

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS
9:30 a.m.**

By Teleconference

MINUTES OF PROCEEDINGS

Thursday, April 7, 2011

CALL TO ORDER

Vice-Chair Randy Kapashesit called the meeting to order at 1:37 p.m.

ROLL CALL

Members in Attendance: Randy Kapashesit, Vice Chair and Director from the James Bay/Hudson Bay Planning Area
Leah Welk, Director from the Parry Sound Planning Area
Dr. Colin Germond, Director from the Sudbury Planning Area
Jib Turner, Director from Manitoulin Island Planning Area
Dr. Ian Cowan, Director from the Nipissing Planning Area
Wally Wiwchar, Director from the Cochrane Planning Area

Regrets: Peter Vaudry, Interim Chair and Director from Algoma Planning Area
Danielle Belanger-Corbin, Director from Temiskaming Planning Area

Staff: Louise Paquette, Chief Executive Officer
Martha Auchinleck, Senior Director
Monique Mechevske, Senior Director
Tamara Shewciw, Chief Information Officer
Cynthia Stables, Director of Communications and Community Engagement
Lara Bradley, Board Liaison

Audience: Richard Rodrigue, Ontario Medical Association Representative

WELCOME AND INTRODUCTION

Randy welcomed Board members, staff and anyone listening on the teleconference line to the NE LHIN Board Meeting.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

{Motion 2011-BD001}

Moved by Wally Wiwchar, seconded by Leah Welk

*The agenda for the Board of Directors meeting of Thursday, April 7, 2011 be approved as presented.
(Carried)*

MINUTES OF LAST MEETING

{Motion 2010-BD002}

Moved by Wally Wiwchar, seconded by Colin Germond

The Minutes of Proceedings for the Board of Directors meeting of Monday, February 28, 2011, be approved as presented.

(Carried)

BUSINESS ARISING FROM PREVIOUS MEETING

None

BOARD CHAIRS' and DIRECTORS' REPORT

A brief discussion ensued regarding the Directors' engagements. No other additions were reported.

AUDIT COMMITTEE REPORT: Randy Kapashesit

The committee went over the budget summary and reported to the Board that the North East LHIN is currently in a surplus position, however, not all bills have been tallied for the fourth quarter.

{Motion 2010-BD003}

Moved by Ian Cowan seconded by Colin Germond

Be it resolved that the Board receive and approve the report and the Budget Summary of the Audit Committee from its meeting of Thursday, April 7, 2011

(Carried)

REPORTS FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT:

Provincial Budget Announcement: Louise Paquette

Hospitals will receive an increase, of about 1.5 %, and the Community Service Sector an even larger boost of about 3 % -- a clear indication of the government's desire that "community" plays a larger role in the delivery of health care. Funding was also increased to long-term Care homes, of which we have 41. A 10-year plan was also announced that will see an additional \$93 million go into mental health and addictions, starting with children and youth.

Patient Improvement Process (PIP): Louise Paquette

Price Waterhouse Cooper was engaged by the Ministry of Health and Long-term Care to review the Alternate Level of Care (ALC) challenges in four LHINs and to make recommendations on how to improve the flow of ALC patients. The NE LHIN was selected primarily based on our high ALC numbers. The NE

LHIN has in place many of the elements of the Governance Structure recommended in the PIP report including an ALC Lead (Senior Director Terry Tilleczek) and ALC committees in four large communities, as well as Parry Sound. ER/ALC continues to be the NE LHIN's top priority.

We currently have a process in place to review all the long-stay patients in our system and committees who meet regularly to review ALC patient admissions and to identify barriers to discharge.

While the LHIN is implementing the initiatives identified in our own plan for Sault Area and Sudbury Regional hospitals, there are a couple of initiatives that require funding such as a responsive behavioural unit that will take a little longer to work through.

The NE LHIN has already implemented integrated discharge planning, which was recommended in the report, in our four large urban hospitals. We also have put in place geriatric case managers in all four urban communities as part of year 2 aging at home funding. We will be reviewing this model to ensure it is tied in with local physicians to identify at-risk to patients. In addition, the NE LHIN has implemented the ISAR screening tool in hospital emergency departments to identify "at-risk" seniors.

