

MINUTES OF PROCEEDINGS

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

**Wednesday, September 21, 2016
Shkagamik Kwe Aboriginal Health Access Centre
161 Applegrove St, Sudbury
9:30 am**

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| <p>PARTICIPANTS: Board of Directors : Danielle Bélanger-Corbin Santina Marasco Rick Cooper Tamara Shewciw Denis Bérubé John Febbraro Toni Nanne-Little</p> <p>NE LHIN Staff: Louise Paquette Cynthia Stables Kate Fyfe Tamara Shewciw Sherry Frizzell Jennifer Wallenius Christine Leclair</p> | <p>GUESTS: Gloria Daybutch Leo Therrien Deanna Chisholm-Tullio Catherine Matheson Chris Stewart Dr. Raymond Hilda Nadjiwan Angela Recollet</p> | <p>REGRETS: Terry Tilleczek Dawn Madahbee</p> |
| | | <p>SCRIBES: Jennifer Michaud from 09h33 – 11h30 Micheline Beaudry 11h30 – 12h45</p> |
| | | <p>Public: (by teleconference) Caroline Bourdua Diane Quintas Lee Zat Lucie Parenteau Pierre Belanger Sylvain Lacroix</p> |

| AGENDA ITEM | DISCUSSION | ACTION | RESPONSIBLE |
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| <p>ITEM 1.0 Call to order</p> | <p>Chair, Danielle Bélanger-Corbin, called the meeting to order at 9:33 am.</p> <p>Opening ceremony provided by Hilda Nadjiwan, Elder Advisor and Shkagamik-Kwe Health Centre Grandma.</p> <p>Welcome and overview of Shkagamik-Kwe Health Centre provided by Angela Recollet, Executive Director.</p> | | |
| <p>ITEM 2.0 Declaration of Conflict of Interest</p> | <p>No conflicts of interest declared.</p> | | |
| <p>ITEM 3.0 Approval of Agenda</p> | <p>Members reviewed the agenda.</p> <p>{MOTION 2016-BD0187}</p> | | |

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| | <p><i>That the agenda for the Board of Directors meeting of Wednesday, September 21st, 2016 be approved as presented.</i></p> <p>MOVED: Rick Cooper/ SECONDED: Santina Marasco</p> <p>{CARRIED} All</p> | | |
| <p>ITEM 4.0 Approval of Consent Agenda</p> | <p>Members reviewed the consent agenda which included the following items:</p> <p>5.0 Board Attendance</p> <p>6.0 Chair and Board Members' Community Engagements</p> <p>7.0 Approval of Minutes of past Board meeting of June 9, 2016</p> <p>8.0 Q2 Delegation of Authority</p> <p>9.0 Attestation of Compliance</p> <p>10.0 Media Tracker</p> <p>11.0 Action plan of FLS Designation</p> <p>{MOTION 2016-BD0188}</p> <p><i>The consent agenda for the Board of Directors meeting of Wednesday, September 21st, 2016 be approved as presented:</i></p> <ul style="list-style-type: none"> • Board Attendance • Chair and Board Members' Community Engagements • Approval of Minutes of past Board meeting of June 9, 2016 • Q2 Delegation of Authority • Attestation of Compliance • Media Tracker • Action plan of FLS Designation <p>MOVED: Denis Bérubé / SECONDED: Toni Nanne-Little</p> <p>{CARRIED} All</p> | | |
| <p>ITEM 12.0 James Bay Coast Update</p> <p>Louise Paquette</p> | <p>Louise provided an update on James Bay Coast:</p> <ul style="list-style-type: none"> • NE LHIN has secured an individual to support continued engagement with WAHA / James Bay Coast • NE LHIN is following up with financial requests made to WAHA. | | |
| <p>ITEM 13.0 North East LHIN Northeastern Ontario</p> | <p>Gloria Daybutch, Chair of NE LHIN Local Aboriginal Health Committee was welcomed.</p> | <p>Bring back to Board on a quarterly basis to</p> | <p>Natalie Atkinson</p> |

