

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS**

**Sudbury, ON  
40 Elm St. – Suite 41C – Jackie De Luca Boardroom**

**1:30 p.m.**

**MINUTES OF PROCEEDINGS**

**Thursday, March 28, 2013**

---

---

**CALL TO ORDER**

Chair Elaine Pitcher called the meeting to order at 1:32 p.m.

**ROLL CALL**

Members participating  
via teleconference: Elaine Pitcher, Chair  
Cecilia Bruno  
Danielle Bélanger-Corbin

Members in Attendance  
in person: Dr. Colin Germond  
Santina Marasco

Staff in attendance  
in person: Martha Auchinleck, Senior Director  
Kate Fyfe, Senior Director  
Terry Tilleczek, Senior Director  
Renée Leclerc, Executive Assistant to the CEO and Board Liaison

Staff participating  
via teleconference: Louise Paquette, Chief Executive Officer  
Tamara Shewciw, Chief Information Officer  
Aaron Gordon, Integration Officer

Audience via teleconference:  
Jim Hanna, Communications and Public Relations Officer, West Parry Sound Health Centre

**WELCOME AND INTRODUCTION**

Elaine welcomed Board members, staff and guests to the NE LHIN Board Meeting.

**DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were raised.

**AGENDA**

The following items were added to the Board agenda:

- Timiskaming Palliative Care Network Integration – Added to item 13.04 for decision
- H-SAA Amending Agreement Extension – Added to item 13.05 for decision
- Withdrawal of Temiskaming Hospital from the Voluntary Integration – Added to item 13.06 for information

- Moosonee Clinic Update – Added to item 13.06 for information

***{Motion 2012-BD079}***

*Moved by Danielle Bélanger-Corbin, seconded by Colin Germond.*

*The agenda for the Board of Directors meeting of Thursday, March 28, 2013 be approved as amended.*

*{Carried}*

**MINUTES OF LAST MEETING**

***{Motion 2012-BD080}***

*Moved by Danielle Bélanger-Corbin, seconded by Santina Marasco.*

*The Minutes of Proceedings for the Board of Directors meeting of January 24, 2013, be approved as presented.*

*{Carried}*

**SUMMARY OF DOCUMENTS: Louise Paquette**

An overview of the various documents circulated to Board directors since the last Board of Directors meeting of January 24, 2013 was provided as well as a report of the media coverage the LHIN receives from the various media outlets and tools utilized to keep Northerners informed.

**ATTESTATION OF COMPLIANCE: Louise Paquette**

Each LHIN must submit an Attestation of Compliance in accordance with section 14 of the *Broader Public Sector Accountability Act, 2010* for each fiscal quarter detailing compliance and/or non-compliance with various MOHLTC directives. Accordingly, the Attestation of Compliance for the period of January 1 to March 31, 2013 has been provided for Board director review and approval.

It should be noted that a statement of possible non-compliance with both the Memorandum of Understanding and Ministry-LHIN Accountability Agreement/Ministry LHIN Performance Agreement has been declared regarding the terms and conditions on which all 14 LHINs acquired insurance. The LHIN is looking into this matter as well as the steps that may need to be taken if it is determined that an accidental breach has occurred.

***{Motion 2012-BD081}***

*Moved by Danielle Bélanger-Corbin, seconded by Santina Marasco.*

*Be it resolved that the Attestation of Compliance for the period of January 1 to March 31, 2013 be accepted, approved and signed as presented on March 28, 2013.*

*{Carried}*

**MEETING ATTENDANCE REVIEW: Elaine Pitcher**

At the request of the Board, a Board Director meeting attendance report is included in each Board meeting package.

### **EDUCATION: Elaine Pitcher**

#### **Integration Process**

As suggested by the Chair, the topic of integration is one that the Board could benefit from learning more about. As a result, it was requested that a presentation be made to the Board during the May 2013 meeting whereby Directors could obtain detailed information about the integration process.

### **VERBAL REPORT FROM AUDIT COMMITTEE: Colin Germond**

At the February 28, 2013 Audit Committee meeting, a budget summary report for the period ending January 31, 2013 was provided to committee members for review and information which was accepted without issue. Furthermore, several policies were presented for review and approval. With the exception of the *Human Rights and Respectful Workplace* policy which was removed from the Audit Committee and transferred to the Governance Committee given the nature of the policy, policies were approved as presented.

