

MINUTES OF PROCEEDINGS

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

Wednesday June 10, 2015

1:30pm

Face to Face

PARTICIPANTS:

Danielle Bélanger-Corbin
Santina Marasco
Dawn Madahbee
Dr. Colin Germond
Denis Bérubé
Rick Cooper
Toni Nanne-Little
Louise Paquette
Cynthia Stables (teleconference)
Tamara Shewciw
Kate Fyfe
Martha Auchinleck
Catherine Matheson

Guest: (for item 18.0 only)

Dr. Sean Murray
David McNeil, Health Sciences North
Dr. Denis Roy,
Jonathan Mignault, reporter – Northern Life
Carol Mulligan, reporter – Sudbury Star
Gino Donato, photographer – Sudbury Star
Isaac Gauthier, reporter – Radio Canada
Carrie Trownson, reporter, and Ryan, videographer, - CTV

REGRETS:

SCRIBE:

Micheline Beaudry

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
ITEM 1.0	<p>Call to order: Introductions of attendees Chair Danielle Bélanger-Corbin called the meeting to order at 1:33 pm.</p>		
ITEM 2.0	<p>Declaration of Conflict of Interest No conflicts of interest declared.</p>		
ITEM 3.0	<p>Approval of Agenda</p> <p>{MOTION 2015-BD0115}</p> <p><i>That the agenda for the Board of Directors meeting of Wednesday June 10, 2015 be approved as amended.</i> Add:</p> <ul style="list-style-type: none"> • Q1 delegation of authority 		

	<ul style="list-style-type: none"> • Working funds for NBRHC <p>MOVED: Colin Germond / SECONDED: Santina Marasco {CARRIED}</p>		
<p>ITEM 4.0</p>	<p>Approval of Consent Agenda Includes the following items:</p> <p>5.0 Board Attendance 6.0 Media Tracker 7.0 Approval of Minutes of past Board meetings of April 8th and April 20th, 2015 8.0 Approval of Minutes of past Local Aboriginal Health Committee Meeting of October 1, 2014 9.0 Approval of Minutes of past Health Professional Advisory Committee Meeting of October 9, 2014</p> <p>{MOTION 2015-BD0116} <i>The consent agenda for the Board of Directors meeting of Wednesday June 10th be approved as presented including:</i></p> <ul style="list-style-type: none"> - Board Attendance - Media Tracker - Approval of Minutes of past Board meeting of April 8th and April 20th, 2015 - Approval of Minutes of past Local Aboriginal Health Committee Meeting of October 1, 2014 - Approval of Minutes of past Health Professional Advisory Committee Meeting of October 9, 2014 <p>MOVED: Denis Bérubé / SECONDED: Toni Nanne-Little {CARRIED}</p> <p>{MOTION 2015-BD0117} RESOLVED THAT: <i>WHEREAS the Q1 Reports are due to the Ministry of Health on June 30, 2015;</i></p> <p><i>AND WHEREAS the North East LHIN has not received the templates in time to meet the deadlines for the June 10th 2015 meeting;</i></p> <p><i>THEREFORE: The North East LHIN Board of Directors appoint delegates, Danielle Bélanger-Corbin and Louise Paquette to review and approve the Q1 reports in order to meet the Ministry deadlines and that the Q1 Reports then be brought to Board for review at its September meeting.</i></p> <p>MOVED: Rick Cooper / SECONDED: Colin Germond {CARRIED}</p>		

