

MINUTES OF PROCEEDINGS

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

**April 8, 2015
1:30 PM
Teleconference**

PARTICIPANTS:

Danielle Bélanger-Corbin
Dawn Madahbee
Dr. Colin Germond (teleconference)
Denis Bérubé (teleconference)
Rick Cooper (teleconference)
Toni Nanne-Little
Louise Paquette
Cynthia Stables
Tamara Shewciw (teleconference)
Kate Fyfe
Terry Tilleczek
Martha Auchinleck
Catherine Matheson

REGRETS:

Santina Marasco

SCRIBE:

Micheline Beaudry

Guest:

Dimitar Dimitrov (Auditor General's office)

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
ITEM 1.0	<p>Call to order: Introduction of attendees Chair Danielle Bélanger-Corbin called the meeting to order at 1:33 pm.</p>		
ITEM 2.0	<p>Declaration of Conflict of Interest No conflicts of interest declared.</p>		
ITEM 3.0	<p>Approval of Agenda</p> <p>Added to agenda: Broader Public Service Executive Compensation Initiative Teleconference</p> <p>{MOTION 2015-BD00103}</p> <p><i>That the agenda for the Board of Directors meeting of Wednesday, April 8, 2015 be approved as modified.</i></p> <p>MOVED: Dawn Madahbee / SECONDED: Toni Nanne-Little {CARRIED}</p>		

<p>ITEM 4.0</p>	<p>Approval of Consent Agenda Includes the following items: 5.0 Board Attendance 6.0 Media Tracker 7.0 Attestation of Compliance 8.0 Approval of Minutes of past Board meeting of January 27, 2015</p> <p>{MOTION 2015-BD00104} <i>The consent agenda for the Board of Directors meeting of Wednesday, April 8 be approved as presented including:</i> - Board Attendance - Media Tracker - Attestation of Compliance - Approval of Minutes of past Board meeting of January 27, 2015</p> <p>MOVED: Denis Bérubé/ SECONDED: Colin Germond {CARRIED}</p>		
<p>ITEM 9.0</p>	<p>Report from the Chair a) Generative discussion on Collaborative Governance Documents provided include a synopsis of discussion from Governance session on Nov 27. Survey completed.</p> <p>Below is the summary of the discussion:</p> <ul style="list-style-type: none"> • The guidelines should be on integrated care and not integration. • Good governance is the cornerstone to effective boards. • There is good indication of where the responsibility of providing training lies with the LHIN. • For distribution of an effective program in the North East, need to use technology to bridge the geographical barriers within our LHIN to connect with the HSP and governors we want to reach. • It was suggested that when the NE LHIN conducts engagements for the IHSP, integrated governance should be part of the deliverable and communities asked how best we can deliver. • Officers to identify boards needing governance training before issues arise based on results of quarterly reviews. • Challenges on governance, collaborative approach and solutions are very local. Recommendations can be developed on the ground and brought to board. 	<p>Identify boards needing governance training</p>	<p>Martha Auchinleck</p>

	<p>b) Board Survey Summary – Documents provided. 2013/14 survey conducted in January 2015. In summary, results are solid, however; it was noted that there is frustration with the Board appointment process and the lack of authority that board has to make local decisions.</p> <p>A letter was sent to Minister Hoskins on February 2, 2015 advising that the 2013/14 Board evaluation was completed.</p> <p>c) Appointments Directive – Document provided. New directives came into effect February 2, 2015 that apply to all LHINs and set out a framework for governance, accountability, appointments and remuneration.</p>		
ITEM 10.0	<p>Report from Governance Committee Dr. Colin Germond reported on the Governance Committee meeting of February 26, 2015. The Committee reviewed the Terms of Reference for the committee.</p> <p>It was recommended that the authority of the Chair of Board be changed from ex-officio to voting member.</p> <p>Policies for Code of Conduct, Consent Agenda, Board Recruitment Policy and Open Meeting Guidelines were reviewed and approved.</p> <p>Board By-Laws #1 & #2 were reviewed and it was recommended that an Executive Committee be established.</p> <p>{MOTION 2015-BD00105} <i>That the Board of Directors accept the Governance Committee report as presented.</i></p> <p>MOVED: Colin Germond/ SECONDED: Toni Nanne-Little {CARRIED}</p>	.	
ITEM 11.0	<p>Report from Audit Committee Rick Cooper reported on the Audit Committee meeting of February 26, 2015.</p> <p>Gerald Gauthier from Deloitte presented the 2015 Audit Service Plan. Standards will remain the same as 2014.</p>		

