
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

Videoconference

Friday, January 29, 2010

CALL TO ORDER

Interim Chair Peter Vaudry called the meeting to order at 9:00 a.m.

ROLL CALL

Members in Attendance: Peter Vaudry, Interim Chair (Algoma Planning Area)
Marc Dumont (Timiskaming Planning Area) – via videoconference
Randy Kapashesit (James Bay/Hudson Bay Planning Area)
Leah Welk (Parry Sound Planning Area) – via videoconference

Staff: Terry Tilleczek, Interim Chief Executive Officer
Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Lise Boucher, Corporate Executive Assistant to the NE LHIN Board
Karen Pine Cheechoo, Senior Aboriginal, First Nation, Métis Advisor
Phil Kilbertus, Acting Senior Director, Planning, Integration and Community
Engagement
Cynthia Stables, Senior Corporate Advisor
Regrets: Tamara Shewciw, Chief Information Officer

WELCOME AND INTRODUCTION

Interim Chair Peter Vaudry welcomed members of the public participating by teleconference to the Board Meeting for the North East LHIN.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

{Motion 2010-220}

Moved by Leah Welk, seconded by Marc Dumont, that the Agenda be approved as amended;

Additions to agenda

*New NE LHIN CEO
Burk's Falls meeting request from Bruce Campbell
HSAA for St. Joseph's Continuing Care Centre
West Parry Sound Nursing Station*

(Carried)

MINUTES OF PREVIOUS MEETING***{Motion 2010-221}***

Moved by Leah Welk, seconded by Marc Dumont

That the Minutes of the Proceedings for the Regular Board of Directors Meeting of Friday, December 18, 2009 be approved as presented;

(Carried)

PRESENTATION

No presentations

BUSINESS ARISING FROM PREVIOUS MEETING

No discussions

Board's Chair Activities**Peter Vaudry, Interim Chair (Algoma Planning Area)**

In addition to routine Administrative duties and weekly meeting with CEO, the following activities and visits were carried out on behalf of the Board:

- Jan. 4 Teleconference re: WAHA meeting in Moose Factory
- Jan. 6 Meeting with Senior Management and staff re: CEO hire
- Jan. 7 Meeting with MPP and Chair and CEO of Smooth Rock Falls Hospital
Meeting with Stan Louttit, Grand Chief and Mushkegowuk on WAHIFA, Moosonee
- Jan. 8 Meeting with Johanne Labonté, Work Force Ontario Rep, Timmins
- Jan. 11 Teleconference on Sault Area Health Care in the morning and meet with representatives in the afternoon
- Jan. 12 Teleconference on Community Health Centre, Sturgeon Falls – meeting in Sault on Sault Area Health care and phone interview with Sudbury Star on NE LHIN Board vacancies and CEO hire.
- Jan. 13 North Bay – Attend the Nipissing Haps Partnership meeting
- Jan. 14 North Bay office – review Sturgeon Falls CHC presentation – Admin duties and return to Sault
- Jan. 15 Teleconference with Ministry on WAHIFA - meeting with Chair SAH and Teleconference with CEO on Agenda for board meeting.
- Jan. 18 Details of visit to Moose factory on January 23rd to meet with boards of the three hospitals to discuss Voluntary Integration and then travel to North Bay
- Jan. 19 Meeting with Martha , Terry and Legal Council (Eileen Clark) re: outstanding issues around Voluntary Integration in regards WAHA and then travel to Timmins
- Jan. 20 Meeting with CEO and Chair of Timmins hospital
- Jan. 21 Invited by Grand Chief Stan Louttit to attend meeting in Timmins to take part in discussion of an implementation strategy for WAHIFA. Invited as the Ontario Government Signatory representative to sit with the Chiefs/Signatories at this meeting
- Jan. 22 Travel to Moose Factory for meetings
- Jan. 23 Meeting of Chairs and Board members of WHA/JBGH/WAHA hospitals – re: Voluntary Integration and steps required to achieve same.
Travel to Fort Albany to visit community at invitation of Chief Andrew Solomon
- Jan. 24 Travel back to Moose factory to return to Sault Ste. Marie
- Jan. 25 Travel to Sturgeon Falls to speak on governance to the West Nipissing Community Health Centre Board meeting and then to North Bay

