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**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS**

**MINUTES OF PROCEEDINGS**

**North East LHIN Office  
555 Oak Street East  
North Bay, ON**

**Friday, January 25, 2008**

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**CALL TO ORDER**

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:03 a.m.

**ROLL CALL**

Members in Attendance:     Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)  
   Marc Dumont (Timiskaming Planning Area)  
   Mark Fisher (Parry Sound Planning Area)  
   Gisèle Guénard (Sudbury/Manitoulin Planning Area)  
   Randy Kapashesit (James Bay/Hudson Bay Planning Area)  
   Johanne Labonté (Cochrane Planning Area)  
   Dr. Donald Stemp (Nipissing Planning Area)  
   Peter Vaudry (Algoma Planning Area)

Staff:                                 Rémy Beaudoin, Chief Executive Officer  
   Lianne Bettiol, Executive Assistant/Recording Secretary  
   Martha Auchinleck, Senior Director, Performance, Contract and Allocation  
   Cynthia Stables, Senior Corporate Advisor  
   Terry Tilleczeck, Senior Director, Planning, Integration and Community Engagement

**WELCOME AND INTRODUCTION**

Chair Mathilde Gravelle Bazinet welcomed members of the public to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

**DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared or identified

**AGENDA**

*{Motion 2008-001}*

*Moved by Mark Fisher, seconded by Johanne Labonté that the agenda be approved as amended.*

***{Motion 2008-001 - Continued}***

*The following items were added to the agenda:*

- *CEO Report – eHealth Funding Request*
- *Follow-up to ALC – Letter to Minister*

*(Carried)*

**MINUTES OF PROCEEDINGS**

***{Motion 2008-002}***

*Moved by Marc Dumont, seconded by Johanne Labonté,*

*That the Minutes of Proceedings for the Regular Board of Directors Meeting of Wednesday, December 19, 2007 be approved as presented.*

*(Carried)*

*Reference: Board Package, page 3 to 11*

**PRESENTATIONS**

None

**BUSINESS ARISING FROM THE MEETING OF WEDNESDAY, DECEMBER 19, 2007**

None

**REPORT FROM THE CHAIR**

**Follow-up ALC Letter to Minister**

Chair Mathilde Gravelle Bazinet notified the Board that a letter was forwarded to the Minister with regards to the Alternate Level of Care (ALC) motion approved at the December 19, 2007 Board of Directors Meeting.

**Board Chair's Activities in addition to routine Administrative duties carried out the following activities and visits on behalf of the Board:**

Mathilde Gravelle Bazinet (Nipissing Planning Area)

December 19 & 20	Media interviews re: ALC <ul style="list-style-type: none"><li>- CBC Radio Canada (x2) – Sudbury</li><li>- "Ontario Aujourd'hui" – Toronto</li><li>- MCTV – North Bay</li></ul>
December 21	NE LHIN Board Retreat Planning Meeting with Sister Bonnie MacLellan, North Bay, ON
December 24	Review applicants for the vacant NE LHIN Board Director position, Teleconference
December 27	Governance Committee – Interview of Board Director candidates, Teleconference
December 28	Follow-up calls with Board Director candidates, Teleconference
January 9	HPAC Selection Committee Meeting, North Bay, ON

Mathilde Gravelle Bazinet (Nipissing Planning Area) - Continued

January 10	Meetings in Sudbury: <ul style="list-style-type: none"><li>- Minister Rick Bartolucci</li><li>- MPP France G��linas</li><li>- ACFO of Sudbury</li></ul>
January 14	NE LHIN Governance/Stakeholder Forum – Parry Sound, ON
January 15	NE LHIN Governance Committee - via Teleconference
January 16	Meeting with Minister Madeleine Meilleur – Toronto, ON
January 17	LHIN Chairs’ Meeting – Toronto, ON
January 18	Board of Directors Planning Meeting for James & Hudson Bay Coasts Planning Area (Scheduled for February 2008) – via teleconference
January 21	Governance Committee Meeting, via Teleconference
January 22	Meeting with MPP Monique Smith – North Bay, ON
January 22	Interviews of NE LHIN Health Professionals Advisory Committee (HPAC) candidates, Teleconference
January 23	Conflict of Interest (COI) Policy - via Teleconference
January 23	Interviews of NE LHIN Health Professionals Advisory Committee (HPAC) candidates, Teleconference
January 24	Audit Committee Meeting – North Bay, ON
January 24	Board Development Meeting – North Bay, ON

**Board Members’ Activities**

Gis  le Gu  nard (Sudbury/Manitoulin Planning Area)

January 24	Audit Committee Meeting, North Bay, ON
January 24	Board Development Session, North Bay, ON

Marc Dumont (Timiskaming Planning Area)

