
**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

MINUTES OF PROCEEDINGS

Teleconference

Friday, April 25, 2008

CALL TO ORDER

Chair Mathilde Gravelle Bazinet called the meeting to order at 9:06 a.m.

ROLL CALL

Members in Attendance: Mathilde Gravelle Bazinet, Chair (Nipissing Planning Area)
Marc Dumont (Timiskaming Planning Area)
Gisèle Guénard (Sudbury/Manitoulin Planning Area) - via teleconference
Johanne Labonté (Cochrane Planning Area) – via teleconference
Dr. Donald Stemp (Nipissing Planning Area)
Peter Vaudry (Algoma Planning Area)

Staff: Rémy Beaudoin, Chief Executive Officer
Lianne Bettiol, Executive Assistant/Recording Secretary
Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

Absent with Regrets: Randy Kapashesit (James Bay/Hudson Bay Planning Area)

WELCOME AND INTRODUCTION

Chair Mathilde Gravelle Bazinet welcomed members of the public participating by teleconference to the open Board Meeting for the North East LHIN Board of Directors. A brief overview of the Procedural Guidelines for Open Board Meetings and introduction of the Board Directors and North East LHIN staff was communicated to the public.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared or identified.

AGENDA

{Motion 2008-029}

Moved by Dr. Donald Stemp, seconded by Marc Dumont that the agenda be approved as presented.

(Carried)

MINUTES OF PROCEEDINGS

{Motion 2008-030}

Moved by Peter Vaudry, seconded by Dr. Donald Stemp,

That the Minutes of Proceedings for the Regular Board of Directors Meeting of March 28, 2008 be approved as amended.

(Carried)

Reference: Board Package, page 2 to 10

PRESENTATIONS

None

BUSINESS ARISING FROM THE MEETING OF FRIDAY, MARCH 28, 2008

None

REPORT FROM THE CHAIR

Board Chair's Activities in addition to routine Administrative duties, the following activities and visits were carried out on behalf of the Board:

Mathilde Gravelle Bazinet (Nipissing Planning Area)

March 28	Health Professionals Advisory Committee (HPAC) Inaugural Meeting – Sudbury
March 31	Meeting with ONR President, Steve Carmichael re: Services to seniors in ONR building
April 1-3	Sommet régional de la santé en français du Nord-Est de l'Ontario (Health Care Services to Francophone Communities Summit) – Timmins Numerous television, newspaper & radio interviews
April 4	Conflict of Interest Working Group – Teleconference CTCs & CCAC – Teleconference
April 7	Meeting with Batchewana First Nations CTV interview
April 8	Telephone interview with CBC Radio Canada (French) – Sudbury
April 9	Telephone interview with CBC Radio (English) – Sudbury Meeting with Casselhome CEO, Chair, and Deputy Mayor, North Bay Health Minister's teleconference re: Hospital Funding
April 10	Meeting with CEO & Chair of Kirkland Lake Hospital Meeting with CEO & Chair of Smooth Rock Falls Hospital
April 14	Telephone interview with Sault Star reporter Teleconference with NSM LHIN re: Peer Board Assessment
April 15	Telephone Interview with CBC Radio (English) – Sudbury
April 16 -17	LHIN Chairs' meeting – Toronto
April 18	Videoconference meeting with CEO & Chair of Sensenbrenner Hospital (Kapusking) Teleconference re: James Bay General Hospital
April 22	Innovations in Health Care Expo – Toronto
April 23	Ageing @ Home Innovations Showcase – Toronto
April 24	Teleconference meeting re: Local Planning Entities Working Group NE LHIN Governance Committee meeting NE LHIN Audit Committee meeting NE LHIN Board Development Session

Board Members' Activities

Marc Dumont (Timiskaming Planning Area)

April 1-3 Sommet régional de la santé en français du Nord-Est de l'Ontario (Health Care Services to Francophone Communities Summit) – Timmins

Gisèle Guénard (Sudbury/Manitoulin Planning Area)

March 28 Health Professionals Advisory Committee (HPAC) Inaugural Meeting – Sudbury
April 2-3 Sommet régional de la santé en français du Nord-Est de l'Ontario (Health Care Services to Francophone Communities Summit) – Timmins
April 10 Meeting/Visit from Premier McGuinty at Sudbury Nurse Practitioner Clinic, Sudbury
April 24 NE LHIN Audit Committee meeting, Teleconference
NE LHIN Board Development Session, Teleconference