Board's Chair Activities**Peter Vaudry, Interim Chair (Algoma Planning Area) - continued**

- Jan. 26 North Bay office administrative duties
New Liskeard – meeting with David Ramsay
Met with Kirkland Lake Chair and Vice-chair of the hospital
- Jan. 27 North Bay - Administrative duties
- Jan. 28 North Bay - Governance and Audit Committee meetings
- Attended Board Development meeting
- Jan. 29 North Bay - Regular NE LHIN Board Meeting
Travelled to Sudbury for meeting with Hub Hospital Chairs
- Jan. 30 All day meeting with Hub hospital Chairs regarding the development of a Mission and Strategic Direction for acute care in the NE region.
- Jan. 31 Travel back to Sault Ste. Marie

Board Members' Activities**Marc Dumont (Timiskaming Planning Area)**

- Jan. 8 Ottawa – Attended announcement by Minister Deb Matthews in regards to the regulations for French Language Planning Entity in Ottawa. Met with Madeleine Meilleur.
- Jan. 23 Sudbury – ACFO 100 Anniversary
- Jan. 27 North Bay – French Language Interim Committee meeting
- Jan. 28 North Bay - Governance committee
North Bay – Board Development
North Bay - Audit Committee
- Jan. 29 New Liskeard – Board Meeting via videoconference

Leah Welk (Parry Sound Planning Area)

- Jan. 14, 15 and 16 Parry Sound – Northern Ontario School of Medicine Conference.
Keynote speaker was Dr. Roger Strasser – What Can We Learn from Rural Health
- Jan. 27 Parry Sound - Parry Sound Health and Social Services Support Network
- Jan. 28 Videoconference - Governance and Audit Committee meetings and Board Development mtg
- Jan. 29 Videoconference - Regular NE LHIN Board Meeting

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

- Jan. 4 Internal teleconference re: preparations for Joint Board Meeting January 23rd
- Jan. 7 Participated in the meeting with Interim Chair of NE LHIN and Mushkegowuk Grand Chief Stan Louttit, Deputy Grand Chief Leo Friday, Mayor Wayne Taipale and MPP Gilles Bisson – update on process of the NE LHIN with the WAHA file
- Jan. 12 Met with Deputy Grand Chief Mike Metatawabin and updated him on the progress to date on WAHIFA and the meeting planned for January 23rd and confirmed his invitation to the mtg
- Jan 21 Timmins - Met with Interim Chair of the NE LHIN and Senior Aboriginal/First Nation/Métis Advisor during and after the Signatories meeting re: WAHIFA
- Jan. 22 Timmins - Met with the Interim Chair of NE LHIN in preparation for meeting with Grand Chief and the meeting of the 23rd.
- Jan. 23 Participated in the Joint Board Meeting in Moosonee. In addition, travelled to Fort Albany and met with the Chief and Council Saturday night as per their invitation
- Jan. 28 North Bay - Governance committee, Board Development and Audit Committee
- Jan. 29 North Bay – Board Meeting

WEENEEBAYKO AREA HEALTH AUTHORITY (WAHA)

Following the discussions of the January 23rd meeting with the Chiefs/Signatories, the NE LHIN Board would like to show support for the Signatories/Chiefs process by introducing a motion.

Introduced motion

{Motion 2010-228}

Moved by Randy Kapashesit, seconded by Marc Dumont

WHEREAS

The Signatories/Chiefs to the WAHIFA have been pursuing both a voluntary integration and a Special Act process to achieve full implementation of their agreement;

WHEREAS

The Signatories/Chiefs have called for the involvement of Alvin Fiddler and Associates to engage in an environmental scan and to determine the progress and obstacles that may be impeding the full implementation of WAHIFA;

WHEREAS

The Grand Chief of Mushkegowuk Council has indicated that he would like to allow for some time to have Mr. Fiddler and Associates get more involved in the processes and to assess the status of the parties involved for the benefit of the Signatories/Chiefs;