<p>ITEM 10.0</p>	<p>Report from the Chair</p> <p>The Board Chair reported that there are two vacancies on the NE LHIN Board. The vacancies were posted on the Public Appointments Secretariat (PAS) webpage in late May. PAS has provided with list of applicants in which the sub-committee of Governance will review and interviews will be done in coming weeks.</p> <p>It was proposed to the Board that a Certificate of Recognition be given to directors in good standing when completing their term.</p> <p>{MOTION 2015-BD0118}</p> <p><i>WHERE AS a certificate of recognition of time served on the NE LHIN Board be drawn up and given to board members at the end of the term of service on the NE LHIN Board.</i></p> <p>MOVED: Dawn Madahbee / SECONDED: Colin Germond {CARRIED}</p>	<p>Communications to draft a Certificate of Recognition and send to Board Chair for review.</p>	<p>Cynthia Stables</p>
<p>ITEM 11.0</p>	<p>Report from Governance Committee</p> <p>Report to be provided in closed session.</p>		
<p>ITEM 12.0</p>	<p>Report from the Audit Committee</p> <p>Dr. Colin Germond reported on the Audit Committee Meeting of May 29th which included:</p> <ul style="list-style-type: none"> • Steve Stewart and Gerald Gauthier from Deloitte presented the Auditor’s report. It was reported that the Audit went well and no major issues were brought forward. • The Annual Operations Budget was presented and reviewed. • The Audit Workplan was reviewed and it was reported that there are no changes since the last review. • The Report of Consultants Use was reviewed and approved. • Next meeting of the Audit Committee is October 8th, 2015. <p>{MOTION 2015-BD0119}</p> <p><i>Be it resolved that the Board of Directors of the NE LHIN approves the Report from the Audit Committee including the Auditor’s Report.</i></p> <p>MOVED: Santina Marasco / SECONDED: Rick Cooper {CARRIED}</p>		

<p>ITEM 13.0</p>	<p>Report from Board Sub-Committees Dr. Colin Germond provided a report on the HPAC meeting of May 28th.</p> <p>Dawn Madabhee provided a report on the LAHC meeting of April 13th. In particular, Dawn shared information on “The Best of Both Worlds” project. The project aims to provide culturally safe diabetes care to people in Aboriginal communities. Evaluation of the project is currently underway and will be brought to a future LAHC meeting followed by a NE LHIN Board meeting.</p>	<p>Jennifer Michaud to make a presentation at future meeting on Diabetes and how we are moving forward.</p> <p>The Best of Both Worlds project information to be sent to Board members for information only at this time.</p>	<p>Micheline Beaudry</p> <p>Micheline Beaudry</p>
<p>ITEM 14.0</p>	<p>CEO Update</p> <p>a) Deputy Minister visit debrief Louise Paquette provided a debrief on the visit from Deputy Minister Dr. Bob Bell, Associate Deputy Susan Fitzpatrick and Associate Deputy Sharon Lee Smith to the NE LHIN on June 4th and 5th. The visit was very positive and informative for the Deputy Minister and his colleagues. Visits included:</p> <ul style="list-style-type: none"> • Former long-stay mental hospital patients • Physician engagement with North Bay physicians • Nipissing Health Links • Finlandia • Wade Hampton House • Telehomecare Client • Northern Initiative for Social Action (NISA) • Community Crisis Intervention Centre • Maison Vale Hospice • Espanola Regional Hospital • Whitefish River First Nation <p>b) Small hospital lab funding – The NE LHIN is looking at the lab work in communities. A list of cost/per year for the last three years will be compiled and reviewed. The NE LHIN will then review funding options to respond to a long-standing need. It was noted that the province has done a lab report that includes private companies, which are capped as well.</p> <p>c) Martha Auchinleck will be retiring from the NE LHIN at end of June. The Board of Directors as well as NE LHIN staff thanked Martha for her wealth of knowledge and for her dedication to the NE LHIN. Martha thanked the Board for their support.</p>		

<p>ITEM 15.0</p>	<p>Financial/Performance Update</p> <p>a) Financial Statements Performance Scorecard provided in package indicates positive improvement. Going forward, the NE LHIN will ensure that the IHPS goals – are measurable.</p> <p>Recommendations for areas that need to be addressed on the MLPA Indicators will be brought forward to next meeting (ie. MRI/ CCAC)</p> <p>b) Service Accountability Agreements (SAAs) Kate Fyfe provided an update.</p> <ul style="list-style-type: none"> • HSAA – all hospital 2015-16 agreements executed with schedules to be appended. Schedules will be negotiated and improvement plans will be collected from deficit hospitals. • MSAA – all community HSPs are currently covered by the terms of their 2014-2017 MSAA. Outstanding amending agreements and updated Community Accountability Planning Submissions (CAPS) are expected by end of June. • LSAA – all LTCHs are covered with by the terms of their 2013-2016 LSAA. HSPs will submit a LTCH Accountability Planning Submission (LAPS) to the LHIN which will be used to prepare the new LSAA document to be completed and signed by March 31, 2016. <p>{MOTION 2015-BD0120}</p> <p><i>Resolved that the Board of Directors of the NE LHIN hereby authorizes an LSAA Negotiating Team with representation from 3 LHIN CEOs (Central East, Hamilton Niagara Haldimand Brant and Waterloo Wellington LHINs) to act on behalf of the North East LHIN to coordinate and manage the consultation and negotiation process for the 2016-2019 LSAA.</i></p> <p>MOVED: Santina Marasco/ SECONDED: Rick Cooper {CARRIED}</p> <p>c) Working Funds</p> <ul style="list-style-type: none"> • The Hospital Working Funds Initiative is one-time funding to be used solely to improve the Adjusted Working Funds deficit position. • In order for hospitals to be eligible for funding under this initiative they must have an annual balanced 	<p>Recommendations to be brought forward to next meeting</p>	<p>Kate/ Micheline</p>
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budget and contribute a portion of their revenue to reducing their working funds deficit and achieve other WFI targets.

