

MINUTES OF PROCEEDINGS

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

Tuesday, January 26, 2016
Teleconference / NE LHIN Sudbury Office / NE LHIN Timmins Office
1:30pm

PARTICIPANTS: Board of Directors : Danielle Bélanger-Corbin Santana Marasco Rick Cooper Tamara Shewciw Denis Bérubé Dawn Madahbee Dr. Colin Germond NE LHIN Staff: Louise Paquette Cynthia Stables Terry Tilleczek Kate Fyfe Catherine Matheson Tamara Shewciw	GUESTS: Mike O'Shea, NE LHIN Laura Freeman, NE LHIN	REGRETS: Toni Nanne-Little
		SCRIBE: Micheline Beaudry
		Public Monique Baronnette, My Health Centre

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
ITEM 1.0 Call to order	Chair Danielle Bélanger-Corbin called the meeting to order at 12:33 pm. Danielle welcomed John Febbraro as a new board member.		
ITEM 2.0 Declaration of Conflict of Interest	No conflicts of interest declared.		
ITEM 3.0 Approval of Agenda	Members reviewed the agenda. Add - Conflict resolution workshop under Report of the Chair. {MOTION 2016-BD0151} <i>That the agenda for the Board of Directors meeting of Tuesday, January 26, 2016 be approved with addition.</i> MOVED: Colin Germond / SECONDED: Dawn Madahbee {CARRIED}		

<p>ITEM 4.0 Approval of Consent Agenda</p>	<p>Members reviewed the consent agenda which included the following items: 5.0 Board Attendance 6.0 Chair and Bard Members' Community Engagements 7.0 Media Tracker 8.0 Q4 Delegation of Authority 9.0 Attestation of Compliance 10.0 Approval of Minutes of past Board meeting of November 12, 2015</p> <p>Correction - Remove 8.0 - Q4 Delegation of Authority-- bring forward to item 13f</p> <p>{MOTION 2016-BD0152}</p> <p><i>The consent agenda for the Board of Directors meeting of Thursday, November 12, 2015 be approved with correction, including:</i></p> <ul style="list-style-type: none"> • <i>Board Attendance</i> • <i>Chair and Board Members' Community Engagements</i> • <i>Media Tracker</i> • <i>Attestation of Compliance</i> • <i>Approval of Minutes of Board meeting of November 12, 2015</i> <p>MOVED: Colin Germond / SECONDED: John Febbraro {CARRIED}</p>		
<p>ITEM 11.0 Report from the Chair</p> <p>Danielle Bélanger-Corbin</p>	<p>Danielle provided an update on the following items:</p> <p>a) Board appointments – John Febbraro has now been appointed to the LHIN board, our complement is at 8/9 members. There is one applicant pending approval with the Public Secretariat Office.</p> <p>b) Board evaluation results – The board evaluation was prepared by Deloitte who will be doing the evaluation for next three fiscal years. The Executive Committee reviewed the evaluation. Education for board members and orientation for new board members are some improvements that were recommended. Recommendations will be reviewed by the Governance Committee.</p> <p>c) Danielle received an invitation to a Conflict Resolution Workshop for February 18th, however, she cannot attend. Therefore Denis Bérubé will be attending on behalf of the NE LHIN Board of Directors.</p>	<p>Review recommendations at Governance Committee</p> <p>Attend Conflict Resolution workshop</p>	<p>Rick Cooper</p> <p>Denis Bérubé</p>

