
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

**Cree Village Ecolodge
61 Hospital Drive
Moose Factory, ON**

Friday, February 29, 2008

CALL TO ORDER

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:16 a.m.

ROLL CALL

Members in Attendance: Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)
 Marc Dumont (Timiskaming Planning Area)
 Gisèle Guénard (Sudbury/Manitoulin Planning Area)
 Randy Kapashesit (James Bay/Hudson Bay Planning Area)
 Johanne Labonté (Cochrane Planning Area)
 Dr. Donald Stemp (Nipissing Planning Area)
 Peter Vaudry (Algoma Planning Area)

Staff: Rémy Beaudoin, Chief Executive Officer
 Lianne Bettiol, Executive Assistant/Recording Secretary
 Martha Auchinleck, Senior Director, Performance, Contract and Allocation
 Terry Tilleczeck, Senior Director, Planning, Integration and Community
 Engagement

Regrets: Mark Fisher (Parry Sound Planning Area)

WELCOME AND INTRODUCTION

Chair Mathilde Gravelle Bazinet welcomed members of the public to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

{Motion 2008-011}

Moved by Randy Kapashesit, seconded by Gisèle Guénard that the agenda be approved as amended.

{Motion 2008-011 - Continued}

The following item was added to the agenda under the Report from the Chair:

- *HPAC Recruitment*

(Carried)

MINUTES OF PROCEEDINGS

{Motion 2008-012}

Moved by Johanne Labonté, seconded by Marc Dumont,

That the Minutes of Proceedings for the Regular Board of Directors Meeting of January 25, 2008 be approved as presented.

(Carried)

Reference: Board Package, page 3 to 12

PRESENTATIONS

Northern Ontario School of Medicine – Engaging Aboriginal Communities
Sam Senecal, Regional Aboriginal Community Coordinator, Aboriginal Affairs Unit

An overview of the following was provided by Sam Senecal from NOSM:

- Curriculum Social Accountability Mandate
- Aboriginal, Research, Educational and other Initiatives
- Innovative Medical Education
- Report Recommendations of the "Follow Your Dreams" Workshop
- CBM 106 Pilot Project - June 2006
- Lessons from the Pilot
- Aboriginal Health Concerns Woven Throughout Curriculum
- Distributed Learning
- Purpose, Benefits, Placement Plan, ICE Experience and Evaluations of CBM 106 ICE Placement
- Map – Integrated Community Experience Sites
- Aboriginal Partner Communities
- Self Assessment and Site Readiness Checklist
- Local Community Coordinator (LCC)
- Site Assignment Process
- Cultural/Community Activities
- Community Recognition
- Educational Initiatives/Recruitment
- Partnerships/MOU's

Reference: Board Package, page 14 to 33

BUSINESS ARISING FROM THE MEETING OF FRIDAY, FEBRUARY 29, 2008

None

REPORT FROM THE CHAIR

HPAC

Chair Mathilde Gravelle Bazinet provided an update on the HPAC selection. Twelve (12) health professional applicants have been retained to be the initial members of the Health Professionals Advisory Committee for the North East. Since the membership allows up to 15 members, additional health professionals may be identified in the future to join HPAC. The first inaugural meeting is scheduled for March 28, 2008 in Sudbury.

Board Chair's Activities in addition to routine Administrative duties, the following activities and visits were carried out on behalf of the Board:

Mathilde Gravelle Bazinet (Nipissing Planning Area)

| | |
|----------------|---|
| January 25-26 | Board of Directors Retreat, North Bay, ON |
| January 28 | Executive Committee – CEO Performance Review, North Bay, ON Media Interview – Timmins, ON Presentation to Living Fit Group, North Bay, ON |
| January 29 | Sudbury Star, Meeting with Editor and Reporters, Sudbury, ON Presentation to Sudbury Regional Hospital Medical Staff, Sudbury, ON |
| January 30 | Interviews - candidates for HPAC, via Teleconference |
| January 31 | Meeting with Children's Treatment Centres and North East CCAC CEOs and Board Chairs, North Bay, ON |
| February 1 | Interviews – candidates for HPAC, via Teleconference |
| February 4 | Meeting with PR Consultant Jeff Ansell and CEO, Toronto, ON Interviews – candidates for HPAC, via teleconference |
| February 6 | Interviews – candidates for HPAC, via teleconference |
| February 7 | Interviews – candidates for HPAC, via teleconference |
| February 8 | Teleconference meeting with CTCs and North East CCAC re: School Health Support Services |
| February 13-16 | Conference – "Rendez-vous en santé en français, Edmonton, Alberta |
| February 19 | Governance Committee Meeting re : Applicants for Sudbury-Manitoulin Planning Area Board Vacancy, via teleconference |
| February 20 | Aging at Home Innovation Exchange, via Teleconference |
| February 21 | Board Chairs' Meeting, Toronto, ON |
| February 22 | Presentation at OHA Advanced Governance Certificate Program, Timmins, ON |
| February 24 | Interview of three (3) candidates – Board Director vacancy for Sudbury-Manitoulin Planning Area, via Teleconference |
| February 25 | Meeting with Michael Brown, MPP, Manitoulin Riding, Toronto, ON |
| February 26 | ROMA/OGRA Municipal mayors, display and meeting, Toronto, ON Governance Committee Meeting, via Teleconference |
| February 27 | Meeting with Marcel Faggioni, Consultant re: North East LHIN Organizational Review North Bay, ON |
| February 28 | Board Development Session, Moose Factory, ON |
| February 28 | Community Forum, Moose Factory, ON |