- The NE LHIN works closely with hospitals to ensure they meet the terms and conditions of this funding to improve the financial health of their organization.

{MOTION 2015-BD0121}

The Board of Directors receive and approve the Timmins and District Hospital Working Funds Report.

MOVED: Colin Germond / SECONDED: Denis Bérubé
{CARRIED}

{MOTION 2015-BD0122}

The Board of Directors receive and approve the Health Sciences North Working Funds Report.

MOVED: Rick Cooper / SECONDED: Dawn Madahbee
{CARRIED}

{MOTION 2015-BD0123}

The Board of Directors receive and approve the Sault Area Hospital Working Funds Report.

MOVED: Santina Marasco / SECONDED: Toni Nanne-Little
{CARRIED}

{MOTION 2015-BD0124}

The Board of Directors receive and approve the North Bay Regional Health Centre Working Funds Report.

MOVED: Rick Cooper / SECONDED: Colin Germond
{CARRIED}

- d) Audit Recommendations from Auditors General**
Kate reported on the NE LHIN visit from the Auditors. The NE LHIN continues to work through the process. The field work has been completed, however, NE LHIN staff continue to respond to questions. It is anticipated that a factual clearance will be available in July. A draft report should be available in the Fall and released with all the reports in December.

<p>ITEM 16.0</p>	<p>IHSP Roadmap Cynthia provided an update on the IHSP Roadmap.</p> <ul style="list-style-type: none"> • The NE LHIN Board is responsible for final approval or endorsement of the plan, and holds overall accountability for implementation of provincial directions, as well as setting and monitoring goals for the organization. • The Integrated Health Service Plan (IHSP) is the NE LHIN's strategic plan which outlines Northeastern Ontario's health care priorities for the next three years. • The IHSP is developed through extensive engagement with Northerners which started in May until September 30, 2015. • System analysis and community engagements are cornerstones of the IHSP's development. • The NE LHIN publicly accounts for the progress it makes on its IHSP priorities through its annual business plan and annual report which are publicly posted to its website each year. <p>Next steps:</p> <ul style="list-style-type: none"> • NE LHIN staff continue to undertake engagements and work to develop the IHSP. • Board approves the draft IHSP in October 2015. • Ministry receives draft IHSP in October 30, 2015 • Final bilingual IHSP is published in February 2016. <p>{MOTION 2015-BD0125} <i>WHEREAS the development of the NE LHIN's 2016-2019 Integrated Health Service Plan(IHSP) is underway</i> <i>WHEREAS the Board is responsible for final approval or endorsement of the IHSP</i> BE IT RESOLVED THAT: <i>The Board of Directors of the NE LHIN approves the NE LHIN IHSP 2016-2019 Roadmap as presented.</i></p> <p>MOVED: Dawn Madahbee / SECONDED: Toni Nanne-Little {CARRIED}</p>	<p>Communication Team to prepare communication to Health Service Providers on the IHSP process and opportunity for input.</p>	<p>Cynthia Stables</p>
<p>ITEM 17.0</p>	<p>Request for designation under the French Language Services Act - Maison Vale Hospice Catherine Matheson brought forward to the Board the request for designation under the French Language Services Act.</p> <ul style="list-style-type: none"> • FLS designation is an excellent mechanism to ensure access to quality services in French for Francophones in the North East 		