Assisted Living Regional Planning Day: Louise Paquette

For the first time ever, the NE LHIN gathered the region's 17 Assisted Living providers and District Social Service Boards on March 25 for a day of planning, and to introduce them to the updated Assisted Living policy. The role of providers has changed with the new policy. The focus has shifted from "housing," to the delivery of services. Assisted Living providers will now also be able to provide "services" in a geographic radius around their home-base. Health Care is shifting from institutional to person-centred care. More services will be provided in the community.

Leah added that she had heard positive things about the planning day from Parry Sound area participants.

Home First: Louise Paquette

The NE LHIN led the launch of the provincial roll out of Home First, in Toronto, on March 24. We also screened our first ever video which is now available for viewing on our website.

The NE LHIN played a key role in the development of the ***Home First Guide and Toolkit***. In addition to Louise, Terry and Cynthia helped launch the guide to our fellow LHINS and CCACs from across the province as part of the all-day educational session. Minister Deb Matthews joined in and made encouraging comments, while Louise provided the opening remarks and Cynthia presented the communications roll out plan. The Toolkit is being distributed province-wide to help people understand that Home First is about providing the frail elderly with the right care, in the right place, at the right time and at the right cost. The Toolkit will help LHINS, CCACs, providers and stakeholders in successfully implementing the Home First philosophy.

Update from Local Aboriginal Health Committee (LAHC): Monique Mechefske

The LAHC is finalizing its environmental scan of mental health and addictions services available to Aboriginal people in Northeastern Ontario. Wally had a question regarding meeting attendance at the LAHC, given that six people attended the last meeting, while nine sent regrets. He suggested the committee revisit its terms of reference.

Randy, who also chairs the committee, said the issue of attendance will be on the agenda of the next meeting.

HEALTH SERVICE PROVIDERS WORKING TOWARDS FLS DESIGNATION: MONIQUE MECHEFSKE

This motion is designed to formally let our HSPs who have been identified for designation know, that the NE LHIN expects them to move forward and take the necessary steps to achieve FLS designation. Questions were asked by the directors concerning the process and whether the identified HSP Boards were aware or had passed necessary motions. Monique answered in the affirmative. Not only is the FLS designation part of some HSP accountability agreements, the LHIN also works with all identified HSPs to help them through the designation process. The Ministry conducts random checks every two to three years to ensure that organizations are moving ahead. The LHIN may be invited to participate in this process in the future.

{Motion 2010-BD004}

Moved by Wally Wiwchar seconded by Colin Germond

Be it resolved that effective January 1, 2011, the NE LHIN Board of Directors confirms that the following LHIN-funded HSPs are identified to work towards the ongoing provision of quality French language services (FLS) leading to an eventual designation under the French Language Services Act. This list does not include HSPs already designated for FLS under the FLS Act.

The NE LHIN Board of Directors expects that all identified and designated HSPs plan, deliver and report on their French language services in the manner prescribed by the NE LHIN.

Access Better Living Inc.

Algoma Health Unit

Algoma Manor

Alternatives for Youth - Algoma Family Services

Alzheimer Society of North Bay & District

Alzheimer Society of Sault Ste. Marie and Algoma District

Alzheimer Society of Timmins-Porcupine

Anson General Hospital

Au Château Home for the Aged

Bingham Memorial Hospital

Breton House Algoma Substance Abuse Rehab Centre

Canadian Hearing Society

Canadian Mental Health Association Nipissing Branch

Canadian Mental Health Association Sault Ste. Marie Branch

Canadian National Institute for the Blind

Canadian Red Cross Society

Cassellholme Community Support Services

Centre de santé communautaire de Kapuskasing

Centre de santé communautaire de Nipissing-Ouest/West Nipissing Community Health Centre

Centre de santé communautaire de Sudbury Est/Sudbury East Community Health Centre

