration. The Chief Medical Officer of Health – Dr. David Williams provided a presentation on the OPIOID Strategy. 		
<p>22.0 Performance Report</p>	<p>The Board received a “Stocktake Report” on the North East LHIN’s first quarter (2017/18) performance indicators. The Ministry LHIN Accountability Agreement (MLAA) establishes a mutual understanding and outlines performance indicators within a defined period.</p> <p>Highlights from the report include:</p> <ul style="list-style-type: none"> • Access to home and community care shows most patients are receiving care within targets and overall wait time, though not at target, has improved markedly. • Emergency department (ED) length of stay performance is measuring up well to targets and performance improvements are linked to 		

	<p>improved patient flow amid very high hospital occupancy.</p> <ul style="list-style-type: none"> • Joint replacement surgery is generally timely with improvement to target within capacity and attention to data quality. • Patients who require an alternate level of care continue to occupy almost one in four hospital beds and improving patient flow with a focus on building up community capacity is key priority. • Patients with chronic and complex addiction issues have decreased in their number of revisits to the EDs. • Adoption of the patient availability date for nursing visits and personal support to complex patients will be implemented Q1 2017/18 and will result in the NE LHIN performance exceeding the 95% target. 		
<p>23.0 Financial Report</p>	<p>As part of the Financial Report, Board members received an overview of the Small and Rural Hospitals Transformation Funding, Funding Investments Adjustments, and the Community Discretionary Funding.</p>		
<p>24.0 Proceed to Closed Session</p>	<p>The Board of Directors moved to a closed session meeting at 3:20 pm.</p> <p><i>{Motion 2017-BD0084}</i></p> <p><i>BE IT RESOLVED THAT: “The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><input checked="" type="checkbox"/> <i>Labour relations</i></p> <p><input checked="" type="checkbox"/> <i>Matters subject to solicitor client privilege</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <ul style="list-style-type: none"> • <i>Carole Berthiaume</i> • <i>Kate Fyfe</i> • <i>Cindy Cacciotti</i> <p><i>MOVED BY: <u>Toni Nanne-Little</u></i> <i>SECONDED BY: <u>Mark Palumbo</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		

<p>31.0 Report from Closed Session</p>	<p>The NE LHIN Board received the report of its closed session meeting.</p> <p><i>{Motion 2017-BD0085}</i></p> <p><i>BE IT RESOLVED THAT: The Board of Directors of the North East LHIN received the report of its closed session meeting (2) of October 11, 2017.</i></p> <p><i>MOVED BY: <u>Petra Wall</u></i> <i>SECONDED BY: <u>Toni Nanne-Little</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>32.0 Upcoming Board Meetings</p>	<p>Upcoming Board Meetings:</p> <ul style="list-style-type: none"> • November 8th in Sault Ste. Marie • January 10th by teleconference • February 7th by teleconference • March 7th by teleconference • April 11th in Sudbury • May 16th in Timmins • June 6th in North Bay • August 9th in Sudbury 		
<p>33.0 Adjournment of Board Meeting</p>	<p>Ron congratulated Denis Bérubé on his re-appointment to the NE LHIN Board for the next 3 years.</p> <p>With no further business to discuss, the Board meeting was adjourned at 4:09 pm.</p> <p><i>{Motion – 2017-BD0086}</i></p> <p><i>BE IT RESOLVED THAT: The North East LHIN Board of Directors meeting of October 11, 2017 be adjourned at 4:09 pm.</i></p> <p><i>MOVED BY: <u>Denis Bérubé</u></i> <i>SECONDED BY: <u>Mark Palumbo</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		

Approved on 2017-11-08



R. M. (Ron) Farrell
Board Chair