WHEREAS

The NE LHIN agrees that time should be allowed for Fiddler and Associates to become familiar with the progress/obstacles to date and have instructed the operations group to suspend meeting to accommodate this request;

BE IT RESOLVED THAT

The NE LHIN fully supports the process as indicated by the Grand Chief of the Mushkegowuk Council;

BE IT FURTHER RESOLVED THAT

The NE LHIN commends the Signatories/Chiefs in taking this step and the NE LHIN acknowledges the ultimate governance role that is being exercised on behalf of the Signatories and the people of James and Hudson Bay.

{Carried}

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT**1. Sudbury Regional Hospital – Memorial Site**

- Programs and services from the Memorial Site are going to transfer to the Laurentian Site on January 30, 2010. Memorial Site will be opening the 136 transitional beds on February 15th.
- Senior staff of the NE LHIN continues to meet with local providers in Sudbury to monitor the transition of the Pioneer Residents residing at Sudbury Regional Hospital back to Pioneer Manor.
- The next meeting of the Sudbury ALC Steering Group is scheduled for February 10th to continue to work on the 10 point plan developed as part of the ALC solution in Sudbury.

2. St. Joseph's Continuing Care Centre

- SJCCC opened its new 64 bed hospital on June 1, 2009. A total of 32 beds were opened on June 1st with another 16 beds being opened in October 2009. SJCCC agreed to open the final 16 beds in late November 2009 to assist with the ALC pressure in Sudbury. They intend to close the 16 beds and transfer the patients to the Memorial site on March 31, 2010 if their full budget is not realized by that time.
- Senior NE LHIN staff continues to meet with the hospital to discuss solutions to their budget while the hospital awaits its post construction operating budget from MOHLTC.

3. Francophone Community Engagement Regulation

- On January 15th, the Minister of Health and Long-Term Care announced the creation of at least five new French language planning entities across the province. The entities will be created through a new regulation under the *Local Health System Integration Act*.
- As noted in the Minister's press release, "...these entities will be selected by the Minister of Health and Long-Term Care and will work with the province's 14 Local Health Integration Networks (LHINs) to ensure that the needs of francophone communities are reflected in local health planning. The advice and input the planning entities will provide to LHINs includes:
 - Methods of engaging the francophone community in the area
 - Health needs and priorities of the local francophone community
 - Identifying francophone health services and health care providers currently available to the community, and
 - Improving access to, and the integration of, French language health services in the area.
 - Selection of the planning entities will be completed by July 1, 2010".

4. Aging at Home – Year 2 Approvals and Year 3 Submission

- Wrap Around program details have been submitted to the MOHLTC for their review. The funding mechanics are being changed for 09/10 to flow the Wrap Around funds primarily to the CCAC, with the participating hospitals receiving a more limited component. Final details are being worked out.
- The NE LHIN released guidelines for year 3 submissions on November 13, 2009 that focus on supportive housing. LHINs have received an extension of the submission date for year 3 detailed service plans to the MOHLTC until the end of February. Proposals will now be due at the NE LHIN by February 5, 2010.

5. ER/ALC Stocktake Report

- The next ER/ALC Stocktake Report will be released in early February with the meeting with the Assistant Deputy Minister occurring in early March.

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT - continued**6. WAHA**

- The Operations group met on January 18, 2010. A progress report and list of outstanding items was reviewed by the Project Manager. Meetings are scheduled at the end of January to develop transitional plans and an operating budget.
- The Grand Chief convened a meeting in Timmins January 21, 2010, with the Mushkegowuk Tribal Council and Signatories (and NE LHIN) to establish communication linkages along with implementation plans updates of WAHIFA. Direction of Governance and Operations group will await direction from the Consulting Group Alvin Fiddler and Associates.
- The Chair of the NE LHIN and representatives of the Board of Directors of James Bay General Hospital, Weeneebayko Health Ahtuskaywin, and Weeneebayko Area Health Authority met on January 23, 2010 to discuss the integration and Board of Directors' plans and tasks necessary to move forward. Grand Chief of Mushkegowuk addressed the group on direction taken by Board of Chiefs and Signatories to invite and participate with the Consultant Alvin Fiddler and Associates who will assist in moving forward the integration process.

