
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

Tele and Videoconference

Friday, August 28, 2009

CALL TO ORDER

Interim Chair Peter Vaudry called the meeting to order at 9:00 a.m.

ROLL CALL

Members in Attendance: Peter Vaudry, Interim Chair (Algoma Planning Area) – in North Bay Office
Marc Dumont (Timiskaming Planning Area) - via videoconference
Johanne Labonté (Cochrane Planning Area) - via videoconference
Brenda Roseborough (Sudbury/Manitoulin Planning Area) - via videoconference
Leah Welk (Parry Sound Planning Area) - via videoconference
Randy Kapashesit (James Bay/Hudson Bay Planning Area) - via teleconference

Staff – in North Bay Office: Terry Tilleczek, Interim Chief Executive Officer
Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Lise Boucher, Corporate Executive Assistant to the NE LHIN Board
Phil Kilbertus, Acting Senior Director, Planning, Integration and Community Engagement
Cynthia Stables, Senior Corporate Advisor
Tamara Shewciw, Chief Information Officer - via videoconference

WELCOME AND INTRODUCTION

Interim Chair Peter Vaudry welcomed members of the public participating in person and by teleconference to the open Board Meeting for the North East LHIN.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

{Motion 2009-176}

Moved by Leah Welk, seconded by Brenda Roseborough, that the Agenda be approved as presented.

(Carried)

MINUTES OF PREVIOUS MEETING***{Motion 2009-177}***

Moved by Johanne Labonté, seconded by Leah Welk

That the Minutes of the Proceedings for the Regular Board of Directors Meeting of Friday, June 26, 2009 be approved as presented.

(Carried)

PRESENTATION**HSAA – Hospital Service Accountability Agreement**

Presentation by Martha Auchinleck, Senior Director, Performance, Contract and Allocation

What remains the same

- HAPS serves as the service background for the H-SAA 2010-2012.
- To be completed by late fall prior to spring implementation.
- Efficiency is still one focus

Highlights

- The deadline is now November 30th (not October).
- Supplementary tables reflective of M-SAA – including a narrative, and more information with regard to summary financials and workload information.
- No surprises for anyone

LSAA – Long Term Care Service Accountability Agreement

Presentation by Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Next Steps for L-SAA Development

Provincial Steering Committee with representatives from MOHLTC/LHINs and Associations
Clarity expectations, roles and responsibilities, purpose of L-SAA
Alignment with New LTC Act and Regulation Changes

BUSINESS ARISING FROM PREVIOUS MEETING

No business.

BOARD MEMBER'S ACTIVITIES**Board's Interim Chair Activities****Peter Vaudry, Interim Chair (Algoma Planning Area)**

In addition to routine Administrative duties and weekly meeting with CEO, the following activities and visits were carried out on behalf of the Board:

June 29	Meeting with Ministry Officials in Toronto
July 02	North Bay - meeting with CEO
July 06	North Bay - meeting with Staff
July 07	Sudbury – meeting with Chair Hôpital Regional Sudbury Regional Hospital
July 13/14	Mental Health and Addictions Summit in Toronto
July 15	Toronto – meeting with LHIN Chairs
July 16	North Bay - meeting with Mayor and Chair of North Bay Hospital
July 21	North Bay - meeting with Chair and CEO of Literacy Council
July 22	North Bay – meeting with MPP Monique Smith

Board's Interim Chair Activities – continued**Peter Vaudry, Interim Chair (Algoma Planning Area) - continued**