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| <p>Health Strategy and Reconciliation Action Plan</p> <p>Louise Paquette /Gloria Daybutch</p> | <p>Gloria presented an overview of the NE LHIN Northeastern Ontario Health Strategy and Reconciliation Action Plan which included:</p> <ul style="list-style-type: none"> • The NE LHIN, Cynthia Stables and Natalie Atkinson were thanked for their hard work with the Reconciliation Plan as well as Louise Paquette and Danielle Belanger-Corbin for their leadership. • Gloria and the LAHC commend the LHIN for appointing Natalie Atkinson as an Aboriginal Lead for this plan. • Gloria noted that it's important that the Plan and Natalie be properly resourced and that the LHIN Board continue to provide leadership and oversight of the plan's implementation. <p>{MOTION 2016-BD0189}</p> <p>BE IT RESOLVED THAT: <i>The NE LHIN Board of Directors has received and approves the North East LHIN Aboriginal Health Care Reconciliation Action Plan.</i></p> <p>MOVED: John Febbraro / SECONDED: Toni Nanne-Little</p> <p>{CARRIED} All</p> | <p>update on progress.</p> <p>Copies of the plan to be provided to the Northern Ontario School of Medicine</p> | <p>Micheline Beaudry</p> |
| <p>ITEM 14.0 Report from the Chair</p> <p>Danielle Bélanger-Corbin</p> | <p>Danielle provided a report which included:</p> <ul style="list-style-type: none"> • There will be a meeting between CEOs and Board Chairs of the NE LHIN and North East Public Health Units on November 29th. Rick Cooper, Toni Nanne-Little, Santina Marasco will attend. • Health Sciences North CEO, Dr. Denis Roy, is retiring in June 2017. NE LHIN Board of Directors will offer assistance in helping with the recruitment and selection process. • Gary Scripnick resigned due to personal reasons. • Minister Dr. Eric Hoskins corresponded with all CCAC Board Members across the Province inviting them to consider applying for a position on a LHIN Board. • Currently there are 7/9 Board Members on NE LHIN Board of Directors with two directors positions and Chair position open. Two individual applications are pending Order in Council approval. Replacement for | <p>Send invitation to Public Health Unit meeting on November 29th to Rick, Toni and Santina.</p> <p>Letter to HSN Board Chair to offer assistance</p> <p>Letter of acknowledgement and appreciation be sent to Dr. Denis Roy.</p> | <p>Micheline Beaudry</p> <p>Micheline Beaudry</p> |

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| | Chair position is being handled by the Minister's office. Rick Cooper will be acting Chair in the interim. | | |
| ITEM 15.0 Report from the CEO Louise Paquette | Louise provided a report which included: <ul style="list-style-type: none"> • Update on Patients First Legislation. • MLAA update <ul style="list-style-type: none"> ○ Kate provided update on CCAC-specific metrics. ○ If patient availability was taken into consideration, NE would exceed performance expectations for Personal Support and Nursing visits. ○ On target to meet in-home wait times by February 2017. ○ MRI – Currently across the province, only 42% meeting targets. Supply and demand are two factors for MRI. In Sudbury, MRI is operating 24x7 to meet demand. Second MRI request by Health Sciences North is supported by the NE LHIN. LHIN also is encouraging Sault Area Hospital to support regional access to MRI to improve access. | | |
| ITEM 16.0 Financial Update Kate Fyfe | Kate provided a report on the following: <p>Financial Statements:</p> <ul style="list-style-type: none"> • Since April 1, 2016, the NE LHIN has received a total of \$28,484,901 in funding changes for the period April 1st to August 31st, 2016. Of this allocation of \$18,519,889 (65%) is targeted (directed) and \$9,965,012 (35%) is (discretionary). <p>Small Hospital Funding:</p> <ul style="list-style-type: none"> • NE LHIN has flowed 91% of this funding to the sector as of August 2016. A decision-making framework was used to identify priorities and evaluate submissions. Alignment to IHSP priorities and performance metrics (MLAA) was considered a part of the decision-making process. <p>Risk Assessment:</p> <ul style="list-style-type: none"> • As part of our Risk Reporting requirements, NE LHIN is required to submit a full Risk | | |