<p>ITEM 12.0 Report from the CEO</p> <p>Louise Paquette</p>	<p>Louise reported on the following items:</p> <p>a) Discussion Paper – On December 17th, the Ministry of Health released the discussion paper “<i>Patients First: A Proposal to Strengthen Patient-Centred Health Care in Ontario</i>”. This report is intended to reduce gaps in health care for Ontario residents and to strengthen the focus on patient-centred care. We are now in the consultative phase of that document and the NE LHIN will be holding stakeholder consultations in February. Board representation is requested at each event. The dates are listed below:</p> <ul style="list-style-type: none"> • February 3 – Aboriginal face to face • February 5th – Aboriginal webinar • February 11th – Sault Ste Marie (2 sessions) • February 16th – North Bay (2 sessions) • February 18th – Francophone Webinar • February 22nd and 23rd – Timmins • February 25th Sudbury • February 29th Sudbury Ministry Round Table <p>Details of locations are posted on the NE LHIN website.</p> <p>b) Senior teams from both the NE LHIN and NE CCAC have started to meet regularly - currently in the discussion phase, knowledge exchange and consultation stage. The clinical piece of the transition is critical to the discussions.</p> <p>c) Auditor General Report Update – The NE LHIN is one of the four LHINs that has been reviewed by the Auditor General. The Auditor General report has twenty recommendations focusing on three areas – performance/measurement and communication best practices. Kate Fyfe is the lead on the audit. As the CCAC has also been reviewed by the Auditor General, the work plans for the NE LHIN and the NE CCAC will be integrated in due time.</p> <p>Kate was thanked by the board members for the thorough work that she has done with the audit.</p> <p><i>Dawn Madahbee left the meeting.</i></p>	<p>Draft work plan to be forwarded to board members</p>	<p>Kate Fyfe/ Micheline Beaudry</p>
<p>ITEM 13.0 Financial/Performance Update</p> <p>Louise Paquette</p>	<p>Louise introduced Laura Freeman who has been hired to help us with the performance of seven hospitals that are funded through HSFR (Sudbury, North Bay, Sault Ste Marie, North Bay, Elliot Lake, West Parry Sound and Temiskaming)</p>		

<p>Kate Fyfe</p>	<p>Kate provided an update on the following items:</p> <p>a) Q3 Submissions – The 3rd Quarter Report 2015-16 was due to the Ministry on December 31, 2015. The report included two months of actual and one month of projection. A year-end deficit has been identified primarily generated due to unforeseen and additional resource requirements to support the James Bay Coast, Primary Care, HSNR/QBP, Rural Framework Realignment and one-time pressures related to accommodations. Strategies have been put in place to work towards achieving a balanced budget. The risk report highlights hospitals which are projecting a deficit position this fiscal. The NE LHIN Officers continue to work with each health service provider to support the development and implementation of individual improvement plans. With NE LHIN support, in January, \$11.8 million of one-time funding was allocated to five hospitals in the NE LHIN to help address identified operating pressures.</p> <p>b) Working Funds – NE LHIN Hospital Working Funds Initiative (WFI) 2015-16 Q2 reports from Timmins and District Hospital (TDH), Sault Area Hospital, North Bay Regional Health Centre (NBRHC) and Health Sciences North (HSN) were submitted to the Ministry December 12, 2015. The NE LHIN has reviewed the reports and based on the information provided agrees HSN, TDH, and SAH should meet its performance obligations as set out in the Hospital Working Funds Accountability Agreement. NBRHC continues to be unable to meet the WFI targets and thus will not be eligible for WFI funding in 2015-16.</p> <p>{MOTION 2016-BD0153} <i>The Board of Directors receive and approve the Health Sciences North Working Funds report.</i></p> <p><i>MOVED: Santana Marasco / SECONDED: Colin Germond {CARRIED}</i></p> <p>{MOTION 2016-BD0154} <i>The Board of Directors receive and approve the Timmins and District Hospital Working Funds report.</i></p> <p><i>MOVED: Denis Bérubé / SECONDED: Rick Cooper {CARRIED}</i></p>		
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<p>Laura Freeman</p>	<p>{MOTION 2016-BD0155} <i>The Board of Directors receive and approve the Sault Area Hospitals Working Funds report.</i></p> <p><i>MOVED: Colin Germond / SECONDED: Santina Marasco {CARRIED}</i></p> <p>{MOTION 2016-BD0156} <i>The Board of Directors receive and approve the North Bay Regional Health Centre Working Funds report.</i></p> <p><i>MOVED: Denis Bérubé / SECONDED: Colin Germond {CARRIED}</i></p> <p>c) 2016-19 LSAA - Included in the meeting package is a briefing note that summarizes changes in the SAA that are being proposed this fiscal for long term care homes as well as a presentation with some background on accounting process.</p> <p>{MOTION 2016-BD0157} <i>THAT the North East Local Health Integration Network Board of Directors approve the Local Health Integration Network's use of the draft templates Long-Term Care Service Accountability Agreement (LSAA) for 2016-2019 as presented to this Board; and;</i></p> <p><i>To authorize the Board Chair and LHIN CEO to execute the LSAA's on behalf of the LHIN provided that the execution version of the LSAA is substantially similar to the draft templates attached to the minutes of this meeting.</i></p> <p><i>MOVED: John Febbraro / SECONDED: Santina Marasco {CARRIED}</i></p> <p>d) MLPA/IHSP Performance Scorecards Kate Fyfe provided an overview of the current MLPA and IHSP performance. Information included in meeting package.</p> <p>HSAA - Laura provided an update on the HSAA which will expire on March 31, 2016. A new provincial legal agreement for a multi-year 2016-19 Hospital Service Accountability Amending Agreement is being prepared by the Provincial HSAA Steering Committee. A new legal agreement will not be in place by April 1, 2016 and the existing agreement will be further extended. A briefing note with details is included in the meeting package.</p>	<p>LTC Redevelopment to be brought forward at next meeting</p>	<p>Terry Tilleczek/ Micheline Beaudry</p>
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	<p>The NE LHIN staff will continue to support the hospitals to ensure the following:</p> <ul style="list-style-type: none"> • Hospitals submit their HAPS to the NE LHIN by the established dates; and • Continued engagement with the hospitals to finalize planning submissions and the related HSAA targets. <p>{MOTION 2016-BD0158}</p> <p>WHEREAS the current Hospital Service Accountability Amending Agreements expire on March 31, 2016; and</p> <p>WHEREAS while work continues on a new provincial legal agreement for Hospital Service Accountability Amending Agreements, a new legal agreement will not be in place for April 1, 2016;</p> <p>BE IT RESOLVED THAT: <i>The proposed H-SAA Amending Agreement to be made as of April 1, 2016, and amending the 2008/15 H-SAA by extending its term to September 30, 2016 and by replacing the former Schedules with 2016/17 Schedules, be approved.</i></p> <p>MOVED: John Febbraro / SECONDED: Colin Germond {CARRIED}</p> <p>{MOTION 2016-BD0159}</p> <p>RESOLVED THAT: WHEREAS the Q4 reports are due to the Ministry of Health by March 31, 2016;</p> <p>AND WHEREAS the North East LHIN has not received the templates in time to meet the deadlines for the Board meeting;</p> <p>THEREFORE: <i>The North East LHIN Board of Directors appoint delegates, Danielle Bélanger-Corbin and Louise Paquette to review and approve the Q4 reports in order to meet the Ministry deadlines and that the reports then be brought to Board for review at its next meeting.</i></p> <p>MOVED: John Febbraro / SECONDED: Santina Marasco {CARRIED}</p>		
<p>ITEM 14.0 Update NEO Kids Catherine Matheson</p>	<p>Catherine reported that an update on NEO Kids will be provided at the March 30th Board of Directors meeting. HSN has received comments from the LHIN and is preparing a revised proposal.</p>		

