

MINUTES OF PROCEEDINGS

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

**JUNE 4 2014
2:00pm to 4:30pm**

PARTICIPANTS:
Danielle Bélanger-Corbin
Santina Marasco
Rick Cooper
Colin Germond
Louise Paquette
Cynthia Stables
Carol Philbin Jolette
Tamara Shewciw
Kate Fyfe
Phil Kilbertus
Laura Thibeault

REGRETS:

SCRIBE:
Lynn Despatie

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
ITEM 1.0	<p>Call to order: Introductions of attendees Acting Chair Danielle Bélanger-Corbin welcomes the group to the Sudbury NE LHIN office and calls the meeting to order at 2:06pm.</p>		
ITEM 2.0	<p>Declaration of Conflict of Interest No conflict of interest declared.</p>		
ITEM 3.0	<p>Approval of Agenda {MOTION 2014-BD0054} <i>That the agenda for the Board of Directors meeting of Wednesday June 4, 2014 be approved as presented.</i> MOVED: Colin Germond / SECONDED: Santina Marasco {CARRIED}</p>		
ITEM 4.0	<p>Approval of Consent Agenda Includes the following items: 5.0 Board Attendance 6.0 Media Tracker 7.0 Q1 Delegation of Authority 8.0 Attestation of Compliance 9.0 Approval of Minutes of past Board meeting of April 7th</p>		

	<p>2014</p> <p>{MOTION 2014-BD0055}</p> <p><i>The consent agenda for the Board of Directors meeting of Wednesday June 4th 2014 be approved as presented including:</i></p> <ul style="list-style-type: none"> - Board Attendance - Media Tracker - Q1 Delegation of Authority - Attestation of Compliance - Approval of Minutes of past Board meeting of April 7th 2014 <p>MOVED: Rick Cooper / SECONDED: Colin Germond</p> <p>{CARRIED}</p>		
ITEM 10.0	<p>Enhance Care Coordination and Transitions to Improve the Patient Experience</p> <p>Non-Urgent Patient Transportation Review</p> <p>Phil reviewed the Powerpoint included in the Board package. The current system is not sustainable. Recommendations for improvements will be submitted to Louise this month.</p>		
ITEM 11.0	<p>Report from the Chair</p> <p><i>a) Update from LHIN Leadership Council</i></p> <p>The last face to face meeting of the LHIN Leadership Council occurred in April. Recent teleconferences have not engaged new topics due to the election period.</p> <p><i>b) HPAC met last week in Sudbury. Good feedback received from all in attendance. Minutes will be included in the fall Board package.</i></p> <p><i>c) The NE LHIN and The Change Foundation hosted a patient engagement session in May in Sault Ste Marie. The event was well attended and patients appreciate having a voice. Many thanks to Cynthia and her team for all their work organizing the event.</i></p> <p><i>d) Martha and Danielle did a speaking engagement at a recent OHA conference on Northern and Rural Hospitals. They discussed the transformations in health care undertaken in the NE LHIN.</i></p> <p><i>e) A HUB meeting occurred on May 26th. The new PC lead (Paul Preston) did a great presentation.</i></p> <p><i>f) The MICS group in Cochrane, Iroquois Falls, Matheson has appointed a new CEO. Paul Chatelain</i></p> <p><i>g) Regarding Board appointments, everything is on hold until after the elections,</i></p>	<p>HPAC minutes from spring meeting to be included at the fall Board meeting.</p>	<p>Lynn</p>