January 2	Ground Breaking Ceremony, Centre de sant�� communautaire du T��miskaming, New Liskeard, ON
January 8	Englehart visit with Mike O’Connor, Consultant for the Timiskaming Planning Area re: Home Care
January 20	Presentation to over 150 volunteers in the Temiskaming Shores region re: LHIN update
January 22	Meeting with Fran��ois Boileau, First Commissioner for French Language Services re: French Health Services
January 23	Meeting with French Language Health Services Planning Unit, North Bay, ON
January 24	Audit Committee Meeting, North Bay, ON
January 24	Board Development Session, North Bay, ON

Mark Fisher (Parry Sound Planning Area)

January 2008	Meeting with the Executive Director from “The Friends”, Parry Sound, ON
“	Met with a representative of the NE CCAC Board of Directors, Parry Sound, ON
“	Meeting with Norm MacIver, CEO for the West Parry Sound Health Centre, Parry Sound, ON
“	Meeting with Board Member from Belvedere Heights, Parry Sound, ON
January 24	Board Development Session, North Bay, ON

## **Board Members' Activities (Continued)**

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

- January 11 Board of Directors Planning Meeting for James & Hudson Bay Coasts Planning Area (Scheduled for February 2008) – via teleconference  
January 18 Board of Directors Planning Meeting for James & Hudson Bay Coasts Planning Area (Scheduled for February 2008) – via teleconference

Johanne Labonté (Cochrane Planning Area)

- January 21 Governance Committee Meeting, via Teleconference  
January 24 Audit Committee Meeting, North Bay, ON  
January 24 Board Development Session, North Bay, ON

Dr. Donald Stemp (Nipissing Planning Area)

- January 9 HPAC Selection Committee Meeting, North Bay, ON  
January 22 & 23 Interviews of NE LHIN Health Professionals Advisory Committee (HPAC) candidates, Teleconference  
January 24 Board Development Session, North Bay, ON

Peter Vaudry (Algoma Planning Area)

- December 24 Review applicants for the vacant NE LHIN Board Director position, Teleconference  
December 27 Governance Committee – Interview of Board Director candidates, Teleconference  
December 28 Follow-up calls with Board Director candidates, Teleconference  
January 7 Met with the Chair of the Algoma Planning Table, Sault Ste. Marie, ON  
January 21 Governance Committee Meeting, via Teleconference  
January 24 Audit Committee Meeting, North Bay, ON  
January 24 Board Development Session, North Bay, ON

## **REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT**

*Rémy Beaudoin, Chief Executive Officer*

*Martha Auchinleck, Senior Director, Performance, Contract and Allocation*

*Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement*

An overview of the following was provided:

- Emergency Department Lead
- HAPS Process
- Aging at Home Strategy
- eHealth Projects

*Reference: Board Package, page 16 to 22*

### ***{Motion 2008-009}***

*Moved by Johanne Labonté, seconded by Dr. Donald Stemp,*

***WHEREAS:*** *the North East LHIN Board of Directors approved the Information Communication Technology (ICT) Tactical Plan for the North East;*

***WHEREAS:*** *the ICT Project Management Office (PMO) recommends eHealth projects within the framework of the Tactical Plan;*

***{Motion 2008-009} - Continued***

**WHEREAS:** *the eHealth projects are aligned with the North East LHIN Integrated Health Services Plan (IHSP).*

**RESOLVED THAT:**

*The North East LHIN recommends to Fednor funding of the eHealth Projects, herein attached.*

*(Carried)*

**Recorded vote:**

<b>YEAS</b>	<b>ABSTENTION</b>
Marc Dumont	Randy Kapashesit
Mark Fisher	
Gisèle Guénard	
Johanne Labonté	
Dr. Donald Stemp	
Peter Vaudry	

*{Carried}*

*Reference: Refer to the North East LHIN Website: [www.nehlin.on.ca](http://www.nehlin.on.ca)*

***{Motion 2008-003}***

*Moved by Randy Kapashesit, seconded by Peter Vaudry that the CEO & Senior Management Report be approved as presented.*

*{Carried}*

*Reference: Board Package, page 16 to 23*

**COMMITTEE REPORTING**

**Audit Committee**

Audit Committee Chair Peter Vaudry provided a report of the Audit Committee Meeting held on Thursday, January 24, 2008. The following items were entertained:

- 2008 Audit Plan
- Summary Report and Operating Results
- Disclosure of Wrongdoing Policy
- Human Rights and Respectful Workplace
- Meeting with the Auditors on January 24, 2008
- Budget Summary Report
- LHIN Shared Services Office (LSSO) Operating Plan
- Upcoming Meetings: May 5<sup>th</sup> meeting with Auditors – May 29, another follow-up meeting to discuss the results

**Audit Committee - Continued**

***{Motion 2007-080}***

*Moved by Johanne Labonté, seconded by Marc Dumont that the Disclosure of Wrongdoing Policy be approved as presented.*

