

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

Teleconference

2:00 p.m.

MINUTES OF PROCEEDINGS

Wednesday, January 25, 2012

CALL TO ORDER

Interim Chair Randy Kapashesit called the meeting to order at 2:03p.m.

ROLL CALL

Board Members in Attendance

via teleconference:

Randy Kapashesit, Interim Chair of NE LHIN
Leah Welk
Dr. Colin Germond
Danielle Bélanger-Corbin
Dr. Ian Cowan
Wally Wiwchar
Cecilia Bruno

Staff:

Louise Paquette, Chief Executive Officer
Martha Auchinleck, Senior Director
Terry Tilleczek, Senior Director
Monique Mechefske, Senior Director
Tamara Shewciw, Chief Information Officer
Cynthia Stables, Director, Communications and Community Engagement
Renée Leclerc, Executive Assistant to the CEO and Board Liaison
Lara Bradley, Communications Officer

Audience: Debbie Lahti, Nursing Student at Nipissing University

Jim Hanna, Manager of Community Relations and Volunteer Services, West Parry Sound Health Centre

WELCOME AND INTRODUCTION

Randy welcomed Board members, staff and guests to the NE LHIN Board Meeting.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were raised.

CONSENT AGENDA ITEMS:

AGENDA

{Motion 2011-BD067}

Moved by Wally Wiwchar, seconded by Danielle Bélanger-Corbin

The agenda for the Board of Directors meeting of Wednesday, January 25, 2012 be approved as presented.

{Carried}

MINUTES OF LAST MEETING

{Motion 2011-BD068}

Moved by Colin Germond, seconded by Leah Welk

The Minutes of Proceedings for the Board of Directors meeting of November 28, 2011, be approved as presented.

{Carried}

SUMMARY OF DOCUMENTS: Louise Paquette

ATTESTATION OF COMPLIANCE REPORT: Louise Paquette

{Motion 2011-BD069}

Moved by Ian Cowan, seconded by Wally Wiwchar

The Attestation of Compliance be accepted, approved and signed January 25, 2012.

{Carried}

REPORT FROM THE BOARD OF DIRECTORS: Randy Kapashesit

Chair and Board Members Community Engagements

Various Board Members

Nov. 28, 2011: Randy Kapashesit, Dr. Ian Cowan, and Dr. Colin Germond attended the Algoma Anchor Agency Community Engagement

Randy Kapashesit

Nov. 29, 2011: Chaired an all-day face to face meeting of the Local Aboriginal Health Committee (LAHC)

Jan. 18, 2012 : Attended meeting of the LHIN CEOs and Chairs in Toronto

Leah Welk

Dec. 5, 2011: Presented to Personal Support Workers in the Parry Sound community the "North East LHIN: Changing How Health Care is Delivered and Experienced in Parry Sound" presentation

Wally Wiwchar

Dec. 8, 2011: Attended the Grand Opening of the Nephrology Program at the Timmins and District Hospital

Dr. Ian Cowan

Jan. 13, 2012: Participated in the Health Professionals Advisory Committee teleconference

COMMENCEMENT OF REGULAR AGENDA ITEMS:

REPORT FROM THE AUDIT COMMITTEE: Danielle Bélanger-Corbin

Danielle provided a brief overview of the Audit Committee meeting which was held on January 25, 2012. The North East LHIN has met its overall financial goals and with surpluses in communications and minor deficits in salaries and wages, we are in a balanced financial position.

{Motion 2011-BD070}

Moved by Ian Cowan, seconded by Colin Germond

Be it resolved that the Board receive the report of the Audit Committee from its meeting of January 25, 2012.

{Carried}

BUSINESS ARISING FROM PREVIOUS MEETING: Louise Paquette

Louise provided updates on three items which were discussed at the previous North East LHIN Board of Directors meeting of November 28, 2011:

1) Legal advice for use of a consent agenda

Legal advice has been received and the use of a consent agenda complies with policy.

2) Acknowledgement letters to hospitals and Health Service Providers

Letters were sent to all North East LHIN hospitals and Health Service Providers in December 2011. Upon receipt of the letters, many positive responses were received by the NE LHIN providing great feedback and appreciation of our letter.

3) Report on Attawapiskat - Dr. Trusler

The North East LHIN did not proceed with the hiring of Dr. Murray Trusler to conduct an assessment of the health needs of the Attawapiskat First Nations community. The LHIN has been working alongside the Weeneebayko Area Health Authority and their Board Chair. A more detailed update will be provided at a later date.

REPORTS FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Annual Business Plan: Louise Paquette

The North East LHIN Annual Business Plan is to be submitted to the Ministry of Health and Long-Term Care (MOHLTC) on January 31st, 2012. A copy has been circulated to Board Directors to seek their comment. Comments will be incorporated into the plan prior to its submission to the MOHLTC.