Centre de santé communautaire du Grand Sudbury

Centre de santé communautaire du Témiskaming

Club 90 - North Shore Community Support Services

Corporation of the City of Timmins

Counselling Centre of East Algoma

Elizabeth Centre

Elliot Lake Palliative Care Program

Englehart and District Hospital

Espanola General Hospital

Espanola Nursing Home

Extendicare Kirkland Lake
Extendicare Tendercare
F.J. Davey Home
Golden Birches Terrace
Half-Way House North Bay
Hornepayne Community Hospital
Huron Lodge Community Service Board
Ken Browne Recovery Home Inc.
Kirkland and District Hospital
Leisureworld Caregiving Centre
Meals on Wheels (Sudbury) Inc.
Near North Palliative Care Network
Nipissing Manor Nursing Care Centre
Nipissing Mental Health Housing and Support Services
North Bay Regional Health Centre
North Centennial Manor
North East Community Care Access Centre
People for Equal Partnership in Mental Health
Phoenix Rising Women's Centre and Non-Profit Homes Inc.
Rehabilitation Foundation for the Disabled
Rockhaven
Sault Area Hospital
South Centennial Manor
St. Joseph' Continuing Care Centre
St. Joseph Manor
St. Joseph's General Hospital
St. Joseph's Villa
St-Gabriel Villa
Sudbury Addictions Treatment Program (Salvation Army)
Temiskaming Hospital
Temiskaming Lodge
Timiskaming Health Unit
Timiskaming Home Support
Timiskaming Palliative Care Network
Timmins Consumer Survivors Network Inc.
Timmins Senior Citizen Recreation Centre
Warmhearts Palliative Caregivers Sudbury/Manitoulin
Women in Crisis Inc.

(carried)

M-SAAs: MARTHA AUCHINLECK and LOUISE PAQUETTE

Of the remaining 15 M-SAAs, all are committed to sign within the coming weeks. (All were subsequently signed in the weeks following the Board meeting.)

Since the last time the M-SAAs were signed, the NE LHIN has worked to reduce the number of HSPs it has agreements with. Through integrations this number has gone down from 208 to 186. More work is needed to be done on this front.

Questions were asked by Directors about how further reductions will be achieved. Staff are currently examining all agreements under \$100,000 to see if there are further integration opportunities.

Wally commended the reduction of 22, and suggested targets of 12% and then 10%, to be shared with the board. Louise agreed those numbers were achievable. Randy suggested that working with the tribal council might help with some of the Aboriginal/First Nations organizations.

{Motion 2011-BD005}

Moved by Leah Welk, seconded by Jib Turner

Be it resolved that:

- 1) *the amending multi service accountability agreements (the "M-SAAs") negotiated and agreed to by the North East LHIN and each of the hospitals listed below, draft copies of which will be included with the minutes of this meeting, be approved; and*
- 2) *the Chair and the CEO of the LHIN be directed to execute the M-SAA extensions on behalf of the LHIN, provided that the final version is substantially similar to the drafts appended to the minutes of this meeting.*

CANADIAN MENTAL HEALTH ASSOCIATION - SAULT STE MARIE BRANCH - CMH&A

BOARD OF HEALTH FOR THE ALGOMA HEALTH UNIT - CMH&A

BRETON HOUSE - CMH&A

Mississauga First Nation

TIMMINS CONSUMER SURVIVORS NETWORK INC. - CMH&A

Ojibways of the Garden River Band

SEXUAL ASSAULT INTERVENTION FOR LIVING (S.A.I.L.) - CMH&A

CSC KAPUSKASING

Aide aux seniors de Sudbury Est/Sudbury East Seniors Support Inc.

ANISHNABIE NAADMAAGI GAMIG SUBSTANCE ABUSE TREATMENT CENTRE - CMH&A

ALTERNATIVES FOR YOUTH - CMH&A

Alzheimer Society of North Bay and District

Wikwemikong Unceded Indian Reserve

MAMAWESWEN, THE NORTH SHORE TRIBAL COUNCIL - CMH&A

Thessalon First Nation

NORTH BAY HALF-WAY HOUSE - CMH&A

Eastholme, District of Parry Sound (East) Home for the Aged

The Board of Management of the District of Parry Sound

Wabun Tribal Council

Corporation of the City of Timmins

Alzheimer Society of Timmins-Porcupine District Inc.

Timmins Senior Citizens Recreation Centre

The Canadian National Institute for the Blind - Sudbury

The Rehabilitation Foundation for the Disabled Sudbury

CSC du Témiskaming

Alzheimer Society of Sault Ste. Marie and Algoma

The Board of Management for the District of Algoma

CANADIAN MENTAL HEALTH ASSOCIATION / NIPISSING REGIONAL BRANCH - CMH&A

SHKAGAMIK KWE ABORIGINAL HEALTH ACCESS CENTRE - CMH&A

Wahnapiatae First Nation

Sagamok Anishnawbek

HEARST, KAPUSKASING AND SMOOTH ROCK FALLS COUNSELLING SERVICES - CMH&A

LA MAISON ARC-EN-CIEL - CMH&A

SOUTH COCHRANE ADDICTIONS SERVICES INC. - CMH&A

NORTH COCHRANE ADDICTION SERVICES INC. - CMH&A

Soins palliatifs Horizon-Timmins Inc./Horizon-Timmins Palliative Care Inc.