7. Communications

- Between December 14, 2009 and January 25, 2010, visits were made to the NE LHIN website (not including staff). Highlights of the visits for this period include: the announcement of the new NE LHIN CEO with 655 unique page views and the release of the Winter North East LHIN News newsletter with 476 unique page views.
- Four e-bulletins to health service providers were sent via e-mail.
- Communications activity over the past month centered mainly around: development of the second NE LHIN Strategic Communications Plan (2010-1013).

8. Wikwemikong Nursing Home

- On January 16, 2010 the MOHLTC directed the NE CCAC to continue to cease admissions to the Nursing Home for an additional period of 30 days.
- NE LHIN Aboriginal Staff attended the Board of Director's meeting as a formal introduction; Band Council Resolutions have been made to appoint the board members along with the tasks necessary to gain compliance with Ministry of Health and Long-Term Care. The members have two band councilors that relay communication back to the elected leadership.
- A summary of the compliance review tasks were compiled with a Remedial Plan of Action/Target dates/Outcomes/ Responsibility. Actively working on meeting the Regulations.

9. Burk's Falls and District Health Centre

- The Final Operational Audit Report on Muskoka Algonquin Healthcare (MAHC) has been received and accepted by the MAHC Board of Directors.
- Next steps include:
 - MAHC will review and access recommendations and whether and how they can be implemented and determine if they should be included in the Deficit Recovery Plan.
 - The process will include going back to the community in January.
 - Plan to be submitted to the NSM LHIN by January 29, 2010.
 - The NSM LHIN will provide the NE LHIN with a copy of the plan for the NE LHIN to review.

10. Sault Area Hospital – (no update)

- Following a close analysis of the SAH's Hospital Improvement Plan (HIP) between May and September 2009, the NE LHIN concluded that it was not able to accept the HIP as per the 2006 legislation, and that it would forego the appointment of a third party review in order to work with the MOHLTC to review the options and next steps with regards to the SAH budgetary situation.
- SAH continues to provide monitoring reports to the LHIN regarding its HIP

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT - continued**11. eHealth Update**

- The NE LHIN eHealth program/staff continue to move forward with the eHealth Ontario funding project streams. The funding letter has been received for the ALC Resource Matching & Referral project, and is awaiting funding letters for the ePhysician, Implementation & Adoption and Integration Strategy. As well the eHealth program/staff are moving forward with review of approaches to governance for eHealth in the NE LHIN.

12. Long-Term Care Service Accountability Agreement (LSAA)

- As the LSAA is being developed within the context of the Long-Term Care Homes Act there is a need to align the proclamation of the LTCHA and the start date of the LSAA. The Ministry intends to make a recommendation to make a change to the regulations under LSHIA that require the LHINs to have a signed LSAA in place by July 31, 2010.

13. Acquired Brain Injury Services

- The NE LHN received \$715,000 in base funding to improve ABI services. \$315,000 will be used to coordinate local ABI services as well as improve outreach and day services to communities and rural areas that are lacking these services.
- \$400,000 will be used to operate the new regional ABI supportative housing project in the city of Sudbury. Ontario March of Dimes has developed a plan to implement these new services.

14. Inaugural Meeting of the NE LHIN Emergency Department Network

- The first meeting of the NE LHIN Emergency Department Network (EDN) took place on January 26th.
- The purpose of the EDN is to act as a coordinating and oversight mechanism for planning and program implementation activities related to emergency services and systems in North Eastern Ontario.
- The EDN is being led by the NE LHIN ED Lead, Dr. Chris Bourdon with support from NE LHIN staff.