- Draft North East LHIN Annual Business Plan was submitted to the MOHLTC on February 13, 2012 with the comments/recommendations from Board Directors incorporated.

Behaviour Supports Update: Terry Tilleczek

Terry Tilleczek provided the Board Directors with an update on the status of the North East LHIN's Behaviour Supports Ontario (BSO) progress. The North East LHIN BSO Action Plan was submitted to the MOHLTC in December 2011 and was approved on January 24, 2012. The primary goal of this action plan is to assist older adults with neurological issues to transition back to their home or to an assisted living dwelling in their community while ensuring they receive the care and services they require. The implementation of this plan will assist with reducing Alternate Level of Care numbers in the healthcare system along with reducing the length of wait times in hospital Emergency Departments. In the North East, the implementation of the BSO Action Plan will result in the addition of 53 health professionals to support tasks such as Human Resources within Long-Term Care Homes as well as create various outreach teams which will be situated across northeastern Ontario.

A discussion ensued elaborating further upon the implementation of the BSO Action Plan.

Algoma Anchor Agency Update: Martha Auchinleck

Martha Auchinleck provided Board Directors with the work to-date of the Algoma Anchor Agency. With a territory that spans from Wawa to Elliott Lake and includes 13 Health Service Providers who offer 100 different services, the agency's focus is on better alignment of these various services to ensure clients receive the right care they require.

Since the founding of the agency, a Board of Directors has been selected and they have begun working on four priorities:

- 1) Incorporation of the Algoma Anchor Agency;
- 2) Posting and hiring of Algoma Anchor Agency Chief Executive Officer;
- 3) Establish starting budget; and
- 4) Review of Health Service Provider intent to integrate submissions

Q3 Report: Martha Auchinleck

Martha Auchinleck provided a brief update on the North East LHIN financial reporting. Each quarter, the LHIN submits a report to the MOHLTC for their review and approval. As the end of the 2010/2011 fiscal year approaches, the North East LHIN is on budget and will have spent its complete budget allocation.

Update from HPAC: Monique Mechefske

Monique Mechefske provided an update of the Health Professional Advisory Committee (HPAC). Recently, an HPAC sub-committee has looked at the Terms of Reference and has suggested some revisions particularly in the area of logistics and membership. The revised Terms of Reference was reviewed by the

North East LHIN Senior Management and has been brought to the NE LHIN Board of Directors for their review and approval.

One particular item brought to the Board's attention is a physician on the committee – due to the revised Terms of Reference, a physician would be exempt from participating in the committee as they would be a member of the College of Physicians.

- Monique noted this point and it will be brought back to HPAC to make the recommended revision to the Terms of Reference. A separate line item should be added stating that a physician can be appointed to the committee by the North East LHIN Board of Directors.

Update from LAHC: Monique Mechefske

Monique Mechefske updated the Board Directors on the work to date of the Local Aboriginal Health Committee (LAHC). Two engagement sessions were held on the topic of new Health Canada funding, the Health Services Integration Fund, which will provide a total federal budget of \$80M to be spent until 2015, approximately \$7M of which to be allocated to Ontario for projects that are to focus on four particular areas:

- 1) Diabetes;
- 2) Mental Health and Addictions;
- 3) Public Health; and
- 4) Data Management

The 14 LHINs are partners in this integration fund and will support project proposals in an attempt to assist moving this project forward.

A discussion ensued amongst Board Directors regarding the utilization of the LAHC and assistance that it can provide the North East LHIN Board of Directors.

NEW BUSINESS

Reallocation of Funds

CEO Louise Paquette explained that various North East LHIN Health Service Providers had identified just under \$1M available for reallocations in the 2011/2012 fiscal year. These unused funds will be applied to performance indicator areas that the MOHLTC holds the LHIN accountable for. It was explained that the funds will go to hospitals to increase volumes of cataract and hip and knee surgeries. The use of the reallocated funds in this way will benefit a large number of people from across Northeastern Ontario.

2011 Community Engagement Summary Report

At the prior North East LHIN Board of Directors meeting it was agreed that the 2011 Community Engagement Summary Report would be sent to municipalities and DSSABs across the North East to gain their support to work alongside the LHIN to ensure that residents receive the right care, at the right place, at the right time, and at the right cost. As a follow-up, the North East LHIN has been pleased to receive multiple letters from various municipalities and DSSABs advising us that they have endorsed and support our initiatives and are willing to collaborate with the LHIN where possible to achieve the desired results.