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| | <p>Assessment as well as mitigation report to the Ministry on August 16, 2016. No new risks were reported in 2016. The NE LHIN continues to monitor and mitigate risks as outlined via the mitigation strategy for each risk identified. This Risk Assessment is used to keep a record of risks, key mitigations, and potential impacts.</p> <p>NE LHIN Internal Financial Reports 2016-17:</p> <ul style="list-style-type: none"> • Currently operating a surplus as of July 2016. • Projecting a balanced position for end of fiscal. • Continue to have cash flow challenges as a result of timing issues by Ministry on some funding envelopes. | | |
| <p>ITEM 17.0 Maison Vale Hospice</p> <p>Leo Therrien</p> | <p><i>Louise Paquette removed herself from the meeting for agenda item 18.0 due to potential conflict of interest.</i></p> <p>Leo Therrien, Executive Director of Maison Vale Hospice presented the proposal for the Maison Vale Hospice - Expansion of hospice palliative care programs and services.</p> <p>{MOTION 2016-BD0190}</p> <p>BE IT RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The NE LHIN Board of Directors supports the capital expansion and program growth at Maison Vale Hospice in Sudbury to develop the following: <ol style="list-style-type: none"> a. Three additional adult hospice beds; b. Partnerships with the Northeast Cancer Centre, Heath Sciences North and the North East Community Care Access Centre to support programming for people who wish to die at home and in community, including the following: <ol style="list-style-type: none"> i. adult short-stay respite services in six new beds staffed by personal support workers at the Hospice and supplemented by existing home and community providers; ii. interdisciplinary home visits for people at end-of-life; iii. a community ambulatory symptom management clinic at the Hospice; <p>and,</p> | <p>Letter to be prepared and sent to MOH LTC Capital Branch.</p> | <p>Lianne Valiquette / CEO Office</p> |

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| | <p>c. 1 new transitional/education multi-use bed to support the training of a broad range of providers who provide palliative services at home and in community, locally and regionally, that could also be used to accommodate pediatric end-of-life and pediatric short-stay respite services.</p> <p>MOVED: Rick Cooper / SECONDED: Santina Marasco {CARRIED} All</p> <p>2. The NE LHIN Board of Directors supports Maison Vale Hospice's request to the Ministry's Health Capital Investment Branch for a \$3,000,000 capital contribution under the Community Health Capital Program.</p> <p>MOVED: John Febbraro/ SECONDED: Denis Bérubé {CARRIED} All</p> <p><i>Louise returned to the meeting following the Motion.</i></p> | | |
| <p>ITEM 18.0 Sault Area Hospital</p> <p>Jennifer Wallenius</p> | <p>Jennifer Wallenius provided a brief summary of the pre-capital submission for the Stand Alone Percutaneous Coronary Intervention (PCI) Program proposal submitted by Sault Area Hospital.</p> <ul style="list-style-type: none"> • Community needs to fundraise 10% of the capital required. • Physician currently on board who is able to provide PCI services. <p>{MOTION 2016-BD0191} WHEREAS: The NE LHIN Board of Directors has reviewed the Stand Alone Percutaneous Coronary Intervention (PCI) Program proposal submitted by Sault Area Hospital.</p> <p>BE IT RESOLVED THAT: The NE LHIN Board of Directors supports the proposal being submitted to the Ministry of Health and Long Term Care for capital funding.</p> <p>MOVED: Toni Nanne-Little / SECONDED: John Febbraro {CARRIED} All</p> | <p>Letter to be prepared and sent to MOH LTC Capital Branch.</p> | <p>Jennifer Wallenius / CEO Office</p> |

