

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

Teleconference

10:00 a.m.

MINUTES OF PROCEEDINGS

Thursday, August 23, 2012

CALL TO ORDER

Ms. Elaine Pitcher, newly appointed North East LHIN Board Chair began the meeting with a brief introduction and asked that each of the LHIN Board Directors and staff present on the teleconference introduce themselves as well.

The Board of Directors meeting was called to order at 10:08 a.m.

ROLL CALL

Members in Attendance: Elaine Pitcher, Chair
via teleconference Wally Wiwchar
Dr. Colin Germond
Danielle Bélanger-Corbin
Dr. Ian Cowan
Cecilia Bruno
Santina Marasco
Leah Welk

Staff: Louise Paquette, Chief Executive Officer
Terry Tilleczek, Senior Director, Emergency Department & Alternate Level of Care
Cynthia Stables, Director, Communications and Community Engagement
Monique Mechevske, Senior Director, French Language Services, Aboriginal & Integration
Tamara Shewciw, Chief Information Officer
Rob Salituri, Project Administrator eHealth
Barry Lajeunesse, Officer, Performance and Decision Support
Renée Leclerc, Executive Assistant to the CEO and Board Liaison

Audience:
France Jodoin, Réseaux du mieux être francophone du Nord de l'Ontario
Jim Hannah, West Parry Sound Health Centre
Pat Chilton, Misiway Community Health Centre
Richard Rodrigue, Ontario Medical Association

WELCOME AND INTRODUCTION

Elaine welcomed Board members, staff and guests to the NE LHIN Board Meeting.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest have been raised.

AGENDA

There were no changes or additions made to the agenda – it was accepted as presented.

{Motion 2012-BD021}

Moved by Leah Welk, seconded by Colin Germond.

The agenda for the Board of Directors meeting of Thursday, August 23, 2012 be approved as presented.

{Carried}

MINUTES OF LAST MEETING

{Motion 2012-BD022}

Moved by Cecilia Bruno, seconded by Danielle Bélanger-Corbin.

The Minutes of Proceedings for the Board of Directors meeting of June 12, 2012, be approved as presented.

{Carried}

SUMMARY OF DOCUMENTS: Louise Paquette

An overview of the various documents circulated to Board Directors since the last Board of Directors meeting of June 12, 2012 was provided.

ATTESTATION OF COMPLIANCE REPORT: Louise Paquette

{Motion 2012-BD023}

Moved by Cecilia Bruno, seconded by Danielle Bélanger-Corbin.

The Attestation of Compliance for the period of April 1 to June 30, 2012 be accepted, approved and signed August 23, 2012.

{Carried}

MEETING ATTENDANCE REVIEW: Louise Paquette

At the previous Board of Directors' meeting it was asked that a document detailing the various Board and Committee meetings be prepared to illustrate Board Director attendance. The completed document was provided for Board Directors' review and information and will continue to be included in all Board meeting packages henceforth.

REPORT FROM THE BOARD OF DIRECTORS: Elaine Pitcher

Chair and Board Members Community Engagements**Leah Welk****Aug. 3, 2012: Celebrating enhancement of OTN services at West Parry Sound Health Centre**

Leah attended and provided a speech at this event held in Parry Sound, Ontario which focused upon the West Parry Sound Health Centre's achievement in the enhancement of patient and family centered care through the increased use of Ontario Telemedicine Network services.

Wally Wiwchar, Colin Germond and Leah Welk**Jun. 28, 2012: Meeting with St. Joseph's Continuing Care Centre Board & Administration**

Board members along with members of the NE LHIN senior management met with SJCCC Board and administration representatives to discuss matters of a financial and operational nature.

Danielle Bélanger-Corbin**Jun. 28, 2012: Meeting with Temiskaming Health Service Provider Governance Members**

Danielle and the LHIN Senior Officer responsible for the Nipissing-Temiskaming District met with Governance members from each Temiskaming District health service providers to provide a presentation and information regarding the Temiskaming District Realignment project.

Jun. 18, 2012: Follow-up meeting with Executive Board Councils

Danielle and the LHIN Senior Officer responsible for the Nipissing-Temiskaming District met with the Executive Board Councils of the Temiskaming Hospital, Kirkland and District Hospital and Englehart and District Hospital to finalize the Terms of Reference for the Joint Executives Committee as well as provide a presentation on the Temiskaming District Realignment project.

Wally Wiwchar**Jun. 19, 2012: Meeting with Weeneebayko Area Health Authority Administration**

Wally along with a LHIN Senior Director and Senior Officer attended a meeting in Moose Factory, Ontario to discuss the hospital's operations with its newly appointed Chief Executive Officer and members of their senior management.