Timmins Finnish Seniors Home Inc.
MANITOULIN HEALTH CENTRE - CMH&A
ICAN-Independence Centre and Network
WOMEN IN CRISIS INCORPORATED/WOMEN'S OUTREACH PROGRAM - CMH&A
COMMUNITY COUNSELLING CENTRE OF NIPISSING - CMH&A
NOOJMOWIN TEG HEALTH CENTRE (SUCKER CREEK FIRST NATION) - CMH&A
The Canadian Red Cross Society - Ontario Zone
Palliative Caregivers Sudbury/Manitoulin
Chapleau Cree First Nation
TIMMINS FAMILY COUNSELLING CENTRE INC - CMH&A
Victorian Order of Nurses - Canada - Ontario Branch (Greater Sudbury Site)
West Nipissing Community Health Centre (CHC)
Blind River District Health Centre
CENTRE DE SANTE COMMUNAUTAIRE DE SUDBURY EAST
CANADIAN MENTAL HEALTH ASSOCIATION-COCHRANE-TIMISKAMING BRANCH - CMH&A
MAISON RENAISSANCE - CMH&A
Access Better Living Inc.
Huron Lodge Community Service Board Inc.
F.J. Davey Home
East Nipissing District Home for the Aged
SUPPORT FOR ADULT SURVIVORS OF SEXUAL ASSAULT - CMH&A
Wasauksing First Nation
CENTRE DE SANTE COMMUNAUTAIRE DE SUDBURY
MINTO COUNSELLING CENTRE - CMH&A
Société Alzheimer Society Sudbury-Manitoulin
The Canadian Hearing Society - Sudbury
PHOENIX RISING NON-PROFIT HOMES INC. - CMH&A
KEN BROWN RECOVERY HOME - CMH&A
ST JOSEPH'S GENERAL HOSPITAL, ELLIOTT LAKE - CMH&A
LADY DUNN HEALTH CENTRE - CMH&A
Near North Palliative Care Network
Physically Handicapped Adults' Rehabilitation Association -Nipissing-Parry Sound
Temagami First Nation
Dokis First Nation
Henvey Inlet First Nation
ROCKHAVEN - CMH&A
L'HOPITAL REGIONAL DE SUDBURY REGIONAL HOSPITAL - CMH&A
NORTH SHORE COMMUNITY SUPPORT SERVICES, INC. (NSCSS) - CMH&A
SAULT AREA HOSPITAL - CMH&A
Elliot Lake Palliative Care Program
PEOPLE FOR EQUAL PARTNERSHIP IN MENTAL HEALTH (PEP) - CMH&A
WEST NIPISSING GENERAL HOSPITAL - CMH&A
Nipissing First Nation
Board of Management for the Home of the Aged West Nipissing
The Friends
Constance Lake First Nation
Timiskaming Palliative Care Network
Timiskaming Home Support - Soutien à Domicile
SMOOTH ROCK FALLS HOSPITAL - CMH&A
SURVIVORS OF SEXUAL ASSAULT - HAVEN HOUSE - CMH&A
IRIS ADDICTION RECOVERY FOR WOMEN - CMH&A
SUDBURY ADDICTIONS TREATMENT PROGRAM (Salvation Army) - CMH&A
SERVICES DE SANTE DE CHAPLEAU HEALTH SERVICES - CMH&A

*Ukrainian Senior Citizen Club of Sudbury
 Meals on Wheels (Sudbury) Inc.
 Sudbury Finnish Rest Home Society Inc.
 North East CCAC
 NIPISSING MENTAL HEALTH HOUSING AND SUPPORT SERVICES - CMH&A
 Batchewana First Nation of Ojibways
 Magnetawan First Nation
 M'Chigeeng First Nation
 TIMMINS AND DISTRICT GENERAL HOSPITAL - CMH&A
 CANADIAN MENTAL HEALTH ASSOCIATION - SUDBURY BRANCH - CMH&A
 WEENEYBAYKO AREA HEALTH AUTHORITY - CMH&A
 JUBILEE CENTRE - CMH&A*

(carried)

H-SAAS: MARTHA AUCHINLECK

Of the 25 H-SAAs, 22 were signed and two needed to go to their respective Boards before signing. Only one, Kirkland Lake had no commitment to sign. Martha explained that a plan was in place to get the hospital to submit its quality improvement plan. (Following the Board meeting, all three did sign their H-SAAs.)

