

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

**Sudbury Outpatient Centre, Room M-172
Sudbury, Ontario**

2:00 p.m.

MINUTES OF PROCEEDINGS

Tuesday, June 12, 2012

CALL TO ORDER

Prior to the commencement of the meeting, Acting Chair, Wally Wiwchar, asked for a moment of silence to recognize the contributions made to the North East LHIN by Interim Chair, Randy Kapashesit, who tragically passed away suddenly in April 2012. A man with much knowledge, wisdom and a silent ability to positively influence others, Randy is missed by many, including the North East LHIN Board and staff.

Acting Chair Wally Wiwchar called the meeting to order at 2:02 p.m.

ROLL CALL

Members in Attendance: Wally Wiwchar, Acting Chair of the Board of Directors
Dr. Colin Germond
Danielle Bélanger-Corbin
Dr. Ian Cowan
Cecilia Bruno

Via teleconference: Leah Welk

Staff: Louise Paquette, Chief Executive Officer
Martha Auchinleck, Senior Director
Terry Tilleczek, Senior Director
Cynthia Stables, Director, Communications and Community Engagement
Renée Leclerc, Executive Assistant to the CEO and Board Liaison

Via teleconference: Monique Mechefske, Senior Director

Regrets: Tamara Shewciw, Chief Information Officer

Audience:

Roger Walker, President & Chief Executive Officer, Timmins and District Hospital
Gisèle Guénard, President, VisionarEase Inc. & Associates

WELCOME AND INTRODUCTION

Wally welcomed Board members, staff and guests to the North East LHIN Board of Directors meeting.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest have been raised.

AGENDA

{Motion 2012-BD001}

Moved by Colin Germond, seconded by Danielle Bélanger-Corbin.

The agenda for the Board of Directors meeting of Tuesday, June 12, 2012 be approved as presented.

{Carried}

MINUTES OF LAST MEETING

{Motion 2012-BD002}

Moved by Colin Germond, seconded by Danielle Bélanger-Corbin.

The Minutes of Proceedings for the Board of Directors meeting of March 28, 2012, be approved as presented.

{Carried}

SUMMARY OF DOCUMENTS: Louise Paquette

An overview of the various documents circulated to Board Directors since the last Board of Directors meeting of March 28, 2012 was provided.

REPORT FROM THE BOARD OF DIRECTORS: Wally Wiwchar

Chair and Board Members Community Engagements

Danielle Bélanger-Corbin

Feb. 21, 2012: Meeting with various hospital Board of Directors and Executive Councils

Danielle met with the Board of Directors and Executive Council of the Temiskaming Hospital, Englehart and District Hospital and Kirkland and District Hospital to discuss the realignment of health services and providers in the Temiskaming area.

Leah Welk

Apr. 11-13: OHA Region 1 North East/ North Central Spring Conference: Transforming Organization Culture

Leah attended this conference which was held in Sudbury. It focused on how to sustain engagement, and implement strategies for hospitals to function as part of a high-performing health system.

Wally Wiwchar

April 19, 2012: LHIN Chairs and Leadership Council Meetings

Wally attended the LHIN Chairs and Chairs-CEO meetings in Toronto where topics of discussion included LHIN Board evaluations, per-diem guidelines, integration, and primary care.

May 8, 2012: LHIN Chairs Teleconference

Participation in this meeting provides all LHIN Board Chairs with up-to-date information on the initiatives underway by the LHIN Council Work Group.

Wally Wiwchar and Danielle Bélanger-Corbin**May 7-8, 2012: OHA Rural and Northern Healthcare Conference**

Wally and Danielle attended this conference in Toronto where topics of discussion included implications of legislative change and creating a culture of continuous improvement.

REPORT FROM THE AUDIT COMMITTEE: Danielle Bélanger-Corbin**Auditors Report**

The 2011-2012 Auditors Report was presented with favourable results. No significant deficiencies or risks were identified, the North East LHIN has reported all of its financial statements according to acceptable accounting principles, and the overall opinion of the Deloitte and Touche Auditors was that the both the North East LHIN audit process and findings were satisfactory.

{Motion 2012-BD003}

Moved by Danielle Bélanger-Corbin, seconded by Ian Cowan.