Randy Kapashesit (James Bay/Hudson Bay Planning Area)

Absent with Regrets – Nothing to Report

Johanne Labonté (Cochrane Planning Area)

April 1-3 Sommet régional de la santé en français du Nord-Est de l'Ontario (Health Care Services to Francophone Communities Summit) – Timmins
April 24 Teleconference meeting re: Local Planning Entities Working Group
NE LHIN Governance Committee meeting
NE LHIN Audit Committee meeting
NE LHIN Board Development Session

Dr. Donald Stemp (Nipissing Planning Area)

March 28 Health Professionals Advisory Committee (HPAC) Inaugural Meeting, Open Remarks – Teleconference
April 24 NE LHIN Board Development Session

Peter Vaudry (Algoma Planning Area)

March 28 Lunch and Introductions - Health Professionals Advisory Committee (HPAC) Inaugural Meeting – Sudbury
April 17 Met with the Chair of the Sault Area Hospital

Aboriginal Summit

The Chair reminded the Board and members of the Public of the Aboriginal Summit being held from May 14 & 15, 2008 at the Clarion Resort Pinewood Park, North Bay. Registrations available on our website: www.nelhin.on.ca.

REPORT FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

Rémy Beaudoin, Chief Executive Officer

Martha Auchinleck, Senior Director, Performance, Contract and Allocation

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

An overview of the following was provided:

- Health Care Provider Risks
- Update on Stage 1 of the Evacuation of Kashechewan First Nations
- Development of the Information and Communication Technology (ICT) Blueprint
- Ministry/LHIN Accountability Agreement Refresh
- Internal Administration – Recruitment Update
- Organizational Gap Analysis
- LHIN Effectiveness Review
- System Planning (Hospital Emergency Department Services, Aging at Home Strategy)
- Community Engagement activities within the month
- LSSO – Staff Compensation Policy
- Integration Initiatives (Primary, Secondary and Tertiary Health Care Level Integration)
- Inter-LHIN Integration and Coordination Strategies
- HPAC Inaugural Meeting Update from the meeting held on March 28, 2008
- French Language Services and First Nations and Aboriginals Planning Entity
- LHIN Coordination Project

{Motion 2008-031}

Moved by Marc Dumont, seconded by Dr. Donald Stemp that the CEO & Senior Management Report be approved as presented.

{Carried}

Reference: Board Package, page 14 to 18

AGING AT HOME

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

Nothing to report for this period.

HOSPITAL SERVICE ACCOUNTABILITY AGREEMENT (H-SAA)

Martha Auchinleck, Senior Director, Performance, Contracts and Allocation

An overview of the content of the Hospital Service Accountability Agreement for 2008-2010 was provided:

- Application and Term of Agreement
- Obligations of the Parties
- Funding
- Hospital Services
- Planning
- Reporting and Document Retention
- Performance Management and Improvement
- Issue Resolution
- Insurance and Indemnity
- Remedies for non-compliance
- Denominational Hospitals
- Notice
- Additional Provisions

HOSPITAL SERVICE ACCOUNTABILITY AGREEMENT (H-SAA) - (Continued)

{Motion 2008-032}

Moved by Johanne Labonté, seconded by Dr. Donald Stemp,

RESOLVED THAT:

- 1) *the hospital service accountability agreements (the "H-SAAs") negotiated and agreed to by the North East LHIN and each of the hospitals listed below, draft copies of which will be included with the minutes of this meeting, be approved; and*
- 2) *the Chair and the CEO of the LHIN be directed to execute the H-SAAs on behalf of the LHIN, provided that the final version is substantially similar to the drafts appended to the minutes of this meeting.*

*Blind River District Health Centre
Espanola General Hospital
Hornepayne Community Hospital
James Bay General Hospital*

*Lady Dunn Health Centre
Manitoulin Health Centre
Temiskaming Hospital*

{Carried}

{Motion 2008-033}

Moved by Peter Vaudry, seconded by Marc Dumont,

RESOLVED THAT:

That the North East LHIN will continue its negotiations with the hospitals listed below to obtain agreement on a mutually acceptable H-SAA.