15. Health Equity Impact Assessment (HEIA)

- The Ministry of Health and Long-Term Care (MOHLTC) has identified equity as a key priority within the Ministry and the broader health system. MOHLTC is currently developing a tool that will support improved health equity, including the reduction of avoidable health disparities across population groups.
- The MOHLTC undertook consultations and pilots on the draft tool in the Toronto Central LHIN in 2009 and requested expression of interests to undertake a similar process in other LHINs.
- The NE LHIN responded and was approved to conduct a regional consultation and pilot the HEIA tool in a minimum of three agencies. The MOHLTC will provide up to \$14.5K to cover consultation expenses.
- The consultation is tentatively scheduled for February 23, 2010 in Sudbury. The results of the consultation and pilots need to be completed by the end of March 2010.

16. North East LHIN Organizational Structure

- The position of Executive Assistant (for the two Senior Directors) has been posted, along with the position of Performance Management Consultant. The positions are scheduled to be filled by the end of February.

EXTERNAL COMPLAINTS & INCIDENTS POLICY

The policy has been reviewed and approval is recommended by the committee.

{Motion 2010-222}

Moved by Randy Kapashesit, seconded by Leah Welk

That the Updated External Complaints & Incidents Policy be approved as presented

{Carried}

UPDATE WAHA

No further update, resolution passed earlier in meeting.

VOLUNTARY INTEGRATION – LE CLUB D’AGE D’OR ALIDOR AND AIDE AUX SENIORS

The agency Aide Aux Seniors will take over the delivery of the program however there will not be any change to the services provided.

{Motion 2010-223}

Moved by Marc Dumont and seconded by Leah Welk

The decision of the North East LHIN, pursuant to subsection 27 of the Local Health System Integration Act, 2006 (LHSIA), is to not issue a decision on the proposed Voluntary Integration of the Le Club d’Age d’Or Alidor allocation for its Social and Congregate Dining Program to the Aide aux Seniors de Sudbury-Est/Sudbury East Seniors’ Support Inc.

{Carried}

COMMITTEE REPORTING**Audit Committee**

Randy Kapashesit, Interim Chair, Audit Committee (James and Hudson’s Bay Planning Area)

The committee received a presentation at yesterday’s Audit committee meeting from the Auditors regarding the auditing process for 2010 and reviewed the Financial Activities of the NE LHIN.

{Motion 2010-224}

Moved by Marc Dumont, seconded by Leah Welk that the Statement of financial activities be accepted as presented.

{Carried}

Governance / Nomination Committee

Marc Dumont, Interim Chair, Governance Committee (Timiskaming Planning Area)

Achieving a full compliment of Directors is the preoccupation of the committee. The Nipissing planning area is in the process and the Cochrane, Manitoulin North Shore and Sudbury Planning areas were posted and are closing today January 29, 2010. We will be following up with the PAS office.

COMMITTEE REPORTING - continued**Governance / Nomination Committee - continued**

The Governance committee discussed the February Board Meeting and wanted to include the new CEO; the next meeting date has therefore been changed to the first week of March, a postponement of one week.

Introduced Motion***{Motion 2010-229}***

Moved by Leah Welk, seconded by Marc Dumont

WHEREAS

The NE LHIN has concluded the search for a new Chief Executive Officer (CEO),

WHEREAS

The search committee of the Board has successfully negotiated a contract for their new CEO,

WHEREAS

The successful candidate as the new CEO is Ms. Louise Paquette, who begins her tenure effective March 1, 2010,

BE IT RESOLVED THAT

The NE LHIN Board fully confirms and formalizes the hiring of Ms. Paquette as the Chief Executive Officer of the NE LHIN,

BE IT FURTHER RESOLVED THAT

The NE LHIN Board welcomes Ms. Paquette to the organization of the NE LHIN on behalf of its employees and the citizens of the NE LHIN.

{Carried}

French Language Services Committee

Marc Dumont, Board Representative (Timiskaming Planning Area)

The French Language Act regulations announced on January 8th was well received by the francophone population.

The French Language Services Committee met this past Wednesday. Discussed was the development of a planning entity for the North East and one for the North West in order to better serve the population of the NE LHN.

Furthermore, the FLS services policy developed by the NE LHIN was shared with the FLS committee. The committee has indicated that they are in complete agreement with the policy as it is proposed. The policy will be making its way back to the NE LHIN Board for approval in the near future. The FLS policy developed is a NE LHIN policy, however once it is approved at the Board level it will be shared with other LHINs and perhaps it will become a policy of choice for other regions.

