

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

**Sudbury Outpatient Centre, Room M172
Sudbury, Ontario**

3:00 p.m.

MINUTES OF PROCEEDINGS

Wednesday, March 28, 2012

CALL TO ORDER

Due to Interim Chair Randy Kapashesit's inability to participate, appointed Chair Danielle Bélanger-Corbin called the meeting to order at 3:03p.m.

ROLL CALL

Members in Attendance: Leah Welk
Dr. Colin Germond
Danielle Bélanger-Corbin
Dr. Ian Cowan

Via teleconference: Cecilia Bruno

Staff: Louise Paquette, Chief Executive Officer
Martha Auchinleck, Senior Director
Terry Tilleczek, Senior Director
Monique Mechefske, Senior Director
Tamara Shewciw, Chief Information Officer
Cynthia Stables, Director, Communications and Community Engagement Director
Renée Leclerc, Executive Assistant to the CEO and Board Liaison
Lara Bradley, Communications Officer

Regrets: Randy Kapashesit, Interim Chair of the NE LHIN
Wally Wiwchar

Audience: Jim Hanna, Manager of Community Relations and Volunteer Services, West Parry Sound Health Centre
Richard Rodrigue, Regional Manager - North Region, Regional Engagement Services, Ontario Medical Association

WELCOME AND INTRODUCTION

Danielle welcomed Board members, staff and guests to the NE LHIN Board of Directors meeting.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest have been raised.

AGENDA

Various changes to the agenda were decided upon:

- As a result of Randy's absence, item 10, Report from Governance Committee, was postponed. Agenda items 12.09 and 12.10 were added to provide an update on the James and Hudson Bay Coasts flooding as well as the Ontario drug shortages, respectively.
- Item 4.0, Approval of Agenda, be removed from the Consent Agenda and item 13.0, Proceed to Closed Session, be removed from the meeting agenda entirely.

{Motion 2011-BD075}

Moved by Ian Cowan, seconded by Colin Germond.

The agenda for the Board of Directors meeting of Wednesday, March 28, 2012 be approved as presented.

{Carried}

MINUTES OF LAST MEETING

{Motion 2011-BD076}

Moved by Leah Welk, seconded by Cecilia Bruno.

The Minutes of Proceedings for the Board of Directors meeting of January 25, 2012, be approved as presented.

{Carried}

SUMMARY OF DOCUMENTS: Louise Paquette

The summary of documents circulated to Board Directors was not discussed in detail. For reference, please refer to p. 39 of the Board of Directors package.

ATTESTATION OF COMPLIANCE REPORT: Louise Paquette

{Motion 2011-BD077}

Moved by Dr. Ian Cowan, seconded by Leah Welk.

The Attestation of Compliance be accepted, approved and signed March 28, 2012.

{Carried}

REPORT FROM THE BOARD OF DIRECTORS:

Chair and Board Members Community Engagements

Randy Kapashesit and Wally Wiwchar

Feb. 13, 2012: Meeting with the Chapeau Health Services Board of Directors

Feb. 14, 2012: Meeting with the Smooth Rock Falls Hospital Board of Directors

Feb. 21, 2012: Meeting with the MICs Group Hospital's Board of Directors**Danielle Bélanger-Corbin****Feb. 21, 2012:** Meeting with various hospital Board of Directors and Executive Councils

Danielle met with the Board of Directors and Executive Council of the Temiskaming Hospital, Englehart and District Hospital and Kirkland and District Hospital to discuss the realignment of the Temiskaming area.

Randy Kapashesit, Wally Wiwchar and Danielle Bélanger-Corbin**Feb. 22, 2012:** Afternoon meeting with various WAHIFA signatories

This meeting was to discuss the implementation of the Weeneebayko Area Health Integration Framework Agreement.

Feb. 22, 2012: Evening meeting with the WAHA Board of Directors

Randy, Wally, and Danielle met with various Board Directors from the Weeneebayko Area Health Authority (WAHA) to discuss various governance topics. This meeting was to foster collaboration between the WAHA Board and the NE LHIN.

Leah Welk**Feb. 23, 2012:** Meeting with various Parry Sound Health Service Providers

Leah met with various Health Service Providers along with NE LHIN Senior Officer, Sherry Frizzell, to introduce Sherry to them and provide an overview of the various services they provide.

Wally Wiwchar and Danielle Bélanger-Corbin**Feb. 23, 2012:** Meeting with Signatories

This meeting with Mocrebec Development Corporation signatories, Chief Randy Kapashesit and George Small, was to discuss various issues currently facing the First Nations communities within the NE LHIN and the ways in which to assist them.