Leah reported she had heard feedback on one of the new HSAA items which requires CEOs to write a Performance Agreement with their Board. Compensation is tied to performance under the new agreement, said Louise.

Randy thanked Martha and the staff for all their hard work getting the H-SAAs signed in such a timely manner, adding the Board appreciates the challenges this effort took.

{Motion 2011-BD006}

Moved by Wally Wiwchar, seconded by Colin Germond

Be it resolved that:

- 1) the amending hospital service accountability agreements (the "H-SAAs") negotiated and agreed to by the North East LHIN and each of the hospitals listed below, draft copies of which will be included with the minutes of this meeting, be approved; and*
- 3) the Chair and the CEO of the LHIN be directed to execute the H-SAA extensions on behalf of the LHIN, provided that the final version is substantially similar to the drafts appended to the minutes of this meeting.*

*Anson General Hospital/Hôpital général Anson
 Bingham Memorial Hospital/Hôpital Bingham Memorial
 Blind River District Health Centre/Pavillon santé du district de Blind River
 Englehart and District Hospital/Hôpital d'Englehart et du district
 Espanola General Hospital/Hôpital général d'Espanola
 Hôpital de Mattawa Hospital
 Hôpital Notre Dame Hospital (Hearst)
 Hôpital régional de Sudbury Regional Hospital
 Hornepayne Community Hospital/Hôpital communautaire de Hornepayne
 Lady Dunn Health Centre/Centre de santé Lady Dunn
 Lady Minto Hospital, The/Hôpital Lady Minto
 Manitoulin Health Centre
 Sault Area Hospital/Hôpital de Sault-Sainte-Marie
 Services de santé Chapleau Health Services
 Smooth Rock Falls Hospital/Hôpital Smooth Rock Falls
 St. Joseph's Continuing Care Centre of Sudbury
 St. Joseph's General Hospital Elliot Lake/Hôpital général St-Joseph*

*Temiskaming Hospital/Hôpital Temiskaming
Timmins and District Hospital
West Nipissing General Hospital/Hôpital Général de Nipissing Ouest
West Parry Sound Health Centre
Weeneebayko Area Health Authority*

(carried)

CEO COMPLIANCE: LOUISE PAQUETTE

Wally asked if the declarations of compliance should go to the audit committee first. It has been the practice at the LHIN for it to go directly to Board. Lara will check with other LHINs to verify this practice. (A later survey of 12 other LHINs found 10 sent compliance reports directly to Board and 2 had their audit committee review compliance beforehand.)

{Motion 2011-BD007}

Moved by Leah Welk, seconded by Colin Germond

Be it resolved that the CEO Certificate of Compliance of the Board be signed and approved on Thursday, April 7, 2011.

(carried)

BOARD COMPLIANCE: RANDY KAPASHESIT

{Motion 2011-BD008}

Moved by Wally Wiwchar, seconded by Jib Turner

Be it resolved that the LHIN Board Declaration of Compliance be signed and approved on Thursday, April 7, 2011.

(carried)

NEW BUSINESS

Board Directors raised the issue of when and how the CEO performance review will take place. Several questions were asked about the process. Randy reported that an initial meeting between Louise and the Board Executive Committee (with the addition of Leah who had been on the CEO hiring committee), had been scheduled on April 19 to discuss the process. The Executive Committee would then report back to the Board with its findings. The entire Board will participate in the final evaluation.

QUESTIONS FROM PUBLIC

None

NEXT MEETING:

May 31, by teleconference.

ADJOURNMENT OF THE BOARD MEETING

{Motion 2011-BD009}

Moved by Wally Wiwchar, seconded by Leah Welk

Be it resolved that the Regular Board of Directors meeting of Monday, February 28 2011. be adjourned at 2:41 p.m.

(Carried)

Randy Kapashesit
Vice Chair of the NE LHIN Board of Directors