The North East LHIN Board of Directors approves the 2011/2012 Auditor's Report as presented on June 12, 2012.

{Carried}

NE LHIN 2012-13 Draft Budget

The 2012-13 North East LHIN Draft Budget was presented to the Board for their review and information. The budget is in accordance with Ministry of Health and Long-Term Care direction to reduce our operating costs by five percent, totalling \$250,100, which is anticipated to be accomplished by reducing staff travel, advertising and Board of Directors travel and per-diem costs where possible.

{Motion 2012-BD004}

Moved by Danielle Bélanger-Corbin, seconded by Leah Welk.

The North East LHIN Board of Directors received and approved the Budget for the 2012-2013 fiscal year as presented on June 12, 2012.

{Carried}

Report on Use of Consultants

Each LHIN is required, beginning in the 2011-12 fiscal year, to provide the Ministry of Health and Long-Term Care with a report on the use of consultants throughout the year. For the period of April 1, 2011 to March 31, 2012, the North East LHIN employed five consultants with four of them being physician care

leads in the areas of Emergency Department, Critical Care and Primary Care. Such Leads are a requirement for each LHIN.

{Motion 2012-BD005}

Moved by Danielle Bélanger-Corbin, seconded by Cecilia Bruno.

The North East LHIN Report on Consultant Use for the period of April 1, 2011 to March 31, 2012 be reviewed and accepted as presented on June 12, 2012.

{Carried}

Approval of LHIN-wide Per-Diem Guidelines

The LHIN Chairs Leadership Council created the LHIN-wide Per-Diem Guidelines to ensure each LHIN consistently follow one policy. Accordingly, despite minimal discrepancies between the North East LHIN Board Expense Policy and the new Per-Diem Guidelines, differences which include timelines for Board Director expense claim submissions, the North East LHIN Board of Directors is in agreement with endorsing these new guidelines as presented.

- To ensure each Board Director is made aware of the slight discrepancies between the North East LHIN Board Expense Policy and the new guidelines, Danielle will circulate a brief overview detailing such differences.

Furthermore, despite having considered the possibility that each North East LHIN Board Director to forgo submitting per-diem claims, it was decided that the submissions of such claims would remain at the discretion of each individual Board Director of the North East LHIN.

{Motion 2012-BD006}

Moved by Ian Cowan, seconded by Cecilia Bruno.

The North East LHIN Board of Directors has reviewed and approved the policy "LHINs Guidelines for the Payment of Per Diems and the Reimbursement of Expenses incurred by Members of the LHINs' Boards of Directors" as presented on June 12, 2012.

{Carried}

Approval of Report from the Audit Committee

{Motion 2012-BD007}

Moved by Cecilia Bruno, seconded by Danielle Bélanger-Corbin.

Be it resolved that the Board receive the report of the Audit Committee from its meeting of May 23, 2012.

{Carried}

REPORT FROM THE GOVERNANCE COMMITTEE: Wally Wiwchar

Approval of Mission and Vision

Collaborative efforts of both the North East LHIN Board Directors and staff to redefine both the organization's Mission and Vision statements to better reflect the current and prospective projects and initiatives being undertaken throughout Northeastern Ontario, has resulted in a new North East LHIN Mission and Vision.

{Motion 2012-BD008}

Moved by Cecilia Bruno, seconded by Leah Welk.

Be it resolved that the North East LHIN Board of Directors adopts the following Mission and Vision statement as presented on June 12, 2012:

Mission Statement:

"To advance the integration of health care services across Northeastern Ontario by engaging our local communities."

Vision Statement:

"Quality health care, when you need it."

{Carried}

Draft LHIN Conflict of Interest Rules

The draft rules were created by the LHIN Chairs Leadership Council and are being presented to each LHIN Board of Directors for their review and approval. The North East LHIN Board has reviewed the draft rules and have highlighted that additional information will be sought regarding section 17, *Restrictions on lobbying*, and 18, *Restriction on employment, etc.*, of the rules.

Accordingly, the North East LHIN Board will accept the rules in principle but concerns regarding sections 17 and 18 will be brought to the attention of the LHIN Chairs Leadership Council Chair for further information and clarification.

{Motion 2012-BD009}

Moved by Ian Cowan, seconded by Colin Germond.

