

MINUTES OF PROCEEDINGS

NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING

SEPTEMBER 19th, 2018

9:00 AM

PARTICIPANTS:

BOARD OF DIRECTORS:

- Ron Farrell, Board Chair
- Kim Morris, Vice-Chair
- Denis Berube, Board Member
- Betty Stone, Board Member
- Anne Stewart, Board Member
- Petra Wall, Board Member
- Mark Palumbo, Board Member
- John Febbraro, Board Member (by TC)
- Lorraine Dupuis, Board Member
- Cheryl St-Amour, Board Member (by TC) - left at 1 pm

STAFF MEMBERS:

- Carole Berthiaume, Board Secretary (recorder)
- Cathy Bailey, VP of HR, Finance and Corp. Services
- Cynthia Stables, Director of Comm. and Patient Experience
- Dr. Paul Preston, VP of Clinical
- Jeremy Stevenson, CEO
- Kate Fyfe, VP of Performance and Accountability (by TC)
- Richard Joly, VP of Home and Community Care
- Terry Tilleczek, VP of Strategy and System Planning

PUBLIC:

- Isoken Oriakhi (by TC)
- Kennifer Wallony (by TC)

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
ITEM 1.0 CALL TO ORDER	Board Chair, Ron Farrell, called the meeting to order at 9:05 am.		
ITEM 2.0 DECLARATION OF CONFLICT OF INTEREST	Board Member, Petra Wall, declared a possible conflict due to a rental agreement her spouse has signed with the Mental Health Satellite office.		
ITEM 3.0 APPROVAL OF AGENDA	<p>The agenda was approved as presented.</p> <p><i>{Motion 2018-BD0077}</i></p> <p><i>BE IT RESOLVED THAT: The agenda for the Board of Directors meeting of September 19th, 2018 be approved as presented.</i></p> <p style="text-align: center;"><i>MOVED BY: <u>John Febbraro</u></i> <i>SECONDED BY: <u>Betty Stone</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
ITEM 4.0 CONSENT AGENDA	The Consent agenda was approved with an amendment to text on page 18 of the minutes of the August 9 th Board meeting.		

	<p><i>{Motion 2018-BD0078}</i></p> <p><i>BE IT RESOLVED THAT: The consent agenda for the Board of Directors meeting of August 9th, 2018 be approved as amended including:</i></p> <ul style="list-style-type: none"> • <i>Board Attendance</i> • <i>Media Tracker</i> • <i>Outcome of Patient Care Story Presented to Board in March 2018</i> • <i>Approval of Minutes of August 9th, 2018 Board Meeting</i> • <i>Funding Investment Adjustments</i> <p><i>MOVED BY: <u>Denis Bérubé</u></i> <i>SECONDED BY: <u>Petra Wall</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>ITEM 5.0 REPORT FROM THE BOARD CHAIR</p>	<p>A Chair’s Report was included with the meeting package.</p> <p>The Board Chair reported on meetings he participated in with system partners, in addition to ongoing work done with staff, committees, and the Board.</p> <p>The Board Chair reported on the LHIN Chairs’ Council meeting held on September 13th, where the work of a Quality work group was endorsed regarding training webinars and Treasury Board restrictions on executive salaries. In addition, a work plan to conduct Board performance was put in place. The plan will include a self and peer-assessment and will be in accordance with accreditation standards</p> <p>Ontario’s Deputy Minister of Health and Long-Term Care spent time with the Chairs at the Council meeting and provided a brief overview of how things are progressing at the Ministry level. It was agreed that the Chairs will meet later this fall once further direction from the Ministry is received and LHIN Chairs strategic planning can be discussed. The Chair reported Betty’s Story was very well received by other Board Chairs who offered congratulations to the NE LHIN and requested permission to use it.</p>		

<p>ITEM 6.0 UPDATE FROM GOVERNANCE COMMITTEE CHAIR</p>	<p>The Chair of the Governance Committee, Kim Morris provided an update on the status of the Strategic Planning Session. A draft agenda was included with the meeting package. Day 1 will begin with a Board meeting at 1:00 with a strategic planning session to follow from 2:30 to 7:00 pm. Discussions will continue on day 2 from 8:30 am to 1:30 pm. Everything will be held at College Boreal in Sudbury,</p> <p>Kim explained that the Board of Directors will plan a retreat, most likely in the spring, with a facilitator once restrictions are lifted. Dr. Paul Preston expressed the need to keep the momentum alive for a team building exercise. The Board Chair recognized the value of the report provided by KPMG, noting the importance to ensure culture continues to grow. The Board Chair noted that the Board received approval from the Ministry for a facilitator, however the Minister declined to attend due to conflicting priorities. Hence the meeting will be more narrowly focused and a broader planning session will be scheduled including a team building facilitator.</p>		
<p>ITEM 7.0 UPDATE FROM AUDIT COMMITTEE CHAIR</p>	<p>The Audit Committee Chair had no updates to provide for this meeting.</p>		
<p>ITEM 8.0 UPDATE FROM QUALITY COMMITTEE CHAIR</p>	<p>The Chair of the Quality Committee, Betty Stone, provided an overview of items discussed at the September 18th, 2018 Quality Committee Meeting. She commended staff for the preparation and summary of excellent presentations for the Quality Committee.</p> <p>The Board Chair recognized Mark Palumbo for his contributions bringing forward the Pharmacy Initiative.</p> <p>The Board approved the appointment of Anne Stewart as 2nd vice-chair of the Quality Committee.</p> <p>{Motion 2018-BD0079}</p> <p>BE IT RESOLVED THAT: The NE LHIN Board of Directors approve the appointment of Anne Stewart as 2nd vice-chair of the Quality Committee.</p>	<p>Add Review of post evaluations of meeting template to next full Board meeting for approval.</p>	<p>Carole Berthiaume</p>