#### ***{Motion 2012-BD082}***

*Moved by Danielle Bélanger-Corbin, seconded by Santina Marasco.*

*Be it resolved that the Board received the report from the Audit Committee meeting of February 28, 2013.*

*{Carried}*

### **VERBAL REPORT FROM GOVERNANCE COMMITTEE: Danielle Bélanger-Corbin**

During the February 28, 2013 Governance Committee meeting the annual policy review was performed including the addition of the *Human Rights and Respectful Workplace* policy transferred from the Audit Committee. Other topics discussed included the current North East LHIN Board of Directors composition and an overview of the role of governance.

#### ***{Motion 2012-BD083}***

*Moved by Colin Germond, seconded by Santina Marasco.*

*Be it resolved that the Board received the report from the Governance Committee meeting of February 28, 2013.*

*{Carried}*

### **REPORT FROM THE CHAIR: Elaine Pitcher**

#### **Anson General Hospital**

The North East LHIN Board has received complaints and copies of complaints via email and correspondence over the past several weeks and months regarding the management and governance of the Anson General Hospital.

The Chair has talked to the Chair of Anson General Hospital. The LHIN has engaged the services of a third party, KPMG, to conduct a management and governance review in order to determine if the complaints are valid. Upon completion of the review, KPMG will provide the NE LHIN with a report which will be presented to the North East LHIN Board.

### **Strategic Plan Outreach**

The North East LHIN 2013-2016 Integrated Health Service Plan, was shared with the hub hospital Chief Executive Officers and Board Chairs prior to final approval by the LHIN. Having received positive feedback, the plan was finalized and subsequently approved by the NE LHIN Board at its March 28, 2013 meeting. Each NE LHIN staff member officially signed off on committing to the priorities set out in the plan. The plan is referenced throughout the NE LHIN's work and has been circulated far and wide to health service providers, community leaders and various healthcare partners.

## **REPORTS FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT**

### **Annual Business Plan: Louise Paquette**

A draft copy of the NE LHIN's 2013 Annual Business Plan was circulated to Board directors for review and comment. The plan, due to the Ministry of Health and Long-Term Care in June, will be formally presented to Board for final review and approval prior to submission.

### **Funding Reallocations – Fiscal Year End: Louise Paquette**

From the total funding allocated for fiscal 2012-13, roughly \$1M was recovered and eligible for reallocation. Upon review of the various projects requesting funding, the NE LHIN has reallocated all of the recovered funds to various health service providers to support requests as well as hospitals for additional volumes to positively impact wait times for various quality based procedures.

### **Health Sciences North: Martha Auchinleck**

Upon approval of the draft decision for the Sudbury Outpatient Centre (SOC) during the NE LHIN Board meeting of March 28, 2013, the decision was posted on both the LHIN and Health Sciences North's websites for 30 days providing community members with the opportunity to comment.

The LHIN received 27 comments all of which were in favour of keeping the SOC open for various reasons such as parking availability and accessibility, the current overcrowding at the Ramsey Lake main site and the benefits of separating acute from non-acute services at two distinct sites.

As a result, NE LHIN staff recommend to the Board of Directors that the SOC remain open as an ambulatory care site and that the proposed decision becomes final.

### ***{Motion 2012-BD084}***

*Moved by Colin Germond, seconded by Santina Marasco.*

**RESOLVED THAT:**

**WHEREAS** the NE LHIN Board of Directors approved the Draft Proposed Decision for Health Sciences North (HSN) to maintain the Sudbury Outpatient Centre (formerly Memorial) site for hospital purposes;  
**AND WHEREAS** the Draft Proposed Decision was posted on the NE LHIN and HSN websites for 30 days to seek comments from the public;  
**AND WHEREAS** the NE LHIN received and reviewed 27 comments;  
**THEREFORE BE IT RESOLVED THAT** based on the analysis of the comments submitted to the NE LHIN, the Board of Directors supports the Final Decision for HSN to maintain the use of the Sudbury Outpatient Centre site for hospital operations and overturns the Health System Restructuring Commission recommendation to close the site as approved on March 28, 2013

{Carried}

**Support of Intent to Integrate: Martha Auchinleck****Matthews Memorial Hospital and Thessalon Hospital to Blind River District Health Centre**

The NE LHIN received a notice of intent to integrate the Matthews Memorial Hospital and Thessalon Hospital programs and services from the Sault Area Hospital to the Blind River District Health Centre in light of the benefits of having these two small hospitals under the governance of a similarly rural hospital rather than a larger hub hospital.