Jun. 12, 2012: LHIN Chairs Teleconference

Participation in this meeting provides all LHIN Board Chairs with up-to-date information on the various on-going initiatives underway by the LHIN Council Work Group.

GOVERNANCE COMMITTEE INTERIM CHAIR: Elaine Pitcher

In light of the recent appointment of Ms. Pitcher as Board Chair, Wally Wiwchar will resume his title of Vice-Chair and will therefore resume his title of Chair of the Governance Committee in accordance with the Committee bylaw. Accordingly, the suggested resolution appointing Colin Germond as Interim-Chair of the Governance Committee was not passed.

HPAC MINUTES: Monique Mechefske

The HPAC minutes were provided to the Board of Directors for their review and information. As this item was included in the consent agenda and no Director asked to have it specifically discussed, the minutes were deemed reviewed and approved by the North East LHIN Board.

UPDATE ON BOARD RECRUITMENT: Elaine Pitcher

Ms. Pitcher introduced herself as the new Chair of the North East LHIN Board of Directors and welcomed Santina Marasco who is a recent Board Director appointee as well.

Currently there is one vacancy and soon to be another as at September 22, 2012. The North East LHIN Board intends to fill the two Board Director vacancies with Northerners possessing Francophone and/or indigenous competencies.

BUSINESS ARISING FROM PREVIOUS MEETING: Louise Paquette

Comparison of NE LHIN & LHIN-wide Per-Diem guidelines

The LHIN-Wide Per-Diem Guidelines were presented and adopted at the June 12, 2012 Board of Directors meeting. In order to understand the differences between these guidelines and the prior North East LHIN Board Remuneration Policy, it was asked that a comparison of both documents be provided. Accordingly, upon review of the differences, the Board decided that they wished to continue following one aspect of the Board Remuneration Policy; the Audit Chair remaining Payables Approver for the claims of the Chair and Board Directors and a LHIN Senior Director remaining Payables Approver for the Audit Chair claims.

Accordingly, the following resolution was provided and adopted.

{Motion 2012-BD025}

Moved by Leah Welk, seconded by Colin Germond.

RESOLVED THAT:

WHEREAS *the North East LHIN supports the newly introduced LHIN-Wide Per-Diem Guidelines;*

AND WHEREAS *as per sub-section 3.11 of the North East LHIN Board Remuneration Policy the "Audit Chair is the Payables Approver for the claim forms of Board of Directors and a Senior Director will be the Payables Approver for the Audit Chair claim forms";*

THEREFORE: *the Chair of the North East LHIN Board of Directors Audit Committee will remain the Payables Approver of all Board of Director claim forms and a Senior Director will remain the Payables Approver for the Audit Chair claim forms as approved on August 23, 2012.*

{Carried}

Health System Funding Reform Overview Document

Another follow-up item from the previous Board of Directors meeting is a document circulated to Board Directors as requested which provided an overview of the new Health System Funding Reform method and the impact it will have on the North East LHINs hospitals, with exception of the small hospitals, as funding shifts to a patient-based model.

REPORTS FROM THE CHIEF EXECUTIVE OFFICER AND SENIOR MANAGEMENT

UPCOMING EVENTS: Louise Paquette

Dr. Sinha's Visit to the North East LHIN

Dr. Samir Sinha, newly appointed Provincial Seniors Care Strategy Lead, will be visiting all fourteen LHINs over the months of August and September, 2012 in an effort to better understand the needs of the elderly population across Ontario and collect information that will assist in the writing of his Seniors Care Strategy Report to be presented to the Minister in the Fall of 2012.

His visit to the North East LHIN will take place September 5th and 6th and will consist of four consultation sessions bringing together various Health Service Providers, stakeholders, community leaders and LHIN staff as well as various individual meetings with notable health care partners to obtain an in-depth look at the delivery of care to the elderly population in Northeastern Ontario.

Similar to Dr. Walker and Dr. Baker reports, Dr. Sinha's provincial strategy may very well inform policy and funding decisions in the future.

Second NE LHIN CDPM Forum

The North East LHIN has planned its second Chronic Disease Prevention Management Forum which will take place in Sudbury, Ontario on October 12th, 2012. With the first forum garnering much interest and positive feedback, the North East LHIN staff have planned a larger more elaborate forum which will include 200 participants as well as two breakout sessions, one specifically geared towards the Indigenous population and another geared towards the Francophone population, both of which are intended to ensure that the specific needs and input of these special population groups are captured.