- July 23 New Liskeard – NE LHIN Board retreat
 July 24 New Liskeard – meeting with Board and Senior Management Team
 July 30 Sault Ste. Marie - meeting with Chair & Board member of CCAC
 August 05 Sault Ste. Marie - meeting with Mary Tasz, Chair of NEMHC
 Aug. 06/07 Teleconference - LSSO Human Resources Director and LHIN legal advisor
 Re: CEO recruitment and process
 Teleconference – Board re: CEO recruitment
 Aug. 07 Sault Ste. Marie - meeting with Elaine Pitcher, Chair of SAH
 Aug. 09/10 North Bay – administrative duties
 Aug. 11 Sudbury - meeting with Jerry Lougheed Jr., Terry Tilleczek and Martha re: St. Joseph Health Centre. Also present were the CEO and Chair.
 Aug. 12/13 Administrative duties and various conference calls – mostly re: CEO recruitment process
 Aug. 13 Sault Ste. Marie - meeting SSM MPP David Orazetti, including Tamara Shewciw and Michael O'Shea re: Under Serviced Area Program Round table in SSM
 Aug. 18 Sault Ste Marie – meeting with Terry Tilleczek and drove to North Bay
 Aug. 19 North Bay – administrative duties
 Aug. 20 Timmins – meeting with representatives of WAHA
 – meeting with MPP Gilles Bisson
 – meeting with Mayor Tom Loughren and Johanne Labonté
 Aug. 24 Sault Ste Marie - attended CEO Round Table meeting
 Aug. 26 Travel to North Bay, administrative duties
 Aug. 27 North Bay – Board Related Meetings; Audit committee, Gov. committee and Board development
 Aug. 28 North Bay - Regular Board meeting
 – traveled to Mattawa for meeting with Christina Bisanz, CEO Ontario Long Term Care Association and tour of the Algonquin Nursing Home re: contributions and potential to the delivery of health care services in the North East.

Board Members' Activities**Johanne Labonté (Cochrane Planning Area)**

- July 23 New Liskeard – NE LHIN Board retreat
 July 24 New Liskeard – meeting with Board and Senior Management Team
 July 29 French Governance Session Planning
 August 12 French Governance Session Planning
 Teleconference re CEO recruitment
 Teleconference with Fabien Hébert, Chair, Réseau du Nord
 Aug. 27 Teleconference – Board Related Meetings; Audit Cmt., Gov. Cmt. and board development
 Aug. 28 Teleconference - Regular Board meeting

Leah Welk (Parry Sound Planning Area)

- June 30 Teleconference
 July 4 Teleconference
 July 11 Information up-date - WPSHC
 July 14 Information meeting with Ruth Lyte -Hospice for Parry Sound
 July 22 Travelled to New Liskeard

Board Members' Activities - continued**Leah Welk (Parry Sound Planning Area) - continued**

- July 23 New Liskeard – NE LHIN Board retreat
- July 24 New Liskeard – meeting with Board and Senior Management Team
- July 25 Travelled back
- August 6 Teleconference re CEO recruitment
- August 12 Teleconference re CEO recruitment
- August 17 WPSHC up-date - rattlesnake info
- August 18 Meeting - The Friends CEO Marlise Gause - information up-date
- August 27 Teleconference – Board Related Meetings; Audit Cmt., Gov. Cmt. and board development
- August 28 Teleconference - Regular Board meeting

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

- July 23 New Liskeard – NE LHIN Board retreat
- July 24 New Liskeard – meeting with Board and Senior Management Team
- August 27 Teleconference – Board Related Meetings; Audit Cmt., Gov. Cmt. and board development
- August 28 Teleconference - Regular Board meeting

Marc Dumont (Timiskaming Planning Area)

- July 23 New Liskeard – NE LHIN Board retreat
- July 24 New Liskeard – meeting with Board and Senior Management Team
- July 27 Teleconference - with Monique Lapalme, Senior Regional Consultant, Northern Office French Language Health Services
- July 29 Teleconference - with Terry Tilleczeck re: Francophone consultation
- August 12 Radio Interview – CBON (French CBC)
Teleconference - with Fabien Hébert, Chair, Réseau du Nord
Teleconference - re CEO recruitment
- August 27 Teleconference – Board Related Meetings; Audit Cmt., Gov. Cmt. and board development
- August 28 Teleconference - Regular Board meeting

Brenda Roseborough (Sudbury/Manitoulin Planning Area)

- June 30 Teleconference re HR issue, Governance
- July 3 Sudbury ALC meeting
- July 4 Teleconference re HR issue, Governance
- July 23 New Liskeard – NE LHIN Board retreat
- July 24 New Liskeard – meeting with Board and Senior Management Team
- Aug 6 Teleconference re CEO recruitment
- Aug 12 Teleconference re CEO recruitment
- August 27 Teleconference – Governance Committee
- August 28 Teleconference - Regular Board meeting

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Terry Tilleczek, Interim Chief Executive Officer

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Phil Kilbertus, Interim Senior Director, Planning, Integration and Community Engagement

Tamara Shewciw, Chief Information Officer

1. Sudbury Regional Hospital – Memorial Site

- Senior Management has met on a number of occasions over the summer months to address questions from MOHLTC regarding the options put forward by the Sudbury Community ALC Steering Group.