	<p>MOVED BY: <u>Betty Stone</u> SECONDED BY: <u>John Febbraro</u></p> <p>{UNANIMOUSLY CARRIED}</p> <p>The Board of Directors agreed to add the “Post Evaluation of Board Meeting Template” to the agenda for the next full Board meeting for approval. The Quality Committee Chair provide a summary of the work of the PAN LHIN Quality Table. The group is looking at congruence across LHINs, as well as looking at the development of 3 quality webinars. They feel it will be a productive way of getting information out. The Quality Table portal site is now active. Members were encouraged to contact the Board Secretaty if they wish to be provided with login credentials allowing them to utilize the portal.</p>		
<p>ITEM 9.0 REPORT FROM THE CEO</p>	<p>The Board received updates on key files from NE LHIN Senior Leadership Team which focus on the LHIN’s 2018-19 Seven-Point Plan, as outlined in the NE LHIN’s Priority Alignment Framework. The Board received updates on key files from NE LHIN Senior Leadership Team which focus on the LHIN’s 2018-19 Seven-Point Plan, as outlined in the NE LHIN’s Priority Alignment Framework - see CEO report. Some of the highlights since the previous Board meeting are outlined below.</p> <p>Since launching the Integrated Health Service Plan (IHSP) survey at the end of July, 1,045 Northerners responded. Engagement and quantitative data outcomes are now being validated by our Patient and Family Advisory Committee, the IHSP Steering Committee, and 11 focus groups across the region from September 21 to October 2.</p> <p>Work is underway to develop an overarching Quality Framework for the North East. A regional team was established in August to lead the application submission to the Canadian Foundation for Healthcare Improvement Bridge to Home Collaborative. Funding provided by the foundation will support the implementation of a bundle of services to improve patient transitions from hospital.</p>		

	<p>The NE LHIN has been proactively working on understanding the implications of reports for various components of the mental health and addictions system with an aim to link evidence for best practices to an improved continuum of care. Further to the analysis, the NE LHIN will develop a plan based on best practices, and best evidence for communities and sub-regions.</p> <p>The Personal Support Workforce Task Force had their second meeting of this group in August. They are addressing capacity challenges in the broader health care system. The group brainstormed ideas related to prioritizing areas of focus, solutions to barriers, improving retention and ensuring sustainability. An Action Plan is now being developed. Membership on the Task Force has expanded, and now includes front-line Personal Support Workers as well as three members of the Patient and Family Advisory Committee.</p> <p>The Local Aboriginal Health Committee (LAHC) met to provide input into the draft NE LHIN three-year strategic directions and reconfirm their priorities and work to date as per the Aboriginal Health Care Strategy and Reconciliation Action Plan for Northeastern Ontario.</p>		
<p>ITEM 10.0 PROCEED TO CLOSED SESSION</p>	<p>Members of the Board proceeded to a closed session meeting at 10:25 am.</p> <p><i>{Motion 2018-BD0080}</i></p> <p><i>BE IT RESOLVED THAT: "The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006."</i></p> <p><i><input checked="" type="checkbox"/> Matters subject to solicitor client privilege</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <ul style="list-style-type: none"> • <i>Carole Berthiaume</i> • <i>Cathy Bailey</i> • <i>Cynthia Stables</i> • <i>Jérémy Stevenson</i> • <i>Kate Fyfe</i> 		

	<ul style="list-style-type: none"> • Richard Joly • Terry Tilleczeck <p>MOVED BY: <u>Betty Stone</u> SECONDED BY: <u>Denis Bérubé</u></p> <p>{UNANIMOUSLY CARRIED}</p>		
ITEM 11.0 REPORT FROM CLOSED SESSION	<p>Members of the Board received the report of its closed session meeting.</p> <p>{Motion 2018-BD0081}</p> <p>BE IT RESOLVED THAT: The Board of Directors of the North East LHIN receive the report of its Closed Session meeting of September 19th, 2018.</p> <p>MOVED BY: <u>Betty Stone</u> SECONDED BY: <u>Kim Morris</u></p> <p>{UNANIMOUSLY CARRIED}</p>		
ITEM 12.0 UPCOMING MEETINGS	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • October 11th – Sudbury (Retreat) • November 21st – OTN/TC • January 16th – OTN/TC 		
ITEM 13.0 ADJOURNMENT OF BOARD MEETING	<p>With no further business to discuss, the Board meeting was adjourned at 1:23 pm.</p> <p>{Motion 2018-BD0082}</p> <p>BE IT RESOLVED THAT: The North East LHIN Board of Directors meeting of September 19th, 2018 be adjourned at 1:23 pm.</p> <p>MOVED BY: <u>John Febraro</u> SECONDED BY: <u>Denis Bérubé</u></p> <p>{UNANIMOUSLY CARRIED}</p>		

(Approved on 2018-10-10)



R.M. (Ron) Farrell
Board Chair