Randy Kapashesit**Feb. 27, 2012:** Meeting with Sensenbrenner Hospital Board of Directors

This meeting was to discuss with the Board the realignment of the Cochrane area and how the hospital and NE LHIN could collaborate.

REPORT FROM THE AUDIT COMMITTEE: Danielle Bélanger-Corbin

An overview of the items discussed during the Audit Committee was presented by Danielle Bélanger-Corbin.

The committee reviewed and approved the *Safeguarding of Fixed Assets* policy. They also reviewed the Budget Summary Report which demonstrated that the North East LHIN is and will continue to be in a balanced position by the March 31, 2012 year-end.The *Board of Directors Expense* policy was also tabled for review and it was proposed that item 3.8, per-diem expense, be tabled at the next Board of Directors meeting (June) for a more detailed discussion regarding the elimination of this item from the policy.**{Motion 2011-BD078}***Moved by Colin Germond, seconded by Ian Cowan.**Be it resolved that the Board receive the report of the Audit Committee from its meeting of March 28, 2012.*

{Carried}

BUSINESS ARISING FROM PREVIOUS MEETING: Louise Paquette

There were no items arising from the previous Board of Directors meeting of January 25, 2012 that required discussion.

REPORTS FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Annual Business Plan Update: Louise Paquette

The North East LHIN Annual Business Plan was submitted to the Ministry of Health and Long-Term Care (MOHLTC) on February 13, 2012. To date, we have yet to receive comment or feedback but once received, this information will be shared with the Board of Directors for review.

- *A memorandum was received by the MOHLTC on April 18, 2012 advising that a review has been completed and each LHIN should be receiving comments in the coming weeks. Furthermore, we were advised that the plans would require LHIN Board of Director approval.*

Funding Reallocations: Louise Paquette

An update on the status of funding was provided to the Board of Directors with particular attention to the ability of the North East LHIN to reallocate slightly over \$4 million dollars to various health service providers. In accordance with our performance indicators, these funds were reallocated to increase hip and knee as well as cataract surgeries along with redirecting funds to support community care.

eHealth Update: Tamara Shewciw

An update was provided to offer a better understanding of the various eHealth projects that have been accomplished and in progress. Currently, the North East LHIN has identified 29 projects of which 19 have been funded and of those, 17 are active and two have been completed.

A detailed presentation of the various projects, which include Telemedicine and Telehomecare, was provided to the Board of Directors for their information and discussion.

Stocktake & Performance Indicators: Terry Tilleczek

Every four months the North East LHIN reports to the Ministry of Health and Long-Term Care on our performance indicators. As illustrated in the fourth quarter results document circulated in the Board of Directors meeting package, the North East LHIN results have significantly improved in a variety of areas including improved access to community care and reduced hospital visits for mental health and substance abuse cases.

A discussion ensued amongst Board Directors based on data provided from the circulated presentation.

H-SAAs: Martha Auchinleck

The 2011/2012 Hospital Service Accountability Agreement (H-SAA) was amended to extend the date of the agreement to June 30, 2012. To date, the North East LHIN has received signed M-SAA agreements from 24 of our 25 hospitals.

For the 2012/2013 fiscal year, it is anticipated that there will be a one year agreement whereas there will likely be a three year agreement beginning in the 2013/2014 fiscal year.

A discussion ensued among Board Directors based on information provided within the Board of Directors package. Also, information was provided about the need to pass a motion appointing a delegate to review and approve the H-SAAs on behalf of the Board to meet Ministry deadlines.

{Motion 2011-BD081}

Moved by Leah Welk, seconded by Ian Cowan.

RESOLVED THAT:

Whereas: *The 2011/12 Amending HSAAs need to be extended until June 30, 2012.*

Whereas: *The extended HSAAs need to be negotiated and signed by the NE LHIN and the 25 hospitals by March 31, 2012;*

Whereas: *The North East LHIN does not meet again until June 26, 2012;*

Therefore: *The North East LHIN Board of Directors appoints a delegate, Louise Paquette, to review/approve the H-SAAs in order to meet the Ministry deadlines and that the H-SAAs then be brought to Board for review at its June meeting.*

{Carried}

FLS Designation: Monique Mechefske

The North East LHIN has received requests from a number of organizations regarding obtaining the French Language Health Services designation under the *French Language Services Act*. To date, of the total 186 Health Services Providers within the North East LHIN, 68 have been identified, which signifies that they are working alongside the LHIN to move forward with obtaining the FLS designation, and 36 have been successfully designated under the act.