Be it resolved that the North East LHIN Board of Directors approve the draft LHIN Conflict of Interest Rules ("LHIN Rules") as set out in the "Assessment Tool: COI Rules for Public Bodies" for submission to the Conflict of Interest Commissioner for approval' and authorizes the LHIN Leadership Council Conflict of Interest Working Group to negotiate reasonable changes to the LHIN Rules with the Conflict of Interest Commissioner, if required for the purpose of obtaining the Conflict of Interest Commissioner's approval of the LHIN Rules.

{Carried}

Approval of Report from the Governance Committee

{Motion 2012-BD010}

Moved by Danielle Bélanger-Corbin, seconded by Cecilia Bruno.

Be it resolved that the North East LHIN Board of Directors received the reports of the Governance Committee meetings of February 21 and June 12, 2012.

{Carried}

COMMON FRAMEWORK FOR INTEGRATION: Louise Paquette

The Common Framework for Integration document was initially circulated to Board Directors in January 2012 for their review and comments which led to the final product as presented. This document will prove useful for each LHIN to assist staff with their respective integration initiatives.

It was asked that each LHIN Board table this final document for information purposes only.

BUSINESS ARISING FROM PREVIOUS MEETING: Louise Paquette

H-SAAs

A brief update was provided to Board Directors regarding the Hospital Service Accountability Agreements (H-SAA). The North East LHIN received H-SAA submissions from each of our 25 hospitals as required. Next steps include the review of these H-SAAs with various meetings taking place between LHIN staff and hospitals. Some of the 25 hospitals are facing deficit positions which require particular attention while others have indicated that they are able to arrive at a balanced position by the required September 30, 2012 deadline.

REPORTS FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

NE LHIN Decision-Making Framework: Louise Paquette

The North East LHIN Decision-Making Framework assists with decision making for various initiatives, including the current realignment plans for the Cochrane Hub and Temiskaming District. Despite having utilized such a framework for some time, it was felt that the framework required updating to ensure it better reflects the mission of the North East LHIN and the work of the Ontario Health Quality Council in decision-making processes.

The revised Decision-Making Framework lists the North East LHIN values with specific criteria and measures that are outlined in the Quality Improvement Guide from the Ontario Health Quality Council.

{Motion 2012-BD011}

Moved by Danielle Bélanger-Corbin, seconded by Colin Germond.

Be it resolved that the North East LHIN Board of Directors approves the revised North East LHIN Decision-Making Framework as presented on June 12, 2012.

{Carried}

Cochrane/Temiskaming Realignment

Cochrane Hub

The Cochrane Realignment Report, along with an information overview document, was provided to Board Directors for their information and review.

Realignment of Northeastern Ontario's health care system is influenced by five key reports, including:

- *Commission on the Reform of Ontario's Public Services, Don Drummond (2012)*
- *Ontario's Action Plan for Health Care (2012)*
- *Caring For Our Aging Population and Addressing Alternate Level of Care, Dr. David Walker (2011)*
- *Enhancing the Continuum of Care, Dr. G. Ross Baker (2011)*
- *The Excellent Care for All Act, MOHLTC (2010)*

Accordingly, the North East LHIN undertook extensive engagements with people and providers in the Cochrane Hub (February 2012) to receive input on how best to realign local health care services to ensure people are benefitting from a more patient-focussed, integrated and efficient system of care. Engagement efforts resulted in the Cochrane Hub realignment report, *Creating a renewed patient-focused system of care in the Cochrane Hub*, which includes a recommendation and series of milestones that will lead to a transformed local system of care focussed on better access, quality and value for people.

{Motion 2012-BD012}

Moved by Cecilia Bruno, seconded by Colin Germond.

RESOLVED THAT:

WHEREAS *the North East LHIN Board of Directors directed staff to further engage with stakeholders in the Cochrane District and prepare a proposed health services realignment plan for discussion at the June 2012 Board of Directors meeting.*

THEREFORE: *The Cochrane realignment plan as presented on June 12, 2012 is accepted. The North East LHIN Board of Directors directs staff to evaluate the recommendations using the North East LHIN Decision Making Framework (as approved), proceed with implementation, and provide a status report on progress made at the September 2012 Board of Directors meeting.*

{Carried}

Temiskaming District

In late February/early March 2012, the North East LHIN undertook a similar engagement effort in the Temiskaming District. More than 250 people actively participated in engagement sessions and offered their solutions on building a more patient-focussed, integrated and efficient local system of care. The engagements resulted in the Temiskaming District Realignment Report, *Access/Quality/Value, A Proposed Plan for the Realignment of Health Services in the Temiskaming District*, which includes a recommendation and series of milestones that will lead to a transformed local system of care focussed on better access, quality and value for people.