2. Rattlesnake Antivenin Management and Distribution

- The LHIN and the Ministry continue to work on a long term solution to the distribution and management of the rattlesnake antivenin. The Ministry and LHINs are also currently in discussion regarding funding options for the depot. Supply of antivenin arrived in Parry Sound.

3. Great Northern Nursing Centre

- An extension to the Cease to Admit order has been granted until September 4th, 2009. The contract between the parties has been drafted and legal council for each is currently finalizing the wording.

4. St. Joseph's Continuing Care Centre of Sudbury

- St. Joseph's Health Centre continues to work with HRSRH to finalize the administrative transfer agreement between the two organizations. The Centre will be admitting the next 16 patients during the week of August 24th, 2009. This will leave 16 beds to be filled. Work continues on identifying the final 16 patients. St. Joseph's has indicated that the final 16 beds will open once their full base funding is secured (PCOP and funding gap).

5. Community Lab Services – Pilot Review

- The MOHLTC recently completed a review of 12 laboratory pilot projects across the province. The NE LHIN has two pilot projects; West Parry Sound Health Centre and Temiskaming Hospital. MOHLTC has requested that the LHINs partner with the hospital to engage in the transitional planning process as follow-up to the recommendations resulting from the MOHLTC review. The MOHLTC has requested that the Temiskaming Hospital process being first, and then WPSHC will follow.
- NE LHIN staff are in discussion with the CEO of Temiskaming Hospital to determine how the planning process will unfold. MOHLTC has provided one-time funding to the hospital to support this work.

6. Integrated Health Services Plan

- Approximately 60 survey responses have been received online; of those completed 30% were from members of the general public with the remaining comprised of health care providers, groups, networks and boards, etc.
- 14 registrations have been received thus far for the upcoming Francophone consultation on September 22nd.
- 10 additional consultations are underway with various stakeholder groups such as Round Tables, planning tables, networks and other internal groups.
- Staff are finalizing the process for the Aboriginal/First Nation/Métis engagement
- To date more than 150 people have provided their input by attending open houses in: Hearst, Sault Ste. Marie, New Liskeard, Little Current, Sturgeon Falls and Sundridge.

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT - continued

7. North East LHIN Organizational Structure

- A job description for the Senior Aboriginal, First Nation and Métis has been drafted and the position will be posted by Friday August 27th, 2009. The Senior French Language Health Services Advisor position description will be developed and the position posted based on further information received from the MOHLTC regarding existing FLHS resources at the MOHLTC.
- Recruitment for the Junior Aboriginal, First Nation, Métis is well underway. Interviews will take place within the next two weeks.

8. Aging at Home Approvals

- 38 approval letters have been issued for the Year 2 projects acknowledged by the MOHLTC. These used an assumed start date of June 1, 2009 but HSPs could request a full year funding if they had early start-up.
- 25 sign backs have been received to date.
- Some approval letters will be amended to reflect changes to the fiscal funding amount and other minor revisions to the fiscal performance requirements.
- We are working to finalize our amended project proposals for the Wraparound programs (8 projects). We hope to have this submitted to MOHLTC by September 4.

9. Surgical Optimization Study – Implementation Plan

- Sub-committee met on August 25th to scope out a critical path for the implementation of the recommendations. Priorities will be set taking into consideration early wins and funding. Implementation will be tied into the HAPs discussions as appropriate.

10. ER/ALC Stocktake Report

- Next meeting with the Assistant Deputy Minister is scheduled for September 3 2009.

11. WAHA

- Meeting with the Chiefs was cancelled by Ministry. The Integration Team will be meeting on Sept 17th and Oct 8th to finalize the budget for WAHA. The lawyers and CEOs will be meeting on Sept 11th to finalize the transfer agreement and confidentiality agreement.

