

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

**North East LHIN Office
555 Oak Street East, North Bay, ON**

Friday, June 23, 2006

CALL TO ORDER

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:05 a.m.

ROLL CALL AND WELCOMING OF NEW DIRECTORS

Directors: Mathilde Gravelle Bazinet, Chair (North Bay)
Margaret Ashcroft, Vice-Chair (Sudbury)
Kim Christianson (Hearst)
Marc Dumont (Timiskaming Shores)
Johanne Labonté (Timmins)
Claus Ott (Elliot Lake)
Dr. Donald Stemp (North Bay)
Peter Vaudry (Sault Ste. Marie)

Staff: David Murray, Chief Executive Officer
Lianne Bettiol, Executive Assistant
Richard Joly, Senior Director, Performance, Contract and Allocation
Ann Matte, Senior Director, Planning, Integration and Community Engagement

{MOTION} – APPOINTMENT OF NEW MEMBERS / DIRECTORS

WHEREAS; the Local Health System Integration Act, 2006 (the "Act") provides that the Corporation shall have no more than nine members appointed by the Lieutenant Governor in Council who shall form the board of directors of the network;

AND WHEREAS; the directors wish to amend s. 4.03 of By-law No. 1 to make it consistent with the Act;

NOW THEREFORE; the undersigned, being all the directors of the Corporation, hereby make the following resolution effective as of the 16th day of May, 2006:

{MOTION} – APPOINTMENT OF NEW MEMBERS / DIRECTORS (CONTINUED)

RESOLVED; that the resolution passed by the directors of the Corporation amending By-Law No. 1 by deleting the last sentence of paragraph 4.03 and replacing it with:

"There shall be no more than nine directors of the Corporation unless that number is changed by special resolution."

Is hereby approved and confirmed by the following Directors on board prior to May 16, 2006:

*Mathilde Gravelle Bazinet, Chair
Margaret Ashcroft, Vice-Chair
Johanne Labonté
Claus Ott*

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

{MOTION} - MINUTES OF PROCEEDINGS FOR THE BOARD MEETING OF MAY 16, 2006

*Moved by Claus Ott, Seconded by Margaret Ashcroft; that the minutes of proceedings for the Board meeting of Wednesday, May 16, 2006 be approved as circulated.
(Carried)*

APPROVAL OF THE AGENDA

The Board of Directors approved the agenda as presented.

PRESENTATIONS

Deloitte & Touche, LLP – Auditor's Report

Antonella Risi (in attendance) and Shannon MacDonald (via Teleconference)

{MOTION} – AUDITOR'S REPORT AND FINANCIAL STATEMENTS

Moved by Claus Ott, Seconded by Johanne Labonté;

RESOLVED; that the Auditor's Report and Financial Statements be approved as presented and that the Chair and Vice-Chair be authorized to sign on behalf of the Board.

Moved by Claus Ott, Seconded by Margaret Ashcroft;

RESOLVED; that the LHIN establish an Audit / Finance Committee to specifically oversee internal financial controls.

REPORT FROM THE CHAIR

Appointment of Vice-Chair

*Moved by Kim Christianson, seconded by Johanne Labonté that Margaret Ashcroft be appointed as Vice-Chair.
(Carried)*

Board Chairs' Activities

The Chair continues to attend and present at various meetings held in North Eastern Communities (i.e. Federation of Northern Ontario Municipalities – FONOM) as well as in the community engagement meetings.

She attended an E-Health conference in Montebello with the CEO that she found extremely valuable in learning the extent of E-Health implementation in all the provinces as well as other countries.

She is a member of the following provincial LHIN working groups:

- Conflict of Interest Policy and Implementation
- French Language Services Advisory Council
- Indemnification of LHIN Board Directors and CEOs

Travel, Meal and Hospitality Expenses Directive

Lise Wilson, Office Manager, was invited to provide the Board of Directors with an overview of the Directive (for further information on the Directive, contact Lise Wilson at 705-840-287 ext. 207 or lise.wilson@lhins.on.ca)

Advisory Committees – H.P.A.C.