{Motion 2012-BD013}

Moved by Danielle Bélanger-Corbin, seconded by Ian Cowan.

RESOLVED THAT:

WHEREAS the North East LHIN Board of Directors directed staff to further engage with stakeholders in the Temiskaming District and prepare a proposed health services realignment plan for discussion at the June 2012 Board of Directors meeting.

THEREFORE: The Temiskaming realignment plan as presented on June 12, 2012 is accepted. The North East LHIN Board of Directors directs staff to evaluate the recommendations using the North East LHIN Decision Making Framework (as approved), proceed with implementation, and provide a status report on progress made at the September 2012 Board of Directors meeting.

{Carried}

Annual Business Plan Update: Louise Paquette

At the beginning of each fiscal year, the North East LHIN is required to submit to the Ministry of Health and Long-Term Care, an operational plan that communicates our goals for the year. This year four key areas of priority have been identified and are as follows:

- Increase Primary Care Coordination;
- Enhance coordination and transitions of care;
- Facilitate realignment and system transformation; and
- Increasing accessibility of Mental Health and Addictions services

{Motion 2012-BD014}

Moved by Leah Welk, seconded by Danielle Bélanger-Corbin.

Be it resolved that the North East LHIN Board of Directors approves the 2012-2013 North East LHIN Annual Business Plan as presented on June 12, 2012.

{Carried}

Health Sciences North Update: Louise Paquette

As the tertiary hospital in Northeastern Ontario, Health Sciences North plays an important role in the delivery of health care; however, in light of challenges the hospital is currently facing, the North East LHIN has brought senior staff from the LHIN, North East Community Care Access Centre and hospital together to determine how to overcome these challenges.

Meetings have occurred and will continue to take place to identify and implement measures and initiatives in an effort to assist the hospital in delivering quality health care services at the right cost, time and place for residents of Northeastern Ontario. Collaboration between the LHIN and hospital is on-going and Board Directors can be assured that overcoming the hospital's challenges is a priority and updates will continue to be provided to the Board.

Funding Reform Update: Martha Auchinleck

Education sessions were provided to LHIN staff to present the various changes that would take effect with the introduction of the Health System Funding Reform. This new funding method is moving away from the current global or provider-based funding model to a patient-based model. It has been communicated that over the next three years the funding allocation method will be 30 percent global, 40 percent Health-Based

Allocation Method (HBAM) and 30 percent health quality-based procedures to transition to a funding model that follows the patient.

A discussion ensued amongst Board Directors and staff centered around the effects this new funding model will have on the North East LHIN.

- Board Directors requested that they receive a document providing an overview of this new funding model and of its affects on the LHIN and its health service providers.

Q1 Delegation of Authority: Martha Auchinleck

{Motion 2012-BD015}

Moved by Danielle Bélanger-Corbin, seconded by Cecilia Bruno.

RESOLVED THAT:

WHEREAS *the Q1 Reports are due to the Ministry of Health on June 30, 2012;*

AND WHEREAS *the North East LHIN has not received the templates in time to meet the deadlines for the June 12, 2012 meeting;*

THEREFORE: *The North East LHIN Board of Directors appoint delegates, Wally Wiwchar and Louise Paquette to review/approve the Q1 Reports in order to meet the Ministry deadlines and that the Q1 Reports then be brought to Board for review at its August meeting.*

{Carried}

H-SAA Delegation of Authority: Martha Auchinleck

{Motion 2012-BD016}

Moved by Danielle Bélanger-Corbin, seconded by Cecilia Bruno.