*{Carried}*

*Reference: Board Package, page 26 to 28*

***{Motion 2007-090}***

*Moved by Johanne Labonté, seconded by Randy Kaphashesit, that the Human Rights and Respectful Workplace Policy be approved as presented.*

*{Carried}*

*Reference: Board Package, page 29 to 33*

***{Motion 2008-004}***

*Moved by Johanne Labonté, seconded by Peter Vaudry that the Budget Summary Report be approved as presented.*

*{Carried}*

*Reference: Board Package, page 34 & 35*

***{Motion 2008-010}***

*Moved by Peter Vaudry, seconded by Marc Dumont;*

*That the Board of Directors expresses their gratitude to the staff for the development of policies and the work completed in preparation for the Auditors.*

*{Carried}*

***{Motion 2008-005}***

*Moved by Peter Vaudry, seconded by Johanne Labonté;*

***WHEREAS** the Board of the NE LHIN notes that no "Value for Money" analysis accompanies the 2008/2009 budget request related to increase legal staffing, to expand Human Resources services or other initiative to be considered by LSSO;*

***WHEREAS** the dynamics of the current LSSO funding is not conducive to achieving market value for services offered;*

***WHEREAS** there currently exists wide variations across LHINs in utilization of some LSSO Services;*

***{Motion 2008-005} - Continued***

**RESOLVED THAT:**

1. *the North East LHIN approve the LSSO Annual Operating Plan for 2008/2009, as contained in the document entitled "Annual Business Plan Reporting Requirements, a copy of which is to be appended to the minutes of this meeting;*
2. *the NE LHIN approves in principle the recommendations made by Stevenson Kellog in the document entitled "LSSO Strategic and Business Plans" with the following addition:*
  - o *LSSO proceeds immediately in defining a "Fee for Service" funding structure for every service offered by LSSO, this funding structure to be submitted to LHIN Boards for approval within the next three months.*
3. *the Management Committee of the LSSO be approved to direct the operations of the LSSO in accordance with the approved Annual Operating Plan for 2008/09 and the recommendations of Stevenson Kellogg; and*
4. *that the Chair/CEO advise the LSSO Management Committee of these approvals on or before January 31<sup>st</sup>, 2008.*

*{Carried}*

*Reference: Refer to the North East LHIN Website: [www.nehlin.on.ca](http://www.nehlin.on.ca)*

**Governance / Nomination Committee**

Governance Committee Acting Chair, Johanne Labonté, provided a brief report on the Governance Committee Closed Session Meeting held on Monday, January 21, 2008. The following items were entertained:

- Meeting and Participation Evaluation Results from Previous Board Meeting
- Peer Feedback Form
- Board of Directors Retreat
- Board Recruitment Update
- Re-appointment of Board Directors

Chair Mathilde Gravelle Bazinet announced that Vice-Chair Margaret Ashcroft tendered her resignation from the North East LHIN Board of Directors.

The ad for the vacant Director position will be published in the Sudbury Star on Saturday, January 26, 2008.

A/Chair Johanne Labonté will strongly recommend that Meeting & Participating Evaluation surveys be completed immediately following Board Meetings and submitted to the Executive Assistant.

Board orientation binders will be distributed to the Board of Directors in March 2008.

## **Governance / Nomination Committee - Continued**

### ***{Motion 2008-006}***

*Moved by Peter Vaudry, seconded by Marc Dumont that the Peer Feedback Form be received as presented.*

*{Carried}*

*Reference: Board Package, page 61 to 64*

## **NEW BUSINESS**

None

## **QUESTIONS**

Chair Mathilde Gravelle Bazinet opened the meeting to the public. Board Chair Mathilde Gravelle Bazinet thanked Mr. Curly Everitt, Chair of the Blind River District Health Centre for participating in the meeting.

## **NEXT BOARD MEETING**

Friday, February 29, 2008  
Cree Village Ecolodge  
61 Hospital Drive  
Moose Factory, ON  
Refer to our website for updates: [www.nelhin.on.ca](http://www.nelhin.on.ca)

## **CLOSED SESSION**

### ***{Motion 2008-007}***

*Moved by Randy Kapashesit, seconded by Marc Dumont, that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"*

- ✓ Personnel Matters*
- ✓ Labour Matters*

*Be it further resolved that the following persons be permitted to attend a portion of the Closed Session:*

*Rémy Beaudoin, CEO*  
*Martha Auchinleck, Senior Director, Performance, Contract and Allocation*  
*Lianne Bettiol, Executive Assistant to the CEO*  
*Cynthia Stable, Senior Corporate Advisor*  
*Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement*

*{Carried}*

*Reference: Board Package, page 65*



**ADJOURNMENT**

***{Resolution 2008-008}***

*Moved by Marc Dumont, seconded by Johanne Labonté that the regular Board of Directors meeting of Friday, January 25, 2008 be adjourned.*

*{Carried}*

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Mathilde Gravelle Bazinet  
Chair