The following members have expressed interest in the following committees as they are developed in the future:

Health Professionals Advisory Committee: Margaret Ashcroft
Dr. Donald Stemp

French Language Advisory Committee: Kim Christianson
Marc Dumont
Johanne Labonté

First Nations Advisory Committee: Margaret Ashcroft
Peter Vaudry

REPORT FROM THE CHAIR (CONTINUED)

Establishing Concurrent Board Meeting Dates

The Board of Directors has agreed that Board meetings will be held on the second Friday of every month. Face-to-face meetings will occur on a bi-monthly basis starting with a dinner meeting on the Thursday evenings. Teleconference meetings will be held on a bi-monthly basis (opposite months of the scheduled face-to-face meetings).

Proposed Teleconference Meeting Dates:

Wednesday, August 9, 2006 (Confirmed)
Friday, October, 13, 2006
Friday, December 8, 2006
Friday, February 9, 2007
Friday, April 13, 2007
Friday, June 8, 2007

Proposed Face-to-Face Meeting Dates (Beginning with Thursday night dinner meeting):

Thursday, September 7 and Friday, September 8, 2006	(Location to be confirmed)
Thursday, November 9 and Friday, November 10, 2006	(Location to be confirmed)
Thursday, January 11 and Friday, January 12, 2007	(Location to be confirmed)
Thursday, March 8 and Friday, March 9, 2007	(Location to be confirmed)
Thursday, May 10 and Friday, May 11, 2007	(Location to be confirmed)

Board Meetings – General Information

It was determined by the Board that Board packages (hard copies) will be forwarded via Purolator at least one week prior to the regular scheduled Board meetings (copies will also be forwarded via email). Board members will not be required to sign off on the Purolator packing slip.

REPORT FROM THE CHIEF EXECUTIVE OFFICER

Reports from the Chief Executive Officer to the Board of Directors are appended to Minutes of Proceedings.

Delegation of Authority

Moved by Claus Ott, seconded by Peter Vaudry;

WHEREAS the Ministry of Health and Long Term Care (the "Ministry") and the Corporation have entered into a Memorandum of Understanding that requires the Corporation's Chief Executive Officer (the "CEO") to establish a financial management

framework and the appropriate systems to enable the Corporation to operate within its approved business plan;

AND WHEREAS *the Ministry and all the chief executive officers of the province's local health integration networks (the "LHINS") have worked with third party providers to identify and acquire such framework and systems;*

AND WHEREAS *the Ministry requires the framework and systems to be implemented before the Board of Directors has had a full opportunity to consider, approve and implement the necessary financial policies to support such framework and systems;*

NOW THEREFORE *all the directors of the Corporation, hereby consent to, approve and adopt the following resolutions:*

That, in order to enable the framework and systems to be implemented in a timely manner, the Corporation's CEO, including in his or her absence, a person or official designated in writing by them to act in their place, is hereby authorized to commit the Corporation to the expenditure of funds as set out in the Corporation's Policy # FIN-3 appended to this resolution;

That the CEO may sub-delegate the authority to commit the Corporation to the expenditure of funds to senior staff members of the Corporation to the limits set out in FIN-3;

That the delegations of authority permitted by these resolutions are subject to all applicable statutes of Ontario, Management Board of Cabinet Directives, Ministry of Finance Financial Management and Accounting Policies and LHIN By-Laws, Policies and Directives;

That these resolutions are made on an interim basis only and that they will be replaced with resolutions enacting delegations of authority consistent with the financial policies adopted by the Board of Directors.

THESE RESOLUTIONS *are made effective this 23^d day of June, 2006.*
(Carried)

IN-CAMERA SESSION

Moved by Margaret Ashcroft, seconded by Kim Christianson, that the Board meet in-camera at 11:30 a.m.
(Carried)

IN-CAMERA SESSION ADJOURNMENT

Moved by Margaret Ashcroft, seconded by Kim Christianson, that the in-camera session be adjourned at 12:30 p.m.
(Carried)

NEXT MEETING

Date: Wednesday, August 9, 2006
Location: Via teleconference call
Dial-in Number: 1-866-440-8941
Participant Code: 9222135#
Moderator # (Mathilde Gravelle Bazinet only): 3753

ADJOURNMENT

*Moved by Johanne Labonté, seconded by Kim Christianson, that the meeting be adjourned at 12:33 p.m.
(Carried)*

Mathilde Gravelle Bazinet, Board Chair