<p>ITEM 12.0</p>	<p>Report from the Audit Committee At the May 30th audit committee meeting, the committee received the auditor’s report. It was very satisfactory. The group also reviewed the work plan for the next year. An update on Board Liability Insurance. Kate also reviewed financial statements with the audit committee. Point of clarification – The draft budget had been presented at the last Audit Committee meeting (February) but it had not been brought forward to the Board of Directors for approval.</p> <p>{MOTION 2014-BD0056}</p> <p>The Board receives the report from the Audit Committee meeting of May 30, 2014, and approves the following items:</p> <ul style="list-style-type: none"> • The 2014-2015 Draft Budget; • The 2013-2014 Auditor’s Report <p>MOVED: Colin Germond / SECONDED: Santina Marasco {CARRIED}</p>		
<p>ITEM 12.0</p>	<p>Report from the Chief Executive Officer and Senior Management</p> <p><i>a) Q4 Reports for Hospital Working Funds Initiative</i></p> <p style="padding-left: 40px;"><i>a. SAH</i></p> <p style="padding-left: 40px;"><i>b. TADH</i></p> <p>Two hospitals in the NE LHIN have working funds (TADH and SAH). Kate reviewed the briefing note included in the meeting package.</p> <p>{MOTION 2014-BD0057}</p> <p>The Board of Directors of the NE LHIN receive and approve the Hospital Working Funds Reports for the following hospitals: Sault Area Hospital Timmins and District Hospital</p> <p>MOVED: Rick Cooper / SECONDED: Colin Germond {CARRIED}</p> <p><i>b) Vision Care Plan</i></p> <p>Louise reviewed the draft vision care document. All LHINs were asked to create a similar plan. Only three LHINs have completed their plan to date.</p> <p>{MOTION 2014-BD0058}</p> <p>The Board of Directors of the NE LHIN approves the North East Local Health Integration Network draft Vision Care Plan as presented.</p>		

	<p>MOVED: Santina Marasco / SECONDED: Colin Germond</p> <p>{CARRIED}</p> <p>c) <i>H-SAA Extension</i> The H-SAAs have not yet been finalized and negotiations have been ongoing. This is the second time an extension has come to the Board of Directors for approval. This one will extend the existing SAA to March 2015.</p> <p>{MOTION 2014-BD0059}</p> <p>Be it resolved that the proposed H-SAA Amending Agreement made as of July 1, 2014, and amending the 2008/13 H-SAA by extending its term to March 31, 2015 and by replacing the 2013/14 Schedules with 2014/15 Schedules, be approved as presented to the Board.</p> <p>MOVED: Colin Germond / SECONDED: Rick Cooper</p> <p>{CARRIED}</p>		
<p>ITEM 14.0</p>	<p>Proceed to Closed session to discuss matters involving: Labour relations Matters prescribed by regulation</p> <p>{MOTION 2014-BD0060}</p> <p><i>“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><input checked="" type="checkbox"/> <i>Personal matters</i></p> <p><input checked="" type="checkbox"/> <i>Matters prescribed by regulation</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <p><i>For the discussion regarding Matters prescribed by regulations:</i></p> <p><i>Louise Paquette, CEO</i> <i>Kate Fyfe, Senior Director</i> <i>Terry Tilleczek, Senior Director</i> <i>Cynthia Stables, Director</i> <i>Tamara Shewciw, Chief Information Officer</i> <i>Lynn Despatie, Executive Assistant to the CEO and Board Liaison</i> <i>Carol Philbin Jolette, Senior Officer</i> <i>Sherry Frizzell, Senior Officer</i> <i>Dave Smits, NBRHC</i> <i>Tiz Silveri, NBRHC</i> <i>Nancy Jacko, NBRHC</i></p>		

	<p><i>Karen Bennett, NBRHC</i> <i>Ehren Baldauf, SJCCC</i> <i>Kari Gervais, SJCCC</i> <i>Barb Desjardins, SJCCC</i></p> <p><i>For the discussion regarding personnel matters:</i> <i>Louise Paquette, CEO</i></p> <p>MOVED: Colin Germond / SECONDED: Santina Marasco {CARRIED}</p>		
ITEM 18.0	<p>Report from the Closed session {MOTION 2014-BD0061}</p> <p><i>The Board of Directors of the NE LHIN received the report of its Closed Session meeting of June 4 2014.</i></p> <p>MOVED: Colin Germond / SECONDED: Santina Marasco {CARRIED}</p>		
ITEM 19.0	<p>Next Meetings A meeting date will be set for September in Timmins.</p>	Find a meeting date in September that is convenient to all Board members	Lynn
ITEM 20.0	<p>Adjournment of Board Meeting {MOTION 2014-BD0062}</p> <p><i>The Regular North East LHIN Board of Directors meeting of June 4 2014 be adjourned at 5:37pm.</i></p> <p>MOVED: Santina Marasco / SECONDED: Rick Cooper {CARRIED}</p>		
AGENDA DEVELOPMENT FOR NEXT MEETING			

Danielle Bélanger-Corbin
Acting Chair

Colin Germond
Director