MOVE TO CLOSED SESSION : Randy Kapashesit

{Motion 2011-071}

Moved by Colin Germond, seconded by Leah Welk

Be it resolved that the members attending this meeting move into an closed session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a Closed session*

Be it further resolved that the following persons be permitted to attend:

*Louise Paquette, Chief Executive Officer
Cynthia Stables, Communications and Community Engagements Director
Martha Auchinleck, Senior Director
Terry Tilleczek, Senior Director
Monique Mechefske, Senior Director
Tamara Shewciw, Chief Information Officer
Renée Leclerc, Executive Assistant to the CEO and Board Liaison
Lara Bradley, Communications Officer
Ryan Jeffers, Controller/Corporate Services Manager
Steven Stewart, Accountant, Deloitte & Touche
Gérald Gauthier, Accountant, Deloitte & Touche*

{Carried}

REPORT FROM CLOSED SESSION: Randy Kapashesit

The Closed Board of Directors Session discussed matters regarding the procurement of a new auditor for the LHINs Shared Services Office (LSSO), a review of the LSSO Second Quarter report as well as the status of Hospital Improvement Plans.

{Motion 2011-BD072}

Moved by Wally Wiwchar, seconded by Danielle-Bélanger Corbin

Be it resolved that the Board receive the report of its Closed Session meeting of January 25, 2012.

{Carried}

HOSPITAL IMPROVEMENT PLAN UPDATE

Louise Paquette began by summarizing the progress to date regarding the North East LHIN hospitals that were required to submit a Hospital Improvement Plan (HIP) as part of their efforts to arrive at a balanced budget.

At the previous North East LHIN Board of Directors meeting it was decided that in an effort to arrive at balanced operating budgets, the NE LHIN Board would work collaboratively with the Cochrane and Temiskaming hospital Boards in an effort to realign services to offer better quality care to residents in those areas. A proposed motion which would provide the NE LHIN Board's written support of the realignment efforts in both Cochrane and Temiskaming has been tabled for review and discussion.

Louise Paquette presented to Board Directors a resolution that demonstrates the Board's support to have staff move forward with engagement efforts on how best to realign health care services in the Cochrane and Temiskaming areas to ensure the investments and services are patient-focussed and allow for an integrated system of care.

A discussion ensued amongst Board Directors with the two following questions being raised:

- What are the risks of this realignment?
 - Although change is not easy, the decision to proceed with these efforts stems greatly from the need voices of Northerners heard in engagement efforts of 2011 where they said they wanted increase access to care, more seamless delivery of services and more community-based care as opposed to institutional based care. The NE LHIN will approach this realignment strategically to ensure the needs of residents remain at the forefront of the decision making and that service preservation and/or enhancement is the preferred outcome.
- What is the plan?
 - The North East LHIN is in the process of formulating a thorough plan that will include utilizing a facilitator for both Cochrane and Temiskaming efforts as well as developing a schedule that will include community engagements with citizens, health service providers (governance and administrative levels, physicians and community leaders. The objective will be to relay facts and figures that speak to the need for change given the fiscal reality, demographic shift underway and the voices of Northerners in the 2011 engagements. Upon conclusion of the discussions, quorum was reached in favour of passing the following resolution:

{Motion 2011-BD073}

Moved by Colin Germond, seconded by Leah Welk

Be it resolved that:

WHEREAS the Institute for Healthcare Improvement's Triple Aim highlights the imperative of working simultaneously on 3 critical objectives to achieve transformation:

- *Improve the health of the population*
- *Enhance the patient experience of care (including quality, access, and reliability)*
- *Reduce or control the per capita cost of care.*

AND WHEREAS the need to change how health care is delivered and experienced in Cochrane and Temiskaming Hubs was expressed in 2011 community engagement sessions held within each HUB.

AND WHEREAS the Local Health System Integration Act guides the legal context within which LHIN's role in integration is defined, and that the legislation is founded on a system without fragmentation, duplication or gaps in service

AND WHEREAS growing health care costs and system sustainability are a backdrop for health care integrations and the NE LHIN believes that realignment efforts must be focused on quality patient-care and a shift towards a more home and community-based system of care to meet the needs of the region's changing demographics.

THEREFORE: the NE LHIN Board of Directors direct LHIN staff to further engage with stakeholders in the Temiskaming and Cochrane Districts, and incorporate all feedback received into a proposed health services

realignment plan for each area. A draft directional plan will be discussed by the NE LHIN Board at its June, 2012 meeting.

{Carried}

NEXT MEETING

The next North East LHIN Board of Directors meeting will be held on March 28, 2012 in Sudbury, Ontario. This meeting will be a face-to-face meeting.

ADJOURNMENT OF THE BOARD MEETING

{Motion 2011-BD074}

Moved by Randy Kapashesit, seconded by Danielle Bélanger-Corbin

Be it resolved that the Regular Board of Directors meeting of Wednesday, January 25, 2012 be adjourned at 3:46p.m.

{Carried}

Randy Kapashesit
Interim Board Chair