12. eHealth Update:

- The NE LHIN is applying for four streams of activity planned for this fiscal year in support of the provincial eHealth Strategy, and they are:
 - Integration Services with a goal to focus on integrating systems across Ontario's healthcare sector in a standardized, systematic and efficient manner.
 - ALC Resource Matching and Referral which is focused on creating a set of provincial guidelines and standards that will enable LHINS to implement local or regional RM&R solutions to better facilitate patient referrals from acute to defined post-acute facilities.
 - Physician eHealth plans to build awareness, demonstrate value, and promote physician participation and collaboration among health care providers.
 - Implementation and Adoption will enable the LHINS to achieve readiness in the areas of governance, PMO, communication and stakeholder engagement, change management, and support structures for implementing and adopting provincial eHealth solutions.

13. Communications

- During the month of August, 2572 people visited our website and undertook 11,260 page views. The NE LHIN Summer newsletter was distributed (mail and email) as well as two e-bulletins to health service providers. An internal media training kit was also prepared. New postings to the website include: HAPS Guidelines, September 22 Francophone Forum registration page, IHSP questionnaire and draft documents.

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT - continued

14. Wikwemikong Nursing Home

- Effective August 24, 2009 the CCAC will begin accepting admissions to the Nursing Home again. This will follow a graduated process as the home continues to work on the compliance issues identified.

15. Burk's Falls and District Health Centre

- Muskoka Algonquin Healthcare conducted a series of community engagement activities in June and North Simcoe LHIN is awaiting a summary report on these engagements. These are to be posted on their website upon receipt. Burk's Falls District Health Centre has closed its urgent care service however the physicians continue to have regular office hours for the delivery of primary care. Patients who require emergency services are transported directly to Huntsville via ambulance. The seven beds remain open and are filled with ALC patients. An external review of the operations of the MAH will be undertaken and the NSM LHIN is hoping to have a final decision on the improvement plan by the end of the calendar year. Total projected deficit at MAH is \$4.1M for this fiscal year.
- NE LHIN continues to be in regular contact with NSM LHIN.

16. Sault Area Hospital

- The NE LHIN staff have been reviewing the Hospital Improvement Plan over the summer. The Improvement Plan was received by the NE LHIN with an identified deficit (i.e. plan did not arrive at a balanced budget position) and as a result NE LHIN is currently in discussion with MOHLTC regarding the ongoing deficit position of SAH.

Of note, Tony Clement made an announcement in Chelmsford last week – the government will be providing \$ 1.9 million for the long term care project in Chelmsford. The expectations are that they will break ground in October 2009 and that the first residents could be in early 2011.

INDEPENDENT CENTRE AND NETWORK (ICAN)

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

The Independence Centre and Network (ICAN) Supportive Housing for adults with physical disabilities, including seniors, directly aligns with the LHIN priority to increase Supportive Housing capacity in order to alleviate the ALC crisis

ICAN has entered into a formal partnership agreement with Raiffeisen Housing Cooperative for the development of twelve Supportive Housing units. Raiffeisen Housing Cooperative is in the process of building 80 units in the City of Greater Sudbury.

{Motion 2009-178}

Moved by Brenda Roseborough, seconded by Leah Welk

WHEREAS:

The Independent Centre and Network (ICAN) has submitted a proposal for supportive housing units

WHEREAS:

The NE LHIN supported this request in the Annual Service Plan

BE IT RESOLVED THAT:

The NE LHIN Board of Directors approves the funding for this project from the Aging at Home funding.

{Carried}

MNAADMODZAWIN HEALTH SERVICES INC. AND M'CHIGEENG FIRST NATION

Phil Kilbertus, Interim Senior Director, Planning, Integration and Community Engagement

Divestment of the funding for the M'Chigeeng First Nation portion of the LTC funding is sought and supported by both communities. The divestment process allows for better service provision to all the involved communities, and removes the barriers so the two agencies can work together to continue to improve services throughout the area

{Motion 2009-179}

Moved by Randy Kapashesit, seconded by Brenda Roseborough

That the NE LHIN resolved that the decision of the North East LHIN, pursuant to subsection 27 of the Local Health System Integration Act, 2006 (LHSIA), is to not issue a decision on the proposed Voluntary Integration of the Mnaadmodzawin Health Services Inc. and M'Chigeeng First Nation.