Health Sciences North Peer Review Update: Louise Paquette

A brief update was provided advising Board Directors of the progress being undertaken during the Peer Review process of Health Sciences North. Throughout the review the hospital along with other key players including the North East Community Care Access Centre have been very cooperative.

As planned, the North East LHIN is scheduled to receive Mr. Murray Martin's preliminary draft report in late September, 2012.

MLP Agreement Update: Louise Paquette

The Ministry-LHIN Performance Agreement (MLPA) is a document detailing the LHINs targets for various items, including Alternate Level of Care (ALC) and wait time numbers, which is created collaboratively between the Ministry of Health and Long-Term Care (MOHLTC) and the various LHINs across Ontario.

To date, the North East LHIN's various efforts have positively affected our MLPA, specifically in the area of ALC where numbers have decreased from 40% as at March 31, 2012 to 20% in the months of June and July, 2012, however more work is required and is being performed to improve each of the 16 indicators. Finally, the 2012/13 targets provided to Board Directors for their review are still preliminary with some requiring negotiation with the MOHLTC. Final targets will be presented to Board for approval at the next Board of Directors meeting.

Funding Allocations Update: Louise Paquette

The North East LHIN recently received its community funding allocation details from the MOHLTC and like all LHINs across Ontario received a lesser amount than expected in accordance with the MOHLTCs decision to hold back roughly \$20M in the event that the newly appointed Provincial Senior's Care Strategy Lead, Dr. Samir Sinha, will require funds to support his Senior's Care Strategy.

The North East LHIN has allocated the funding to various Health Service Providers for projects across the North East that involve all areas of the health continuum including but not limited to Mental Health and Addictions, Community Support Services, Community Health Centres. Finally, we must adhere to stipulations which include having to track all allocated funds for all projects in terms of Personal Support Worker hours as well as earmarking \$500,000 specifically for narcotic addiction services.

{Motion 2012-BD026}

Moved by Leah Welk, seconded by Ian Cowan.

WHEREAS the North East LHIN received a funding allocation of \$7.5M to enhance community programs and services;

AND WHEREAS North East LHIN has developed a list of priorities to enhance community services;

THEREFORE: the North East LHIN Board of Directors approves the allocation of the community funding to the specific projects listed in the detailed document provided to the Board and presented on August 23, 2012.

{Carried}

* List of priorities is enclosed as Appendix A.

Telehomecare Update: Tamara Shewciw

An update was provided to Board Directors on the progress being made in the delivery of health care services via telehomecare across Northeastern Ontario. With the focus to shift the delivery of care from institution to community and ultimately to a client's home setting of choice, telehomecare is currently being piloted with eight patients in the North East who are receiving health care services in their home. The patients are assisted with the management of a chronic disease with a focus on self-management.

To date, this pilot project has received a high rate of patient satisfaction which will be reflected in the program evaluation which will be conducted by a third-party to assess the success and outcomes of this program in each of the three LHINs in which it is currently being piloted.

IHSP Update: Cynthia Stables

In addition to the creation of an Annual Report and an Annual Business Plan, the North East LHIN along with all other LHINs in Ontario must create an Integration Health Service Plan (IHSP) once every three years. Accordingly, we are in the process of putting together our 2013-2016 IHSP which will serve as our LHIN strategic direction and outline our priorities for the next three years.

A significant amount of work has been completed and is on-going to create the IHSP. It must be submitted to the MOHLTC by November 30, 2012. With many opportunities to obtain input from Northerners through the wide distribution of a survey as well as a total of 30 engagements sessions which includes three for Mental Health and Addictions, five Aboriginal, 10 Francophone and 12 Primary Care, we continue to gather a wealth of information all of which is helpful in the creation of our IHSP.

The completed IHSP will be presented to Board Directors and the Ministry of Health and Long-Term Care (MOHLTC) for review then to the Board again in November for final approval prior to submission to the MOHLTC.

Capital Projects: Monique Mechefske

West Nipissing Community Health Centre

The West Nipissing Community Health Centre has submitted to the North East LHIN for review and approval the Stage 2 Functional Program for its permanent site capital project. Prior to the MOHLTCs Health Capital Investment Branch performing the review of this capital project request, the North East LHIN must submit a letter of support to the MOHLTC. Accordingly, upon review of the project submission, NE LHIN staff is in support of the project and brings forth this item for the support of the Board of Directors.

{Motion 2012-BD027}

Moved by Wally Wiwchar, seconded by Ian Cowan.