RESOLVED THAT:

WHEREAS *the 2012/13 Amending HSAs need to be negotiated and signed by the NE LHIN and the 25 hospitals by June 30, 2012;*

AND WHEREAS *the North East LHIN does not meet again until August 23, 2012;*

THEREFORE: *The North East LHIN Board of Directors appoints delegates Wally Wiwchar and Louise Paquette to review/approve the H-SAs in order to meet the Ministry deadlines and that an update be provided to the Board at its August meeting.*

{Carried}

WAHA: Martha Auchinleck

Update on Coastal Visit

In February 2012, North East LHIN Board Directors and senior management staff travelled to the James Bay Coast to meet with the Weeneebayko Area Health Authority to discuss topics including their financial position, a communications plan to involve community and stakeholders and the status of their Weeneebayko Area Health Integration Framework Agreement (WAHIFA) submission.

To date, discussions are on-going and a progress report will be brought forth to the Board to keep them informed.

Update on Pre-Capital Submission

The Weeneebayko Area Health Authority submitted a capital pre-proposal submission to the North East LHIN in March 2012 detailing their desired plans for a six site redevelopment. Upon review of this submission, North East LHIN staff identified areas of concerns which included:

- The plan is for a phased-in approach;
- A lack of community engagements; and
- A lack of cultural sensitivity resulting in a plan being too institutional based.

Accordingly, North East LHIN staff recommended that the Board delay the approval of the capital submission citing the need for additional information and clarification of plans.

{Motion 2012-BD017}

Moved by Colin Germond, seconded by Ian Cowan.

RESOLVED THAT:

WHEREAS Section 5 of the Weeneebayko Area Health Integration Framework Agreement (WAHIFA) requires the first Board of Directors to begin the process for the development of a Health Care Infrastructure Development Plan for the Weeneebayko Area;

AND WHEREAS the Weeneebayko Area Health Authority (WAHA) submitted the Capital Pre Proposal submission on March 28, 2012;

AND WHEREAS the North East LHIN staff reviewed the submission and are recommending that the submission be revised as it does not meet all of the requirements outlined in WAHIFA;

THEREFORE: The North East LHIN Board of Directors does not support the WAHA Capital Pre Proposal and recommends North East LHIN staff work with WAHA to develop a more comprehensive phased in plan which will be resubmitted to the LHIN and subsequently, to the Ministry of Health and Long-Term Care.

{Carried}

Community Engagement Plan 2012-13: Cynthia Stables

Presented to the Board for their information, the 2012-2013 North East LHIN Community Engagement Plan details the engagement areas of focus that will be the focus of the LHIN for the coming fiscal year. There are three primary initiatives identified which are:

- Completion of a new three-year Integrated Health Service Plan;
- Focus on working collaboration with Northerners; and
- Primary Care

HPAC and LAHC Minutes: Monique Mechefske

Minutes from recent Health Professional Advisory Committee (HPAC) and Local Aboriginal Health Committee (HPAC) meetings were presented to Board for their review and information.

Highlights from the HPAC meeting included an update on the planning of the North East LHINs second Chronic Disease Prevention Management Forum to be held in Sudbury, Ontario in October 2012 and an update on current and upcoming committee vacancies. In terms of the LAHC meeting outcomes, the committee discussed the need to increase engagements with First Nations communities and an update was provided regarding the status of Health Services Integration Fund proposals submitted to the Federal Government by communities within the North East.

MOVE TO CLOSED SESSION : Wally Wiwchar***{Motion 2012-BD018}***

Moved by Danielle Bélanger-Corbin, seconded by Colin Germond.

Be it resolved that the members attending this meeting move into an closed session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a Closed session*

*Be it further resolved that the following persons be permitted to attend:
Louise Paquette, Chief Executive Officer
Renée Leclerc, Executive Assistant to the CEO and Board Liaison*

{Carried}

REPORT FROM CLOSED SESSION: Wally Wiwchar***{Motion 2012-BD019}***

Moved by Leah Welk, seconded by Colin Germond.

Be it resolved that the Board receive the report of its Closed Session meeting of June 12, 2012.

{Carried}

NEXT MEETING

August 23rd, 2012 via teleconference.

ADJOURNMENT OF THE BOARD MEETING

{Motion 2012-BD020}

Moved by Ian Cowan, seconded by Cecilia Bruno.

Be it resolved that the Regular Board of Directors meeting of Tuesday, June 12, 2012 be adjourned at 4:47 p.m.

{Carried}



Wally Wiwchar
Acting Board Chair