Although obtaining the FLS designation can be a lengthy process ranging from 18 to 24 months, one of the many steps requires that the health service provider obtain written support from the North East LHIN Board of Directors in favour of their designation request.

An in-depth explanation of the FLS designation process was provided.

{Motion 2011-BD082}

Moved by Ian Cowan, seconded by Colin Germond.

RESOLVED THAT:

WHEREAS the NE LHIN Board supports the request for total designation of French language health services under the French Language Services Act, submitted by the Centre de santé communautaire de Kapuskasing et region, the Centre de santé communautaire de Nipissing Ouest/West Nipissing Community Health Centre and by the Centre de santé communautaire du Témiskaming;

THEREFORE the North East LHIN Board recommends its approval to the Office of French Language Services of the Ontario Ministry of Health and Long Term Care as agreed upon at its meeting of Wednesday, March 28, 2012.

{Carried}

HPAC and LAHC Minutes: Monique Mechefske

Minutes for two Health Professionals Advisory Committee (HPAC) meetings, January 13, 2012 and November 16, 2011, and two Local Aboriginal Health Committee (LAHC) meetings, November 29, 2011 and July 20, 2011, were provided to Board Directors for their review and information.

Cochrane/Temiskaming Community Engagement Update: Cynthia Stables

An update of the various community engagements held within northeastern Ontario and their outcomes was provided to Board Directors.

Since the previous Board meeting of January 25, 2012, the North East LHIN has held 19 community engagements in both the Cochrane and Temiskaming areas which were well attended by close to 1000 Northerners. .

With two contracted facilitators accompanying LHIN staff, two individual reports, one focused on the Cochrane HUB area and the other on the Temiskaming District, will provide recommendations on the realignment of health care in these two areas. These reports are currently being drafted and will be presented to the North East LHIN Board of Directors at the June meeting.

UPDATE ON FLOODING JAMES BAY COAST

A brief update regarding the flooding occurring in the James Bay coastal communities was provided to Board Directors. Currently, 210 residents have been evacuated to Kapuskasing, 43 to Wawa, and others to hospitals or long-term care homes in the Kapuskasing, Moosonee and Kingston communities.

In order to remain proactive with this situation, the North East LHIN has been working alongside the North East Community Care Access Centre and has advised long-term care homes to remain abreast of the flooding should there be an increased need to transfer residents.

Daily teleconferences between the North East and North West LHINs and the Ministry of Health and Long-Term Care are taking place ensuring that everyone is on the same page and aware of any developments.

DRUG SHORTAGE UPDATE

The Ministry of Health and Long-Term Care has recently advised the LHINs that hospitals are being faced with possible prescription drug shortages. Accordingly, to remain updated on the status of shortages the

Ministry and a representative from each LHIN hold weekly teleconferences to obtain up-to-date information which is then shared with hospitals and long-term care homes.

To ensure this situation is handled appropriately, the North East LHIN has distributed a memorandum to all of our health service providers advising them of the situation and notifying them that we have created a section of our website specifically dedicated to this situation. This web page section is routinely updated the moment the LHIN receives new information therefore ensuring that this situation is handled as effectively as possible.

CEO CONTRACT:

The Ministry of Health and Long-Term Care has advised LHINs that they wish to have each of the Chief Executive Officer employment contracts publicly posted on their LHIN websites. Accordingly, each LHIN Board of Directors is required to review their CEO's contract and approve of its posting.

The North East LHIN CEO is currently in the third year of her contract which is to be formally reviewed and approved during the next Governance Committee meeting of June 26, 2012.

{Motion 2011-BD085}

Moved by Leah Welk, seconded by Colin Germond.

Be it resolved that the Board of Directors reviewed and approved the current contract of the North East LHIN Chief Executive Officer with the understanding that it will be reviewed in detail and further approved at the Governance Committee meeting of June 26, 2012.

{Carried}

NEXT MEETING

The next Board of Directors meeting will take place on June 26, 2012 in Parry Sound, Ontario.

ADJOURNMENT OF THE BOARD MEETING

{Motion 2011-BD086}

Moved by Leah Welk, seconded by Colin Germond.

Be it resolved that the Regular Board of Directors meeting of Wednesday, March 28, 2012 be adjourned at 5:27p.m.

{Carried}

*Danielle Bélanger-Corbin, delegated Chair on behalf of
Randy Kapashesit
Interim Board Chair*