	<ul style="list-style-type: none"> • The NE LHIN congratulates the Maison Vale Hospice for the excellent work accomplished in developing a comprehensive designation plan. • The NE LHIN encourages other HSPs to continue planning for FLS and to eventually seek designation. <p>{MOTION 2015-BD0126}</p> <p><i>Whereas...the North East LHIN is responsible for implementation of the French Language Services Act within its territory.</i></p> <p><i>Whereas...The Maison Vale Hospice has submitted its request to the North East LHIN for designation under the French Language Services Act.</i></p> <p><i>Be it resolved that: The North East LHIN Board of Directors supports the Maison Vale Hospice's request for designation under the French Language Services Act, as described in their Description Plan submission.</i></p> <p>MOVED: Denis Bérubé/ SECONDED: Toni Nanne-Little {CARRIED}</p>		
<p>ITEM 18.0</p>	<p>Pediatric Pre-capital Submission</p> <p>a) Health Sciences North David McNeil and Dr Sean Murray provided a presentation to Board on the Pediatric Pre-capital Submission.</p> <p>Key messages include:</p> <ul style="list-style-type: none"> • HSN is proposing to build a centre which would consolidate all pediatric ambulatory and outpatient services onto one site • The project is estimated to cost \$55.3M to build and HSN would be required to secure \$8.4M in funding. The operating costs would be \$1.678M and HSN would be responsible for these costs. • This proposal will provide outpatient and ambulatory pediatric services to children in the Northeast closer to home. <p>{MOTION 2015-BD0127}</p> <p><i>Whereas Health Sciences North has submitted a pre-capital submission for a new capital project for a pediatric centre called the North Eastern Ontario Health Centre for Kids (NEO Kids)</i></p>	<p>Letter to be sent to HSN indicating additional work required on the proposal..</p>	<p>Martha Auchinleck</p>

	<p><i>Whereas the vision for NEO Kids is to provide access closer to home for outpatient and ambulatory pediatric services on one consolidate site.</i></p> <p><i>Be it resolved that:</i></p> <p><i>The NE LHIN requires HSN to revise the submission and to resubmit to the NE LHIN Board for consideration at the September 2015 Board meeting.</i></p> <p>MOVED: Santina Marasco/ SECONDED: Colin Germond {CARRIED}</p>		
Item 19.0	<p><i>Proceed to Closed session to discuss matters involving: Labour relations Matters prescribed by regulation</i></p> <p>{MOTION 2015-BD0128}</p> <p><i>“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><input checked="" type="checkbox"/> <i>Labour relations</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <p><i>For the discussion regarding Matters prescribed by regulations:</i></p> <p><i>Louise Paquette, CEO</i> <i>Kate Fyfe, Senior Director</i> <i>Martha Auchinleck, Senior Director</i> <i>Terry Tilleczeck, Senior Director</i> <i>Cynthia Stables, Director</i> <i>Tamara Shewciw, Chief Information Officer</i> <i>Catherine Matheson, Senior Director</i> <i>Micheline Beaudry, Executive Assistant to the CEO and Board Liaison</i></p> <p>MOVED: Rick Cooper / SECONDED: Toni Nanne-Little {CARRIED}</p>		
ITEM 29.0	<p>Report from the Closed session</p> <p>{MOTION 2015-BD0129}</p> <p><i>The Board of Directors of the NE LHIN received the report of its Closed Session meeting of June 10th, 2015.</i></p> <p>MOVED: Dawn Madahbee /SECONDED: Santina Marasco {CARRIED}</p>		

ITEM 30.0	Next Meetings: <ul style="list-style-type: none"> • September 10, 2015 (Board of Directors) • October 8th, 2015 (Audit and Governance) 		
ITEM 31.0	Adjournment of Board Meeting {MOTION 2015-BD0130} <i>The North East LHIN Board of Directors meeting of June 10, 2015 be adjourned at 5:19 pm.</i> MOVED: Toni Nanne-Little/ SECONDED: Colin Germond {CARRIED}		
AGENDA DEVELOPMENT FOR NEXT MEETING			

Danielle Bélanger-Corbin
Chair

Rick Cooper
Vice Chair