<p>ITEM 15.0 Housing</p> <p>Catherine Matheson</p>	<p>Catherine reported that the NE LHIN sponsored a housing and health forum titled “Building for the Future” in October 2015 where 123 people attended the session and 24 presenters addressed the participants with perspectives which supported the development of strategies on housing which we know is a key determinant of health.</p> <p>As a result of the forum, an Expert Panel will be formed, made up of cross-sector stakeholders. The Expert Panel will be responsible for developing a strategic plan entitled “Innovative Housing and Health Strategic Models Plan for Northeastern Ontario.</p> <p>Timelines include:</p> <ul style="list-style-type: none"> • Expert panel will meet monthly from February to August 2016 • A second Housing and Health Forum will be held to share draft of the strategic plan • Draft strategic plan will be circulated to community partners during the summer for comment and feedback • Final strategic plan will be presented to the NE LHIN Board in fall2016. <p>Board members who are interested in participating in the Expert Panel are asked to communicate their interest to the Board Chair, Danielle Bélanger-Corbin.</p>		
<p>Item 16.0</p> <p>West Nipissing Community Health Centre</p> <p>Catherine Matheson</p> <p>Lise Anne Boissonneault</p>	<p>Catherine and Lise Anne provided an overview of the West Nipissing Community Health Centre request to support the gym renovation capital project. A briefing note and proposal are included in the meeting package.</p> <p>This request is acknowledgement of support to move forward with capital and not a request for funding.</p> <p>{MOTION 2016-BD0160}</p> <p><i>WHERE AS The North East LHIN has increased its operational funding to the West Nipissing Community Health Centre so that the CHC could provide additional community support services that were not included in its original redevelopment project, the North East LHIN Board of Directors supports the West Nipissing CHC’s request to the MOHLTC to include additional space to its redevelopment project and to adjust the project funding.</i></p> <p>MOVED: Santina Marasco / SECONDED: Colin Germond</p>		