*Anson General Hospital
Bingham Memorial Hospital
Englehart and District Hospital
Hôpital Notre Dame Hospital
Hôpital régional de Sudbury Regional Hospital
Kirkland and District Hospital
Mattawa General Hospital
Lady Minto Hospital
North Bay General Hospital
Sault Area Hospital*

*Sensenbrenner Hospital
Services de santé Chapleau Health Services
Smooth Rock Falls Hospital
St. Joseph's General Hospital, Elliot Lake
Timmins and District Hospital
West Nipissing General Hospital
West Parry Sound Health Centre
Northeast Mental Health Centre*

{Carried}

HOSPITAL SERVICE ACCOUNTABILITY AGREEMENT (H-SAA) - (Continued)

{Motion 2008-034}

Moved by Peter Vaudry, seconded by Dr. Donald Stemp,

RESOLVED THAT:

That the North East LHIN exercise its authority under the Commitment to the Future of Medicare Act (the CFMA), and take such steps as are required by the CFMA, to require the hospitals listed below to sign the H-SAA.

Reference: Board Package, page 21 to 78

FUNDING ALLOCATIONS

Martha Auchinleck, Senior Director, Performance, Contracts and Allocation

An overview of the following was provided:

- North East LHIN Urgent Funding Allocation 2008/2009
- North East LHIN Growth Funding
- Commitments made by the Ministry in 2007/08 that the NE LHIN must fund

{Motion 2008-035}

Moved by Peter Vaudry, seconded by Marc Dumont,

RESOLVED THAT:

That the North East LHIN Board of Directors approves the Urgent Funding Allocations as presented.

{Carried}

{Motion 2008-036}

Moved by Peter Vaudry, seconded by Marc Dumont,

RESOLVED THAT:

That the North East LHIN Board of Directors approves the Growth Funding Allocations as presented.

{Carried}

Reference: Board Package, page 80 to 89

NOTICE OF INTENDED INTEGRATION (VOLUNTARY)

Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

Algoma Consumer Survivor Network and the Sault Area Hospital

An overview of the following was provided:

- Description of Intended Integration
- Background and Business Case
- Public Interest Considerations
- Approvals
- The "Agreement"
- NE LHIN Briefing Note

{Motion 2008-037}

Moved by Peter Vaudry, seconded by Marc Dumont,

WHEREAS; *in compliance with article 25 (2)(a) of the Local Health System Integration Act, 2006, the local health integration network shall issue an integration decision when the network,*

(a) facilitates or negotiates the integration of persons or entities where at least one of the persons or entities is a health service provider or the integration of services between health service providers or between a health service provider and a person or entity that is not a health service provider and the parties reach an agreement with respect to that integration;

WHEREAS; *The North East LHIN received verbal notification of the discussions in progress in the fall of 2007. Since then, correspondence was received (October 25, 2007 - March 04, 2008 – March 31, 2008 and April 11, 2008) informing the NE LHIN of the possible divestment/integration of the Algoma Consumer Survivor Network from the Sault Area Hospital to the Canadian Mental Health Association (Sault Ste. Marie Branch) and request for the reallocation of financial support from Sault Area Hospital to the Canadian Mental Health Association;*

WHEREAS; *The divestment/integration of Algoma Consumer Survivor Network from Sault Area Hospital to the Canadian Mental Health (Sault Ste. Marie Branch) will provide opportunities to increase the communities capacity to provide education and awareness to mental health consumers in Algoma district; provide opportunities for the Algoma Consumer Survivor Network to grow under the mentorship of the Canadian Mental Health Association (Sault Ste. Marie Branch). This divestment/integration can be seen as a win-win situation for clients, communities, staff, and the participating organizations.*

BE IT RESOLVED; *through the facilitation of the North East LHIN, that the Sault Area Hospital will hereby be required to divest/integrate the Algoma Consumer Survivor Network to the Canadian Mental health Association (Sault Ste. Marie Branch) and that the organizations proceed to a full divestment/integration completed by May 01st, 2008, and without any new funding.*

{Carried}

Reference: Board Package, page 91 to 109

NOTICE OF INTENDED INTEGRATION (VOLUNTARY) – (Continued)

Community Care Access Centre and West Parry Sound Health Centre Voluntary Service Integration Proposal

{Motion 2008-038}

Moved by Dr. Donald Stemp, seconded by Marc Dumont,

WHEREAS; in compliance with article 27 of the Local Health System Integration Act, 2006, a health service provider may integrate its services with those of another entity;

WHEREAS; the health service provider shall give notice of the integration to the LHIN unless prescribed otherwise;