	<p>A proposed 12-month extension to the HSAA agreements was brought forward and approved by the Governance committee.</p> <p>The policy for Signing Authority Banking was reviewed and approved.</p> <p>The Committee reviewed Terms of Reference for the committee. It was recommended that the authority of the Chair of Board be changed from ex-officio to voting member.</p> <p>A Risk Assessment presentation was done at the February 26 meeting. (Presentation included in meeting package)</p> <p>Kate Fyfe presented a report on Funding Allocations at the February meeting which detailed the following:</p> <ul style="list-style-type: none"> • Road map on how we make funding decisions that are aligned to our MLPA and IHSP. • Highlights of the approach taken. <p>{MOTION 2015-BD00106}</p> <p><i>That the Board of Directors accept the Audit Committee report as presented.</i></p> <p>MOVED: Rick Copper / SECONDED: Dawn Madahbee {CARRIED}</p>	<p>Bring forward to Board retreat.</p>	
<p>ITEM 12.0</p>	<p>CEO Update – Louise Paquette</p> <ul style="list-style-type: none"> • Funding priorities for fiscal 2015-2016 <ul style="list-style-type: none"> • Provided a briefing on priorities for 2015-16: access, diversity, mental health and substance abuse. • Negotiating with Ministry for the 2015-16 performance indicators. Will be brought to Board when available. • CCAC Collaborative Capacity Analysis – General update on the progress made in the last year and that improvement has been made in some areas. A written update will be provided at the next meeting. • Engagement Updates– Cynthia Stables <ul style="list-style-type: none"> • Complaints summary – Every complaint received is tracked by NE LHIN staff. On average 50 complaints are received per year and mostly related to Health Service Providers. Board members are reminded that if they receive a 	<p>Status to be brought forward at next meeting</p>	<p>Kate Fyfe</p>

	<p>complaint, it must be brought forward to the LHIN for tracking. Board members requested a summary of complaints including trends, types of complaint and how they are resolved.</p> <ul style="list-style-type: none"> • Engagements – Survey was developed in November 2014. A report entitled <i>Bringing Care Home</i> was developed. A total of 3,600 people across the province filled out survey, and 1,000 were from Northeastern Ontario. 93% of the comments were from members of the public. Through most engagements, we get the voice of the health service providers, but through this type of survey, we get the voice of Northerners. • Telehomecare Next Steps – Tamara Shewciw Presentation provided. <ul style="list-style-type: none"> • It was noted that there are challenges with patient referral to the program. Suggestions: include information on Telehomecare in communiqué to hospital CEOs, approach the Primary Care Leads, and include on the next Primary Care meeting. • Hospitals are not contributing financially to Telehomecare. • Timmins should be included on the map shown. • Once the study is completed, the impact for funding and sustainability will be clear and will ensure we are targeting the right people. <p><i>Dawn Madahbee left the meeting at 2:54 pm.</i></p> <ul style="list-style-type: none"> • Orthopedic Plan Results – Management reported on the results of the Orthopedic Plan. Four strategies include: <ul style="list-style-type: none"> • Increase volumes to repatriate patients • Improve reporting of data by surgeons • Enhance the role of North East Joint Assessment Centres (NE JAC) • Improve rehabilitation services. A communiqué including the results was sent to NE LHIN Orthopedic surgeons in March 2015. 	<p>Summary of complaints to be brought forward at next meeting.</p> <p>Road map of IHSP to be brought forward at next meeting.</p> <p>Include information in communiqué to hospital CEOs</p> <p>Approach Primary Care Lead to look at challenges.</p> <p>Include “Telehomecare referrals” on the next agenda for Primary Care meeting.</p> <p>Update map to include Timmins.</p> <p>Copy to Board</p>	<p>Cynthia Stables</p> <p>Cynthia Stables</p> <p>Cynthia Stables</p> <p>Tamara Shewciw</p> <p>Terry Tilleczek</p> <p>Tamara Shewciw</p> <p>Cynthia</p>
<p>ITEM 13.0</p>	<p>Financial/Performance Update</p> <p>a) 2015-2016 LHIN Operations Budget</p> <p>Kate Fyfe provided a briefing that outlined the budget for the NE LHIN operations. It was noted that it is consistent with the prior year. At this point, the funding for the current year has not been approved, but will be received once the provincial budget is approved in June.</p>		