{Carried}

COMMITTEE REPORTING**Audit Committee**

Johanne Labonté, Interim Chair, Audit Committee (Cochrane Planning Area)

{Motion 2009-180}

Moved by Johanne Labonté, seconded by Leah Welk that the Statement of financial activities be accepted as presented.

{Carried}

Introduced motion:***{Motion 2009-182}***

Moved by Leah Welk, seconded by Randy Kapashesit

WHEREAS:

The NE LHIN recognizes the work that the Timmins District Hospital (TDH) completed for the submission of their Hospital Improvement Plan to the NE LHIN Board of Directors

WHEREAS:

The Timmins District Hospital Improvement Plan was received and assessed,

BE IT RESOLVED THAT:

The North East LHIN approves the projected deficit in the Improvement Plan for 2009/2010.

BE IT FURTHER RESOLVED THAT:

The NE LHIN requires Timmins District Hospital to participate in the Cochrane HAPS Partnership process to explore opportunities to ensure a balanced budget within the next HAPS & HSAA cycle.

{Carried}

Interim Chair, Peter Vaudry, thanked Johanne Labonté for her work as Interim Chair of the Audit Committee and for all her work with the Board of Director of the NE LHIN. This will be Johanne's last Board of Director's meeting of the NE LHIN. Johanne has given her resignation and will no longer member of the Board as of August 31, 2009.

COMMITTEE REPORTING - continued**Governance / Nomination Committee**

Marc Dumont, Interim Chair, Governance Committee (Timiskaming Planning Area)

A new Interim Chair for the Audit Committee is required.

Introduced motion:***{Motion 2009-183}***

Moved by Leah Welk and seconded by Brenda Roseborough

That Randy Kapashesit be appointed new Interim Chair of the Audit Committee.

{Carried}

Randy Kapashesit accepted the nomination.

A new Vice Chair for the NE LHIN is required.

Introduced motion:***{Motion 2009-184}***

Moved by Leah Welk and seconded by Brenda Roseborough

That Marc Dumont be appointed new Interim Vice-Chair of the NE LHIN.

{Carried}

Marc Dumont accepted the nomination.

In regards to the vacancies on the Board of the NE LHIN, Interim Chair, Peter Vaudry, will be meeting with Ministry staff next Tuesday and one of the agenda items will be the vacancies remaining; Chair, Vice-Chair and Directors (Cochrane and Nipissing Planning Area).

The Cochrane Planning Area vacancy will hopefully be posted shortly; we are awaiting Ministry and PAS confirmation.

The Nipissing Planning Area vacancy has gone through the Minister's office and the candidacy will be going to cabinet in September.

A new HPAC Board Representative is required for the NE LHIN.

Introduced motion:***{Motion 2009-185}***

Moved by Johanne Labonté and seconded by Leah Welk

That Brenda Roseborough be appointed as the Board Representative with the Health Professional Advisory Committee of the NE LHIN.

{Carried}

Brenda Roseborough accepted the nomination.

COMMITTEE REPORTING - continued

French Language Services Committee

Marc Dumont, Board Representative (Timiskaming Planning Area)

September 22nd, 2009 is the scheduled date for the next consultation of francophone population of the NE LHIN and the small team who has been working on this committee will continue to help make this committee move forward.

AFNAM

Randy Kapashesit, Board Representative

September 14th, 2009 is the next scheduled meeting. The primary focus will be what approach to use to insure the IHSP is inclusive of the AFNAM communities.

HPAC

Brenda Roseborough, Board Representative

Nothing to report

NEW BUSINESS

No new business

QUESTIONS

Question period from the public was opened.

NEXT BOARD MEETING

Friday, September 25, 2009 Cochrane Planning Area

Refer to our website for updates: www.nelhin.on.ca

ADJOURNMENT

{Motion 2009-181}

Moved by Randy Kapashesit, seconded by Marc Dumont;

That the regular Board of Directors meeting of Friday August 28, 2009 be adjourned at 10:24 p.m.

{Carried}

Peter Vaudry
Interim Chair