Be it resolved that the North East LHIN Board of Directors supports the Stage 2 Functional Program Submission for the West Nipissing Community Health Centre as presented on August 23, 2012

{Carried}

French Language Services Designation: Monique Mechefske

Centre de santé communautaire du Grand-Sudbury

The North East LHIN received a letter and accompanying plan from the Executive Director of the Centre de santé communautaire du Grand-Sudbury requesting formal designation under the French Language Services (FLS) Act. Accordingly, the review of the proposal has been completed by LHIN staff and is being recommended for Board review and approval in order to proceed with the designation process. The process requires a letter of support from the Chair of the North East LHIN to the Office of Francophone Affairs.

Accordingly, a resolution has been provided for the Board of Directors' consideration.

{Motion 2012-BD028}

Moved by Danielle Bélanger-Corbin, seconded by Cecilia Bruno.

WHEREAS the North East LHIN Board supports the request for total designation of French language health services under the French Language Services Act, submitted by the Centre de santé communautaire du Grand Sudbury;

THEREFORE the North East LHIN Board recommends its approval to the Office of French Language Services of the Ontario Ministry of Health and Long Term Care as agreed upon at its meeting of August 23, 2012.

{Carried}

MOVE TO CLOSED SESSION: Elaine Pitcher

{Motion 2012-BD029}

Moved by Leah Welk, seconded by Colin Germond.

Be it resolved that the members attending this meeting move into an closed session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

- Personal or public interest*
- Public security*
- Security of the LHIN and its directors*
- Personal health information*
- Prejudice to legal proceedings*
- Safety*
- Personnel matters*
- Labour relations*
- Matters subject to solicitor client privilege*
- Matters prescribed by regulation*
- Deliberations on whether to move into a Closed session*

*Be it further resolved that the following persons be permitted to attend:
Louise Paquette, Chief Executive Officer
Renée Leclerc, Executive Assistant to the CEO and Board Liaison*

{Carried}

REPORT FROM CLOSED SESSION: Elaine Pitcher

The Board of Directors discussed matters concerning the renewal of the North East LHIN Chief Executive Officer's employment contract.

{Motion 2012-BD030}

Moved by Wally Wiwchar, seconded by Leah Welk.

Be it resolved that the Board receive the report of its Closed Session meeting of August 23, 2012.

{Carried}

NEXT MEETING

October 3, 2012 via teleconference.

ADJOURNMENT OF THE BOARD MEETING

{Motion 2012-BD031}

Moved by Wally Wiwchar, seconded by Danielle Bélanger-Corbin.

Be it resolved that the Regular Board of Directors meeting of Tuesday, June 12, 2012 be adjourned at 11:39 a.m.

{Carried}



Elaine Pitcher
Chair

APPENDIX A

2012/2013 Funding Allocation Summary for the NE LHIN Board Community Allocation – By Sector

- NE LHIN's 2012/13 allocation for community sector is \$7,553,700
- Funding represents a 3.3% base increase
- A minimum of \$500,000 is earmarked for narcotics addiction treatment services
- Funded projects need to provide an additional 40,990 PSW hours of service

Recommended funding allocations:

Assisted Living / Supportive Housing - \$2,555,391

- Huron Lodge (Elliot Lake); Ontario Finnish Resthome Association (Sault Ste. Marie); Canadian Red Cross (Moosonee; Timmins, Hearst; (Sudbury); Moose Cree First Nation (Moose Factory)*; Au Chateau (West Nipissing); Cassellholme & PHARA (North Bay); Sudbury Finnish Rest Home (Sudbury).

Mental Health and Addictions - \$1,044,239

- Mamaweswen/North Shore Tribal Council – Aboriginal Mental Health Services (Cutler/Algoma)*; CMHA – Mobile Crisis (Sudbury); Iris Addiction Services – ED Diversion and Expanded Outreach (Sudbury); Noojmowin Teg – Addiction Treatment Program (Little Current)*; Telepsychiatry (SSM).

Community Support Services - \$475,170

- Red Cross – Elder's gathering Centre (Moosonee); ICAN – Congregate Care (Sudbury); Shkagamik-Kwe Health Centre – Outreach Support (Sudbury)*;

Acquired Brain Injury - \$157,700

- Ontario March of Dimes – ABI Day Services (Timmins)

Community Health Center - \$90,000

- CHC Kapuskasing – Adult Day Program (Smooth Rock Falls)

CCAC - \$3,231,200

- To support services across the region including: Telehomecare, Behavioural Supports, Mental Health Nurses

*= Aboriginal Health Service Providers, totaling **\$762,909**