	{CARRIED}		
<p>ITEM 17.0 Mental Health Review – HSN and NBRHC</p> <p>Catherine Matheson</p> <p>Dave McNeil Tanya Nixon</p> <p>Paul Heinrich Denis Roy</p>	<p>Catherine provided a brief report on the HSN/NBRHC Mental Health Review. David McNeil and Tanya Nixon did a presentation on the Mental Health Review between Health Sciences North (HSN) and North Bay Regional Health Centre (NBRHC). Briefing note and Blueprint are included in the package.</p> <ul style="list-style-type: none"> • In June 2015, senior leadership and staff at the North Bay Regional Health Centre (NBRHC) and Health Sciences North (HSN), initiated a Mental Health and Addiction Services Review. • Corpus Sanchez International (CSI) was engaged to help create a Mental Health & Addictions Blueprint; a strategic level document that they believe will guide and support future MH&A planning across the North East which puts forth 43 actions for consideration. • Final report brought forward to NE LHIN Board for information. • NE LHIN will consider any recommendations coming forward on available resources, system implications, alignment with the NE LHIN IHSP and the Ministry 10 year MHA strategic plan and MHA Council initiatives. • HSN/NBRHC will seek NE LHN approval prior to any reallocation of funds, changes to service delivery and changes to their MSAA. • The NE LHIN board congratulated HSN/NBRHC on the work they have completed in an effort to champion MHA system changes and for their inclusion of patient voices in the process. <p>{MOTION 2016-BD0161}</p> <p><i>The NE LHIN Board supports the forming of a regional implementation body that will come back to a future North East LHIN Board of Directors meeting with a comprehensive implementation strategy.</i></p> <p>MOVED: John Febbraro / SECONDED: Colin Germond</p>		
<p>ITEM 18.0 Proceed to Closed session to discuss matters involving:</p>	{MOTION 2016-BD0162}		

<p>Labour relations Matters prescribed by regulation</p>	<p><i>“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><input checked="" type="checkbox"/> <i>Labour relations</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <p><i>For the discussion regarding Matters prescribed by regulations:</i></p> <p><i>Louise Paquette, CEO</i> <i>Kate Fyfe, Senior Director</i> <i>Terry Tilleczeck, Senior Director</i> <i>Cynthia Stables, Director</i> <i>Tamara Shewciw, Senior Director</i> <i>Catherine Matheson, Senior Director</i> <i>Laura Freeman</i> <i>Micheline Beaudry, Executive Assistant to the CEO and Board Liaison</i> <i>Lise Anne Boissoneault</i> <i>Christine Leclair</i> <i>Marc Demers</i> <i>Carol Philbin Jolette</i></p> <p>MOVED: Denis Bérubé / SECONDED: John Febbraro {CARRIED}</p>		
<p>ITEM 28.0 Report from the Closed session</p>	<p>{MOTION 2016-BD0163}</p> <p><i>The Board of Directors of the NE LHIN received the report of its Closed Session meeting of January 26, 2016.</i></p> <p>MOVED: Santina Marasco /SECONDED: Colin Germond {CARRIED}</p>		
<p>ITEM 29.0 Next Meetings</p>	<ul style="list-style-type: none"> • February 11, 2016 – Audit and Governance Committees • March 30, 2016 – Board of Directors 		
<p>ITEM 30.0 Adjournment of Board Meeting</p>	<p>{MOTION 2016-BD0164}</p> <p><i>The North East LHIN Board of Directors meeting of January 26, 2016 be adjourned at 4:25 pm.</i></p> <p>MOVED: John Febbraro / SECONDED: Rick Cooper {CARRIED}</p>		
<p>AGENDA DEVELOPMENT FOR NEXT MEETING</p>			

Danielle Bélanger-Corbin
Chair

Rick Cooper
Vice Chair