Board Members' Activities

Marc Dumont (Timiskaming Planning Area)

| | |
|----------------|---|
| February 13-16 | Conference – "Rendez-vous en santé en français, Edmonton, Alberta |
| February 20 | Aging at Home Videoconference, Timiskaming Shores, ON |
| February 25 | French Health Services, Via Teleconference |
| February 28 | Board Development Session, Moose Factory, ON |
| February 28 | Community Forum, Moose Factory, ON |

Board Members' Activities (Continued)

Mark Fisher (Parry Sound Planning Area)

January 25-26 Board of Directors Retreat, North Bay, ON
February 26 Governance Committee Meeting, Via teleconference

Gisèle Guénard (Sudbury/Manitoulin Planning Area)

January 25-26 Board of Directors Retreat, North Bay, ON
February 11 Meeting with Catherine Matheson, City of Sudbury and NE LHIN CEO
re: Municipal Infrastructure Investment Initiative, via teleconference
February 20 Aging at Home Videoconference, College Boreal Site, Sudbury, ON
February 26 Audit Committee Meeting, via Teleconference
February 28 Board Development Session, Moose Factory, ON
February 28 Community Forum, Moose Factory, ON

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

January 25-26 Board of Directors Retreat, North Bay, ON
January 28 Executive Committee meeting, North Bay, ON
January 2008 Teleconference meetings with Board Chair, LHIN Staff and Stakeholders to discuss
itinerary for the trip to the James Bay/Hudson Bay Planning Area in February 2008

Johanne Labonté (Cochrane Planning Area)

January 25-26 Board of Directors Retreat, North Bay, ON
February 24 Interview of three (3) candidates – Board Director vacancy for
Sudbury-Manitoulin Planning Area, via Teleconference
February 26 Governance Committee Meeting, via Teleconference
February 28 Board Development Session, Moose Factory, ON
February 28 Community Forum, Moose Factory, ON

Dr. Donald Stemp (Nipissing Planning Area)

January 25-26 Board of Directors Retreat, North Bay, ON
January 30 Interviews - candidates for HPAC, via Teleconference
February 1 Interviews – candidates for HPAC, via Teleconference
February 4 Interviews – candidates for HPAC, via teleconference
February 6 Interviews – candidates for HPAC, via teleconference
February 7 Interviews – candidates for HPAC, via teleconference
February 28 Board Development Session, Moose Factory, ON
February 28 Community Forum, Moose Factory, ON

Peter Vaudry (Algoma Planning Area)

January 25-26 Board of Directors Retreat, North Bay, ON
January 28 Executive Committee meeting, North Bay, ON
February 20 Aging at Home Videoconference, Sault Area Hospital Site
February 24 Interview of three (3) candidates – Board Director vacancy for
Sudbury-Manitoulin Planning Area, via Teleconference
February 26 Governance Committee Meeting, Via Teleconference
February 26 Audit Committee Meeting, Via Teleconference

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Rémy Beaudoin, Chief Executive Officer

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

An overview of the following was provided:

- Operational Plan
- Managing Health Care Provider Risks
- NE LHIN/MLAA Progress Report
- Communication Plan Refresh
- ICT Blueprint
- Review of Staff Position Structure
- Staff Performance & Remuneration
- Aging at Home Strategy
- Community Engagement Meetings
- System Integration – NE CCAC and Children’s Treatment Centres, Surgery Optimization, West Parry Sound Health Centre CCAC services divestment
- Working on ALC Options to be forwarded to MOHLTC by mid-March

{Motion 2008-013}

Moved by Johanne Labonté, seconded by Marc Dumont that the CEO & Senior Management Report be approved as presented.