WHEREAS; the health service provider shall not proceed with the integration until 60 days have passed since giving notice mentioned above;

WHEREAS; the North East CCAC (NE CCAC) has given notice to the North East LHIN on April 9, 2008 that by joint voluntary agreement, it is the intent of the West Parry Sound Health Care (WPSHC) and the North East Community Care Access Centre to transfer the WPSHC operation of the West Parry Sound Health Centre Community Care Access Centre within the geographic boundary of North East LHIN to the North East CCAC as of May 31, 2008;

WHEREAS; the North East Community Care Access Centre has provided all information related to the transfer to the satisfaction of the NE LHIN;

WHEREAS; this integration has no negative impact of the West Parry Sound Health Centre and the North East CCAC service delivery levels within the NE LHIN;

BE IT RESOLVED; that the North East LHIN approves the North East CCAC voluntary service integration proposal;

{Carried}

Reference: Board Package, page 110 to 118

FRENCH LANGUAGE SERVICES TRANSITIONAL PLANNING ENTITY

Marc Dumont, Board Director, Timiskaming Planning Area

An overview of the following was provided:

- Draft Interim Collaboration Plan
- French Language Services Accomplishments to Date
- NE LHIN working in Collaboration with the "Bureau des services de santé en français du Nord" (BSSF), "Réseau francophone de santé du Nord de l'Ontario" and the "Réseau Francophone de santé du moyen-nord de l'Ontario"
- Composition of the North East LHIN Interim FLS Planning Entity and Recruitment Process - It is recommended that Option 3 of the Recruitment Process be used when selecting member of the Entity
- Charter

The Board expressed their appreciation for the good work and help of the NE LHIN staff, in particular, Ms. Monique Rocheleau.

FRENCH LANGUAGE SERVICES TRANSITIONAL PLANNING ENTITY – (Continued)

{Motion 2008-039}

Moved by Gisèle Guénard, seconded by Marc Dumont,

RESOLVED THAT:

The NE LHIN move forward with the implementation of the Interim Planning Entity as outlined in the North East Interim French Language Health Services Planning Entity Charter.

{Carried}

Reference: Board Package, page 119 to 140

COMMITTEE REPORTING

Audit Committee

Audit Committee Chair Peter Vaudry provided a report of the Audit Committee Meeting held on Thursday, April 24, 2008. The following items were entertained:

- CEO Management Representation Letter to Auditors
- CEO Letter re: Compliance of Risk Management Control Procedures
- Draft Operating Budget for 2008-2009
- H-SAA Registry

{Motion 2008-040}

Moved by Peter Vaudry, seconded by Johanne Labonté that the Budget Summary Report be approved as presented.

{Carried}

Reference: Board Package, page 143 to 144

Governance / Nomination Committee

Governance Committee Member, Johanne Labonté, provided a brief report on the Governance Committee Closed Session Meeting held on Thursday, April 24, 2008. The following items were entertained:

- Meeting and Participation Evaluation – Results of Previous Meeting
- Director's Appointments
- Re-appointment of Board Directors
- Board Vacancies for the Parry Sound and Sudbury Planning Areas
- Interview Questions for Board Candidates
- Evaluation of Board Directors, CEO and Board Committees
- Review of Skills Set of our Board of Directors

NEW BUSINESS

None

QUESTIONS

Chair Mathilde Gravelle Bazinet opened the meeting for questions from the public.

NEXT BOARD MEETING

Friday, May 30, 2008
Parry Sound Planning Area
Refer to our website for updates: www.nelhin.on.ca

CLOSED SESSION

{Motion 2008-041}

Moved by Peter Vaudry, seconded by Marc Dumont, that the Board of Directors attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the "Local Health Integration Act, 2006:"

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a closed session*

Be it further resolved that the following persons be permitted to attend the Closed Session:

Rémy Beaudoin, CEO
Martha Auchinleck, Senior Director, Performance, Contract and Allocation
Lianne Bettiol, Executive Assistant to the CEO
Cynthia Stable, Senior Corporate Advisor
Terry Tilleczek, Senior Director, Planning, Integration and Community Engagement

{Carried}

Reference: Board Package, page 145

ADJOURNMENT

{Motion 2008-42}

Moved by Peter Vaudry, seconded by Marc Dumont that the regular Board of Directors meeting of Friday, April 25, 2008 be adjourned.

{Carried}

Reference: Board Package, page 145

Mathilde Gravelle Bazinet
Chair