The integration would consist of the transfer of \$2.6M from the SAH to the BRDHC and is anticipated to take effect April 1, 2013.

**{Motion 2012-BD085}**

Moved by Danielle Bélanger-Corbin, seconded by Colin Germond.

**RESOLVED THAT:**

**WHEREAS** the Sault Area Hospital and Blind River District Health Centre submitted Section 27 Voluntary Integration notices to the NE LHIN in February 2013;  
**AND WHEREAS** the hospitals are proposing to transfer Matthews Memorial and Thessalon hospitals from the Sault Area Hospital to the Blind River District Health Centre as of April 1, 2013;  
**AND WHEREAS** the Sault Area Hospital has agreed to transfer \$2.6M in base funding to the Blind River District Health Centre to operate the two hospital sites;  
**THEREFORE BE IT RESOLVED THAT** the NE LHIN Board of Directors will not stop the transfer of the Matthews Memorial Hospital and Thessalon Hospital from the Sault Area Hospital to the Blind River District Health Centre as approved on March 28, 2013.

{Carried}

**Algoma Anchor Agency**

For the past two years, NE LHIN Officer, Aaron Gordon, has work extensively with 13 mental health and addictions service providers in Algoma on the development of the Algoma Anchor Agency model that would reduce service duplication and ensure clients had one single point of access for their service needs.

Over time, the Algoma Anchor Agency developed a Board of Directors who then hired a Chief Executive Officer to guide the progress of the Agency. The CEO has been working closely with the providers to engage them to submit a notice of voluntary integration into the Agency. To date, the LHIN has received

11 of the 13 integration notices with two outstanding providers being the Ken Brown Recovery Home and the Sault Area Hospital.

Upon review of the integration notices, NE LHIN staff recommend to the Board the acceptance of the 11 integration notice submissions. On-going discussions with the remaining two providers will continue.

**{Motion 2012-BD086}**

*Moved by Danielle Bélanger-Corbin, seconded by Cecilia Bruno.*

**RESOLVED THAT:**

**WHEREAS** the Algoma Mental Health and Addictions Integrated Anchor Agency (the Agency) was developed to integrate into one organization the various Algoma area mental health and addictions programs and services;

**AND WHEREAS** a total of 13 providers have been presented with the Agency's integrated clinical model for mental health and addictions programs and services;

**AND WHEREAS** each provider must submit to the North East Local Health Integration Network (NE LHIN) a Section 27 Notice of Intended Integration in order to fully integrate their programs and services into the new Agency;

**THEREFORE BE IT RESOLVED THAT** upon the NE LHIN's review of the 11 Section 27 notices received to date, the Board of Directors will not stop the voluntary integration requests as approved on March 28, 2013.

**11 Providers with Section 27 Notices**

- Algoma Family Services
- Algoma Public Health
- Anishnabie Naadmaagi Gamig Treatment Centre
- Breton House
- Canadian Mental Health Association
- Counselling Centre of East Algoma
- Lady Dunn Health Centre
- North Shore Community Support Services
- Phoenix Rising Women's Centre
- St. Joseph's General Hospital
- Women in Crisis

{Carried}

**Timiskaming Palliative Care Network and Kirkland and District Hospital**

The LHIN received a notice of voluntary integration from the Timiskaming Palliative Care Network and the Kirkland and District Hospital for the transfer of funds from the network to the hospital resulting in the hospital providing back office, IT and payroll services for the network thus freeing up funds to devote to patient care. Both the hospital and network's Board of Directors are in favour of this integration as well as the Temiskaming Joint Executive Committee.

**{Motion 2012-BD087}**

*Moved by Santina Marasco, seconded by Colin Germond.*

**RESOLVED THAT:**

**WHEREAS** the Timiskaming Palliative Care Network and the Kirkland & District Hospital have proposed a Section 27 integration to transfer the current funded palliative care services to the Kirkland & District Hospital;

**AND WHEREAS** the Timiskaming Palliative Care Network has passed and submitted Board motions with intent to integrate and transfer the palliative care services to the Kirkland & District Hospital for April 1, 2013;

**AND WHEREAS** the Kirkland & District Hospital has passed and submitted Board motions approving the receipt of the palliative care services by April 1, 2013;

**THEREFORE BE IT RESOLVED THAT** upon the NE LHIN's review of both Section 27 notices received to date, the Board of Directors will not stop the voluntary integration requests between the Timiskaming Palliative Care Network and the Kirkland and District Hospital as approved on March 28, 2013.