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| <p>ITEM 19.0 March of Dimes Canada</p> <p>Deanna Chisholm -Tullio</p> | <p>Deanne Chisholm-Tullio, Regional Independent Living Manager March of Dimes and Nancy Lacasse, Hub Officer, NE LHIN provided an overview on the pre-capital submission for the Ontario March of Dimes Congregate Care expansion in Sudbury.</p> <p>{MOTION 2016-BD0192} WHEREAS: The NE LHIN Board of Directors has reviewed the pre-capital submission for the Ontario March of Dimes Congregate Care expansion in Sudbury.</p> <p>BE IT RESOLVED THAT: The NE LHIN Board of Directors supports that the proposal be submitted to the Ministry of Health and Long Term Care for capital funding.</p> <p>MOVED: Santina Marasco/ SECONDED: Toni Nanne-Little {CARRIED}</p> | <p>Letter to be prepared and sent to MOH LTC Capital Branch.</p> | <p>Nancy Lacasse/ CEO Office</p> |
| <p>ITEM 20.0 Chapleau Health Services</p> | <p>Christine Leclair, Hub Officer, NE LHIN, provided an overview of the pre-capital submission request from Service de santé Chapleau Health Services' for a facility reconfiguration and expansion.</p> <p>{MOTION 2016-BD0193} WHERE AS: The NE LHIN Board of Directors has reviewed the Service de santé Chapleau Health Services' pre-capital submission request for a facility reconfiguration and expansion.</p> <p>BE IT RESOLVED THAT: The NE LHIN Board of Directors supports that the proposal to be submitted to the Ministry of Health and Long Term Care for capital funding.</p> <p>MOVED: Rick Cooper / SECONDED: John Febbraro {CARRIED}</p> | <p>Letter to be prepared and sent to MOH LTC Capital Branch.</p> | <p>Christine Leclair/CEO Office</p> |

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| <p>ITEM 21.0 Housing and Health Strategy</p> <p>Catherine Matheson Chris Stewart</p> | <p>Catherine Matheson of Greater City of Sudbury, Chris Stewart of NOSDA presented the Housing and Health Strategy.</p> <p>{MOTION 2016-BD0194}</p> <p>WHEREAS: The NE LHIN Board of Directors recognizes the importance of housing and supports to housing as a social determinant of health and given provincial directions;</p> <p>BE IT RESOLVED THAT: The NE LHIN Board of Directors supports the Innovative Strategic Plan on Housing and Health in partnership with Northern Ontario Service Delivery Association, Canadian Mental Health Association Sudbury Manitoulin, Housing Services Corporation and SHS Consulting.</p> <p>MOVED: John Febbraro/ SECONDED: Toni Nanne-Little {CARRIED}</p> | <p>Strategy to be sent to DSSABs and City of Greater Sudbury requesting support of the plan.</p> | <p>Sherry Frizzell</p> |
| <p>ITEM 22.0 Review of Primary Care Services for Francophones in Timmins</p> | <p>Dr. Yves Raymond, Primary Care lead for the Cochrane Hub and spokesperson for the steering committee looking at the Review of the Primary Care Services for Francophones in Timmins, provided an overview of the PGF Consultant report entitled "<i>Examen des services de soins primaires destinés aux francophones de Timmins</i>".</p> <p>{MOTION 2016-BD0195}</p> <p>WHEREAS: The NE LHIN Board of Directors has received the report « <i>Examen des services de soins primaires destinés aux francophones de Timmins</i> » and is committed to working with partners to help ensure current primary care resources are fully leveraged and the right model of care is in place to help meet the primary care needs of Francophones living in Timmins.</p> <p>BE IT RESOLVED THAT: The NE LHIN Board directs NE LHIN staff to establish a Collaborative Committee to review</p> | | |

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| | <p>the report's recommendations in detail and develop an action plan that is focused on improving the primary care services to Francophones living in the City of Timmins.</p> <p>MOVED: Santina Marasco/ SECONDED: John Febbraro</p> <p>{CARRIED}</p> | | |
| ITEM 27.0 Next Meetings | <p>Board of Directors Meetings</p> <ul style="list-style-type: none"> • November 10, 2016 • January 12, 2017 • March 1, 2017 | Audit and Governance dates to be confirmed | Micheline Beaudry |
| ITEM 28.0 Adjournment of Board Meeting | <p>Danielle provided last comments to the Board and NE LHIN staff as she will be ending her term on September 28th, 2016.</p> <p>{MOTION 2016-BD0196}</p> <p><i>The North East LHIN Board of Directors meeting of September 21st, 2016 be adjourned at 12:50 pm.</i></p> <p>MOVED: Toni Nanne-Little / SECONDED: Denis Bérubé</p> <p>{CARRIED}</p> | | |
| AGENDA DEVELOPMENT FOR NEXT MEETING | | | |

Danielle Bélanger-Corbin
Chair



Rick Cooper
Vice Chair