COMMITTEE REPORTING - continued**Aboriginal, First Nation and Métis**

Randy Kapashesit, Board Representative

The committee was meeting in Sudbury yesterday. Due to other Board duties Randy was unable to attend however Karen Pine Cheechoo, Senior Aboriginal, First Nation, Métis Advisor attended and reported.

The meeting was focused on Aging@Home. Discussions took place in regards to the application process for A@H and the success and struggles of the process were reviewed.

There was a request to be forwarded to the Board Chair; the North Shore Board Council would like to formally invite the Board of the NE LHIN to hold a future Board Meeting in Serpent River. A further request was made to the NE LHIN Board in regards to showing support and sending a letter to the Minister in regards to the Aboriginal Community Engagement Regulation. The letter will be sent to Peter Vaudry for review.

The next meeting is scheduled for March 2 and a review of the membership will be completed at that time. Terry Tilleczek will get more information on legislative changes that may be affecting the committee.

A list of the membership will be sent to the Directors via Lise Boucher who will receive through Karen Pine Cheechoo.

Health Professional Advisory Committee

Vacant, Board Representative

The HPAC committee was at full compliment just before Christmas when a member from the Moosonee area had to resign for personal reasons. Every effort will be made to find a replacement from the Coast. At this time, the HPAC committee has 14 members (full complement is 15), 12 are defined by the legislature and 3 are from a regulated professions of choice of the committee.

The January HPAC meeting focused on Human Resources and received a presentation. Further discussions took place in regards to Chronic Disease prevention management. There will be a separate committee created to further discuss this issue.

NEW BUSINESS**Burks Falls meeting request**

Leah Welk will be contacting Bruce Campbell to advise him that a date has not yet been set.

West Parry Sound Nursing Station

As directed by the Chair, Leah Welk will have discussions with the NE LHIN CEO in regards to this item.

NEW BUSINESS - continued**HSAA for St. Joseph's Continuing Care Centre**

The St. Joseph's Continuing Care Centre HSAA needs Board approval.

Introduced Motion***{Motion 2010-230}***

Moved by Randy Kapashesit, seconded by Leah Welk

RESOLVED THAT:

- 1) *the hospital service accountability agreement (the "H-SAAs") negotiated and agreed to by the North East LHIN and St. Joseph's Continuing Care Centre, be approved; and*
- 2) *the Chair and the CEO of the NE LHIN be directed to execute the H-SAA on behalf of the NE LHIN.*

{carried}

NEXT BOARD MEETING

Friday, March 5, 2010

Refer to our website for updates: www.nelhin.on.ca

MOVE INTO IN CAMERA SESSION***{Motion 2010-225}***

Moved by Randy Kapashesit, seconded by Leah Welk

Resolve that that the Board of Directors attending this meeting move into an In Camera Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"

x Personal or public interest

- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a In Camera session*

Be it further resolved that the following persons be permitted to attend the In Camera Session:

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Lise Boucher, Corporate Executive Assistant

Phil Kilbertus, Interim Director, Planning, Integration and Community Engagement

Karen Pine Cheechoo, Senior Aboriginal, First Nation, Métis Advisor

Cynthia Stables, Senior Corporate Advisor via teleconference

Terry Tilleczek, Interim Chief Executive Officer

{Carried}

REPORT FROM IN-CAMERA SESSION

Board discussed:

- Annual Business Plan
- Long-Term Care Surplus for 2009
- LSSO Annual Business Plan

Randy Kapashesit shared voiced concerns from the citizen of the Coast in regards to the Integration of the hospitals and the perceived loss of services. The WAHA Operational Group will investigate and advise.

ADJOURNMENT

{Motion 2010-226}

Moved by Randy Kapashesit, seconded by Leah Welk;

That the regular Board of Directors meeting of Friday January 29, 2010 be adjourned at 10:59 a.m.

{Carried}

Peter Vaudry
Interim Chair