{Carried}

### **H-SAA Amending Agreement: Louise Paquette**

LHIN CEOs met last week and agreed on a six month H-SAA extension to take effect April 1, 2013 and expire September 30, 2013. The extension provides the LHINs with time to continue H-SAA terms and conditions discussions with the OHA to be included in a new agreement.

#### ***{Motion 2012-BD088}***

*Moved by Danielle Bélanger-Corbin, seconded by Cecilia Bruno.*

*Be it resolved that the proposed six month extension to the 2008-2013 Hospital Service Accountability Agreement (H-SAA) effective April 1, 2013 and ending September 30, 2013 is approved as presented to the North East LHIN Board of Directors on March 28, 2013.*

{Carried}

### **Board Meeting Agenda Additions**

#### **Withdrawal of Temiskaming Hospital Integration**

A letter from the Temiskaming Hospital Board Secretary was submitted to the LHIN on March 28, 2013 advising that they are withdrawing from the Temiskaming District integration process.

Having received the letter minutes prior to the LHIN Board meeting, LHIN staff will regroup to review the letter and will revisit this item at the next scheduled Board meeting.

#### **Moosonee Clinic Update**

On December 4, 2012 a fire took place at the Moosonee ambulatory clinic causing severe damage resulting in the need to relocate the clinic to a nearby curling rink. Upon review of the damage caused to the building, it was discovered that in addition to severe smoke and water damage the building was also structurally unsound. As a result, the insurance company has stated that they will only cover the costs of the smoke and water damage but not any structural damage.

Going forward, the LHIN will be receiving three proposals detailing options available which include establishing the clinic in portable trailers in Moosonee, renovating the curling rink to suit the clinics needs or transferring the clinic to Moose Factory.

In order to ensure timeliness in resolving the issues facing the clinic and the clients it serves, it is recommended that the Board delegate authority to Chair, Elaine Pitcher, and Chief Executive Officer, Louise Paquette, to approve the forthcoming pre-capital submission when received.

***{Motion 2012-BD089}***

*Moved by Colin Germond, seconded by Santana Marasco.*

*Be it resolved that the North East LHIN Board of Directors delegate authority to Chair, Elaine Pitcher, and Chief Executive Officer, Louise Paquette, to review and approve the pre-capital submission regarding the Moosonee Clinic once received by the LHIN as approved on March 28, 2013.*

*{Carried}*

**MOVE TO CLOSED SESSION: Elaine Pitcher**

***{Motion 2012-BD090}***

*Moved by Danielle Bélanger-Corbin, seconded by Cecilia Bruno.*

*Be it resolved that the members attending this meeting move into an closed session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"*

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a Closed session*

*Be it further resolved that the following persons be permitted to attend:*

*Louise Paquette, Chief Executive Officer*

*Martha Auchinleck, Senior Director*

*Terry Tiliczek, Senior Director*

*Kate Fyfe, Senior Director*

*Renée Leclerc, Executive Assistant to the CEO and Board Liaison*

*{Carried}*

**REPORT FROM CLOSED SESSION: Elaine Pitcher**

***{Motion 2012-BD091}***

*Moved by Santana Marasco, seconded by Colin Germond.*

*Be it resolved that the Board receive the report of its Closed Session meeting of March 28, 2013.*



*{Carried}*

**NEXT MEETING**

The next scheduled Board of Directors meeting will take place on May 23, 2013 via teleconference.

**ADJOURNMENT OF THE BOARD MEETING**

Prior to the adjournment of the meeting, the Board recognized the contributions of Bruce Villella, Senior Officer, who retires from the LHIN on March 31, 2013.

***{Motion 2012-BD092}***

*Moved by Colin Germond, seconded by Santina Marasco*

*Be it resolved that the Regular Board of Directors meeting of Thursday, March 28, 2013 be adjourned at 3:45p.m.*

*{Carried}*

---

Elaine Pitcher  
Chair