	<p>All revenue remains unchanged and the NE LHIN is anticipating the full amount for the NE LHIN operations.</p> <p>The Ministry has responded to the issues that were flagged regarding not having an operating line. The NE LHIN now receives funds one month in advance. In the last five years, the operating funds have remained the same. With additional pressures, it is becoming more and more difficult to meet expectations and deliver on our mandate.</p> <p>The footprint of our North Bay site will be reduced and Kate is working with Government services to support the lease renewal as well as reducing the space.</p> <p>{MOTION 2015-BD00107}</p> <p><i>Whereas the 2015-16 NE LHIN Operations Budget incorporates the planning targets for the year;</i></p> <p><i>Whereas the financial plan incorporates the change in estimates and has been revised to reflect the revised planning targets;</i></p> <p>BE IT RESOLVED THAT: <i>The North East LHIN Board of Directors received and approved the NE LHIN Operations Budget for the 2015-2016 Fiscal Year as presented on April 8, 2015.</i></p> <p>MOVED: Colin Germond / SECONDED: Rick Cooper {CARRIED}</p>		
<p>ITEM 14.0</p>	<p><i>Proceed to Closed session to discuss matters involving: Labour relations Matters prescribed by regulation</i></p> <p>{MOTION 2015-BD00108}</p> <p><i>“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><input checked="" type="checkbox"/> <i>Labour relations</i></p> <p>BE IT FURTHER RESOLVED THAT; <i>the following persons be permitted to attend:</i></p> <p><i>For the discussion regarding Matters prescribed by regulations:</i> <i>Louise Paquette, CEO</i> <i>Kate Fyfe, Senior Director</i> <i>Martha Auchinleck, Senior Director</i> <i>Terry Tilleczek, Senior Director</i></p>		

	<p><i>Cynthia Stables, Director</i> <i>Tamara Shewciw, Chief Information Officer</i> <i>Catherine Matheson, Senior Director</i> <i>Micheline Beaudry, Executive Assistant to the CEO and Board Liaison</i> <i>Dimitar Dimitrov, Auditor</i></p> <p>MOVED: Toni Nanne-Little / SECONDED: Denis Bérubé {CARRIED}</p>		
ITEM 19.0	<p>Report from the Closed session {MOTION 2015-BD00109}</p> <p><i>The Board of Directors of the NE LHIN received the report of its Closed Session meeting of April 8, 2015.</i></p> <p>MOVED: Colin Germond/ SECONDED: Rick Cooper {CARRIED}</p>		
	<p>Broader Public Service executive compensation initiative Rick Cooper reported on a meeting he attended for the Broader Public Service executive compensation initiative regarding new legislation to be proclaimed in Spring 2015. Information will be gathered, followed by development of the framework in a phased-in approach which will take about six months to take effect.</p>		
ITEM 21.0	<p>Next Meetings</p> <ul style="list-style-type: none"> • May 13 and 14, 2015 (Board Workshop) • May 14, 2015 (Audit and Governance Committee meetings) • June 10, 2015 Board Meeting 		
ITEM 21.0	<p>Adjournment of Board Meeting {MOTION 2015-BD00110}</p> <p><i>The North East LHIN Board of Directors meeting of April 8, 2015 be adjourned at 4:07 pm.</i></p> <p>MOVED: Colin Germond/ SECONDED: Toni Nanne-Little {CARRIED}</p>		
AGENDA DEVELOPMENT FOR NEXT MEETING			

Danielle Bélanger-Corbin
Chair

Colin Germond
Director