{Carried}

Reference: Board Package, page 38 to 41

AGING AT HOME STRATEGY

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

An overview of the following was provided:

- Detailed Service Plan 2008/2009
- Activities to Date
- Initiatives to be Implemented in 2008/2009
- Planning and Community Engagement Activities
- Emerging Issues and Themes
- Implementation Plan

Reference: Board Package, page 43 to 56

{Motion: 2008-014}

Moved by Gisèle Guénard, seconded by Randy Kapashesit, that the NE LHIN, Aging at Home Strategy Detailed Service Plan be approved as presented.

{Carried}

Reference: Board Package, page 57

HAPS AND H-SAA PROCESS

Martha Auchinleck, Senior Director, Performance, Contracts and Allocation

An overview of the following was provided:

- HAPS Process
- Roles and Responsibilities
- The H-SAA Process
- NE LHIN Monitoring Process

Reference: Board Package, page to 58 to 73

{Motion 2008-015}

Moved by Peter Vaudry, seconded by Marc Dumont, that the North East LHIN HAPS/H-SAA Process be approved as presented.

{Carried}

Reference: Board Package, page 74

COMMITTEE REPORTING

Audit Committee

Audit Committee Chair Peter Vaudry provided a report of the Audit Committee Meeting held on Tuesday, February 26, 2008. The following items were entertained:

- LHIN Summary Report and Operating Results
- Audit Report Summary of Recommendations
- Transfer Payment Process

{Motion 2008-016}

Moved by Johanne Labonté, seconded by Dr. Donald Stemp that the Budget Summary Report be approved as presented.

{Carried}

Reference: Board Package, page 77 to 78

Governance / Nomination Committee

Governance Committee member, Johanne Labonté, provided a brief report on the Governance Committee Closed Session Meeting held on Tuesday, February 26, 2008. The following items were entertained:

- Meeting and Participation Evaluation – Results of Previous Meeting
- Board Recruitment Update
- Re-appointment of Board Directors
- CEO Evaluation
- Review of Schematic Notes Deriving from the Board Retreat – Item Deferred to March
- Peer Review Process
- Interview Questions for Board Vacancies
- Selection of New Board Director and Recommendation to LHIN Board

NEW BUSINESS

City of Greater Sudbury Presentation - Municipal Infrastructure Investment Initiative - An opportunity for additional LTC Beds

Rémy Beaudoin, Chief Executive Officer, North East LHIN

An overview of the presentation received from the Greater City of Sudbury was provided by CEO Rémy Beaudoin:

- Vision to Action
- 2007 Situation
- Existing Site Plan
- Redevelopment Site Plan of Boreal Wing
- Municipal Infrastructure Investment Initiative
- Rationale for Additional LTC Beds
- Request for Letter of Support

Reference: Board Package, page 81 to 95

[Motion 2008-017: Letter of Support]

Moved by Gisèle Guénard, seconded by Peter Vaudry that the North East LHIN ratifies the letter of support provided by the North East CEO to the City of Greater Sudbury with regards to their application under the Municipal Infrastructure Investment Initiative for the construction of 32 Long-Term Care beds at Pioneer Manor.

{Carried}

Reference: Board Package, page 96

QUESTIONS

Chair Mathilde Gravelle Bazinet opened the meeting for questions from the public in attendance.

NEXT BOARD MEETING

Friday, March 28, 2008

Sudbury/Manitoulin Planning Area

Refer to our website for updates: www.nelhin.on.ca

CLOSED SESSION

{Motion 2008-018}

Moved by Johanne Labonté, seconded by Randy Kapashesit, that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"

- ✓ *Personnel Matters*
- ✓ *Labour Matters*

CLOSED SESSION (CONTINUED)

{Motion 2008-018}

Be it further resolved that the following persons be permitted to attend a portion of the Closed Session:

Rémy Beaudoin, CEO

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Lianne Bettiol, Executive Assistant to the CEO

Cynthia Stable, Senior Corporate Advisor

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

{Carried}

Reference: Board Package, page 97

ADJOURNMENT

{Resolution 2008-019}

Moved by Marc Dumont, seconded by Johanne Labonté that the regular Board of Directors meeting of Friday, February 29, 2008 be adjourned.

{Carried}

Reference: Board Package, page 160

Mathilde Gravelle Bazinet
Chair